

Wheatley Parish Council

Finance & General Purposes Committee

Monday 24th APRIL 2017 in 'The Merry Bells Coffee Room' at 7.30pm

Signed:

M.Legg, Clerk to the Parish Council 19th April 2017

Any member with an interest to declare for any agenda items is reminded to do so in advance of the meeting, and record this in the book provided

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. MINUTES OF THE PREVIOUS MEETING HELD 20TH MARCH 2017 - previously circulated
4. UPDATE ON ITEMS FROM THE MEETING HELD ON 20TH MARCH 2017
 - i) Minute 185 – Rock fall in Church Road Recreation Ground
 - ii) Minute 188 – Dropped Kerb in Farm Close Road
 - iii) Minute 189 – Access at Culham Road Rec and Slide safety
5. TO RECEIVE AN UPDATE ON MATTERS RELATING TO THE WHEATLEY PLAYING FIELD TRUST AND THE HOLTON PLAYING FIELDS
6. TO RECEIVE AN UPDATE ON MATTERS RELATING TO THE HOLTON PAVILION
7. GRANTS, LICENCES AND SUBSCRIPTIONS
 - i) Community First Oxfordshire
 - ii) Wheatley Windmill Preservation Society
 - iii) Ordnance Survey/Parish On-line
 - iv) Land Registry
 - v) Wheatley Village Archives
8. TO DISCUSS GRASS CUTTING AND DITCH CLEARING IN THE VILLAGE
9. TO CONSIDER THE GENERAL STATE OF THE VILLAGE INCLUDING THE BUS STOP NEAR ASDA AND THE CONDITION OF SEATING IN THE VILLAGE

10. TO RECEIVE AN UPDATE ON THE SITUATION OF THE MAPLE TREE CHILDREN'S CENTRE**11. TO CONSIDER A BUDGET FOR A NEW OFFICE COMPUTER, FURNITURE AND REDECORATION****12. CLERK UPDATE**

- i) Replacement bollard for High Street Square
- ii) Replacement window pane, Park Hill bus shelter
- iii) Insurance
- iv) Littleworth Green path
- v) Research into bank accounts
- vi) Pension deficit payments
- vii) Rubbish located in Culham Rd Rec gated footpath
- viii) Community Infrastructure Levy

13. TO RECEIVE A BUDGET FROM THE NEIGHBOURHOOD PLAN GROUP**14. TO RECEIVE A PROGRESS REPORT FROM THE HIGH STREET ADVISORY GROUP****15. FINANCIAL MANAGEMENT**

- a) Budget up to end of March 2017 to be discussed. A completed copy of reconciled bank statement to be signed by the Chairman & RFO

b) Balances

After the cheques below have been paid the balances on the council's accounts as at 24th April 2017 will be as follows:

Community	£11,201.82
Tracker	£122,994.45
Treasury	£61,069.87

c) Monthly tracker

Income details	March 17	April 17
Newsletter Advertising	1450	705
Treasury Bill Interest	12.83	11.23
Precept (Apr – Sept 17 £56,352.50)	9118.58	9392.08
Total	£10,581.41	£10,108.31

16. SCHEDULE OF PAYMENTS TO BE AUTHORISED

Cheque no.	Payee	Payment details	Amount
	Cheques paid		
106808	SODC	Business Rates	1529.17
106809	Universal Access Power	Heras Fencing	651.24
106810	HMRC	Dec 2016 PAYE	857.09
106811	Information Commissioner	Data protection Registration	35.00
106812	Oxfordshire Playing Fields Asscn.	Membership 2017-18	50.00
106813	Furnitubes	2 oak replacement bollards for High St	271.20

106814	Wheatley Primary School	Hire of hall for APM	115.33
106815	OCC Pension Fund	Pension deficiency payment Feb 17	100.00
106816	OCC Pension Fund	Pension deficiency payment Mar 17	100.00
106817	SODC	Dog Bin emptying 1 Jan – 31 st Mar 17	100.46
106818	R Taylor Landscapes	Installation of High St Sq. bollards	150.00
106819-106820 106822-106823	SW/JF/AR/HMRC/OCC	March wages/PAYE/NIC	2237.84
106821	Steve Wensley	Expenses – red paint for seats	15.49
106824	OCC Highways	Dropped kerb for Farm Close Rd	1500.00
106825	Void (incorrect amount written)	-	-
106826	OALC	OALC finance training 19 th Apr 17	78.00
106827	Lyreco	Office equipment & stationery	394.32
106828	Annette Richards	Edit & Design Apr - May Newsletter	695.00
106829	OCC Pension Fund	Pension deficiency payment Apr 17	100.00
106830	Void (incorrect amount written)	-	-
106831	OALC	Annual Subscription 2017-18	744.95
106832	Dr R E Gordon	WNP Photocopying	28.90
106833	Parchments Print of Oxford	Printing of Apr- May Newsletter	1940.00
106834	Mainstream Digital	Line rental & calls 10/3/17 – 9/6/17	77.98
106835 (replaces void 106790)	Executive Alarms Ltd	Fire Alarm System Holton Pavilion	1131.60
d/d	Barclays	Bank charges 13 Feb – 12 Mar	12.98
		Total	£12,916.55
	Cheques to Pay		
106836	The Merry Bells	Rent 25 th Mar – 24 th June 17	1163.75
106837	Berinsfield Community Business	March Grass Cutting	608.33
106838	SSE Southern Electric	Electricity 7 Jan – 5 Apr 17	37.15
106839	Thame Glass	Replacement window Park Hill Bus Stop	194.40
		Total	£2003.63

17. PUBLICATIONS & CORRESPONDENCE RECEIVED

- i) The Haseleys – April 2017*
- ii) Little Milton Newsletter – April 2017*
- iii) Tiddington with Albury and Milton Common –April/May 2017*
- iv) Holton, Waterperry and Waterstock news - April 2017*
- v) URC Newsletter – April 2017*
- vi) Neighbourhood Policing Newsletter – April 2017
- vii) Wheatley Park Newsletter*
- viii) Great Milton Bulletin*

* On display in Parish Office

18. DATE OF NEXT MEETING – 15th May 2017

19. ITEMS FOR INFORMATION