

# Wheatley Parish Council

Councillors are summoned to a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE**  
on Monday 19 December 2016 in the COFFEE ROOM, Merry Bells at 7.30pm

Signed:

Gareth Morris, Clerk to the Parish Council 14<sup>th</sup> December 2016

**ANY MEMBER WITH AN INTEREST TO DECLARE IN ANY AGENDA ITEM IS REMINDED TO DO SO IN ADVANCE OF THE MEETING IN THE BOOK PROVIDED FOR THIS PURPOSE.**

## AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. MINUTES OF THE PREVIOUS MEETING HELD 15<sup>th</sup> NOVEMBER 2016 - circulated with this Agenda
4. UPDATE ON ITEMS FROM THE MEETING HELD ON 15<sup>TH</sup> NOVEMBER 2016
  - i) Minute 26(i) – Bench in the Memorial Gardens
5. TO RECOMMEND TO FULL COUNCIL ON 9<sup>TH</sup> JANUARY A REVISED BUDGET FOR 2016/17 AND THE BUDGET, WITH PRECEPT, FOR 2017/2018 (see papers to follow)
6. TO RECEIVE AN UPDATE ON MATTERS RELATING TO THE WHEATLEY PLAYING FIELD TRUST AND THE HOLTON PLAYING FIELDS (see paper on estimated costs)
7. TO REPORT ON THE PROGRESS MADE IN THE INSTALLATION OF THE VEHICLE ACTIVATED SIGNS
8. TO REPORT ON THE PROGRESS ON DEALING WITH ROCK FALL FROM THE CLIFF IN CHURCH ROAD RECREATION GROUND
9. GRANTS, LICENCES AND SUBSCRIPTIONS
  - i) Sue Ryder Hospice

10. TO CONSIDER THE PURCHASE OF A SEAT BY THE BUS STOP ON THE SOUTH SIDE OF CHURCH ROAD TO THE WEST OF FRIDAY LANE

11. TO RECEIVE AN UPDATE ON THE SITUATION OF THE MAPLE TREE CHILDREN'S CENTRE

12. TO CONSIDER THE CHRISTMAS FAYRE HELD IN THE HIGH STREET ON FRIDAY 2<sup>ND</sup> DECEMBER 2016

**13. CLERK UPDATE**

- i) To report on the recent safety inspection of the recreation areas and the resulting urgent repairs.
- ii) Noticeboards in Littleworth and Roman Road
- iii) Seat by bus stop on Church Road at top of Friday Lane
- iv) Agree Cllr A Davies to replace Cllr G Stephens as a cheque signatory

14. TO RECEIVE A BUDGET FROM THE NEIGHBOURHOOD PLAN GROUP

15. TO CONSIDER AN OFFER FROM GOODMAN NASH TO OBTAIN A REFUND FOR THE COUNCIL ON ITS BUSINESS RATES.

16. TO RECEIVE A PROGRESS REPORT FROM THE HIGH STREET ADVISORY GROUP

**17. FINANCIAL MANAGEMENT**

- a) Budget up to end of November 2016 to be discussed. A completed copy of reconciled bank statement to be signed by the Chairman & RFO

**b) Balances**

After the cheques below have been paid the balances on the council's accounts as at 19<sup>th</sup> December 2016 will be as follows:

Community	£2,926.09
Tracker	£118,624.96
Treasury	£61,043.78

**18. SCHEDULE OF PAYMENTS TO BE AUTHORISED**

Cheque no.	Payee	Payment details	Amount
	<b>Cheques paid</b>		
1066698: 106703-707	GM/SW/JF/AR/OCC/HMR&C	November sals/wages/Paye/NIC	4,558.67
106702	Universal Access & Power	Fence panels Church Rd Rec	308.45
d/d	Bank charges	13/10/16 to 13/11/16	35.02
		<b>Total</b>	<b>£4,902.14</b>
	<b>Cheques to Pay</b>		
106708	Merry Bells Management Cttee	Annual increase in rent adjustment	17.05
106709	Southern Electric	Electricity 7/6 – 6/10	70.25
106710	River Learning Trust	Room hire NP	85.00
106711	SODC	Dog bin emptying July 2016– Sept 2016	100.46
106712	S Trinder	PAT Testing	90.00

106713	G Zasuwa	Office window cleaning	5.00
106714	Lyreco UK Ltd	Stationery + office equipment	114.47
106715	Universal Access & Power Plant Ltd	Fencing Church Road Rec	308.45
106716	Mainstream Digital Ltd	Tel. calls Nov 2016	4.94
106717	Parchments of Oxford	Dec/Jan Newsletter	1,950.30
106718	Buryhook Countryside Management	Installation & removal of Christmas Tree	360.00
106719	Greenfield Partnership	Supply and delivery of Christmas tree	192.00
106720	Berinsfield Community Business	November Payment	608.33
106721	Annette Richards	Dec/Jan Newsletter	680.00
106722	Roy Gordon	NP Travel to SODC 6/12/16	20.54
106723	Merry Bells Management Committee	Hall/Room Hire for PC & F&GP meetings High Street Advisory and Bus meetings	147.00
106723	Merry Bells Management C'ttee	Neighbourhood Plan Meetings	42.00
106724	City of Oxford Silver Band	Christmas Fayre (LGA72 145(1a))	50.00
106725	John Fox	Neighbourhood Plan expenses	73.89
106726	URC	Hall Hire - NP	60.00
	GM/SW/JF/AR/OCC/HMR&C	December` sals/wages/Paye/NIC	4,500.00
		<b>Total</b>	<b>£9,479.68</b>

### INCOME RECEIVED SINCE LAST MEETING

Income details	Amount
Newsletter Advertising	3,195.00
Treasury Bill Interest	13.26
Newsletter subscription	12.50
<b>Total</b>	<b>£3,220.76</b>

### 19. PUBLICATIONS & CORRESPONDENCE RECEIVED

- i) The Haseleys - December 2016\*
- ii) Little Milton Newsletter –December 2016\*
- iii) Great Milton Bulletin –October 2016\*
- iv) URC Newsletter – December 2016\*
- v) Tiddington with Albury and Milton Common –October/November 2016\*
- vi) TVP Neighbourhood Policing – October 2016 newsletter\*
- vii) Holton, Waterperry and Waterstock news October 2016\*
- viii) Shotover Preservation Society – Winter Newsletter 2016
- ix) Thank you letters from CAB & Wheatley Park School
- x) TVP Neighbourhood Policing – December Newsletter 2016
- xi) Post Office – Details of new branch\*
- xii) Letter from “Westwaddy” re land at Ladder Hill

\* On display in Parish Office

### 20. DATE OF NEXT MEETING – 23<sup>RD</sup> JANUARY 2017

### 21. ITEMS FOR INFORMATION