

Wheatley Parish Council

Councillors are summoned to a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** on Monday 20th March 2017 in **THE MERRY BELLS COFFEE ROOM** at 7.30pm

Signed:

A.Richards, Assistant Clerk to the Parish Council 14th March 2017

ANY MEMBER WITH AN INTEREST TO DECLARE IN ANY AGENDA ITEM IS REMINDED TO DO SO IN ADVANCE OF THE MEETING IN THE BOOK PROVIDED FOR THIS PURPOSE.

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. MINUTES OF THE PREVIOUS MEETING HELD 20TH FEBRUARY 2017 - previously circulated
4. UPDATE ON ITEMS FROM THE MEETING HELD ON 20TH FEBRUARY 2017
 - ii) Minute 170 (ii) – Rock fall in Church Road Recreation Ground
5. TO RECEIVE AN UPDATE ON MATTERS RELATING TO THE WHEATLEY PLAYING FIELD TRUST AND THE HOLTON PLAYING FIELDS
6. GRANTS, LICENCES AND SUBSCRIPTIONS
 - i) Data Protection Registration
 - ii) Oxfordshire Playing Fields Association
7. TO CONSIDER CLLR PURSE'S REQUEST FOR THE PARISH COUNCIL TO PAY FOR A DROPPED KERB TO HELP A RESIDENT GET UP AND DOWN THE PAVEMENT ON A MOBILITY SCOOTER
8. TO CONSIDER THE GRASS CUTTING QUOTATION RECEIVED FROM GREEN SCYTHE
9. TO CONSIDER ACCESS ISSUES OF CULHAM ROAD REC AND SLIDE SAFETY
10. TO RECEIVE AN UPDATE ON THE SITUATION OF THE MAPLE TREE CHILDREN'S CENTRE

11. CLERK UPDATE

- i) Replacement bollards for High Street Square
- ii) Defibrillator weekly checks
- iii) Change of computer back-up company
- iv) Website hosting due for renewal
- v) Replacement office equipment ordered
- vi) Insurance due in April for renewal
- vii) Extended guarantee for the projector
- viii) Purchase of the Haras fence panels
- ix) Replacement window pane, Park Hill bus shelter
- x) Littleworth green path
- x) Precepts 2017/18
- xi) End of Grant Report required for the Neighbourhood Planning grant

12. TO RECEIVE A BUDGET FROM THE NEIGHBOURHOOD PLAN GROUP

13. TO RECEIVE A PROGRESS REPORT FROM THE HIGH STREET ADVISORY GROUP

14. FINANCIAL MANAGEMENT

- a) Budget up to end of February 2017 to be discussed. A completed copy of reconciled bank statement to be signed by the Chairman & RFO.

- b) **Balances**

After the cheques below have been paid the balances on the council's accounts as at 20th March 2017 are estimated as follows:

Community	£10,176.40
Tracker	£86,641.95
Treasury	£61,057.04

15. SCHEDULE OF PAYMENTS TO BE AUTHORISED

Cheque no.	Payee	Payment details	Amount
	Cheques paid		
106780-106784	SW/JF/AR/OCC/HMR&C	February sals/wages/Paye/NIC	2117.78
106786	Geoff Stephens	3 litter pickers	29.97
106799	Mark Aitken	Mem. Garden maintenance	84.00
106792	Taylor Landscapes	Paving for Memorial Bench	264.00
106787	Mainstream Digital	Call Charges 01/02/17 – 27/02/17	0.85
		Total	£2496.60
	Cheques to Pay		
106788 - VOID	Universal Power	Haras Fencing Hire March 2017	-
106789	Green Scythe	Ambrose Rise Ditch work	525.60
106790	Executive Alarms	Services at Holton Pavilions	1131.60
106791	Beth Osbourne	HR Services	1410.00
106793	URC	WNP Workshop	20.00
106794	Judith Ormston	WNP Photocopying	20.20
106795	Lexis Nexis	10 th Ed. Arnold Baker Local Councils	105.00

106796	Paul Edson	High St Improvements display materials	27.92
106797	Paul Edson	High St Improvements display materials	26.96
106798	Tim Davies	Interviewers lunch expenses	13.40
106800	Doug Lamont	High St Improvements expenses	6.45
106801	Castle Water	Measured Supply 8/9/16 – 14/12/16	5.49
106802	Furnitubes	2 Oak Bollards	271.20
106803	Berinsfield	Feb Grass Cutting	608.33
106804	Fusion Youth & Community	Grant for St George's Funday	400.00
106805	Grzeg Zasuwa	Window Cleaning	5.00
106806	Roy Gordon	WNP Expenses	44.75
106807	Universal Power	Sale of Heras Fencing	651.24
	SW/JF/AR/HMRC	March Wages/Paye/NIC (estimate)	2500
		Total	£7773.14

INCOME RECEIVED SINCE LAST MEETING

Income details	Amount
Newsletter Advertising	740
Treasury Bill Interest	13.26
Total	£753.26

16. PUBLICATIONS & CORRESPONDENCE RECEIVED

- i) The Haseleys – March 2017*
- ii) Little Milton Newsletter – March 2017*
- iii) Tiddington with Albury and Milton Common –Feb/March 2017*
- iv) Holton, Waterperry and Waterstock news - March 2017*
- v) URC Newsletter – March 2017*
- vi) Neighbourhood Policing Newsletter – March 2017

* On display in Parish Office

17. DATE OF NEXT MEETING – 24th April 2017

18. ITEMS FOR INFORMATION

- i) Mulberry Drive pavement resurfacing 20 March 2017
- ii) High Street temp closure 10 April for 5 days
- iii) Section 137 Expenditure limit for 2017/18
- iv) Town & Parish Forum Wed 5 July 2017
- v) Annual Parish Meeting Wed 3 May 2017