

Wheatley Parish Council

Finance Committee

Monday 22nd May in Merry Bells Coffee Room at 7.30pm

Signed: M.Legg, Clerk to the Parish Council 17th May 2017

Any member with an interest to declare for any agenda items is reminded to do so.

AGENDA

No Item

- 1. ELECTION of Chairman**
- 2. ELECTION of Vice Chair**
- 3. APOLOGIES for Absence – Cllr Stephens**
- 4. DECLARATIONS of Interest**
- 5. TO AGREE Terms of Reference AND IMPLEMENTATION PLAN of new Financial Regulations-** circulated with agenda
- 6. MINUTES of the previous F&GP meeting held 15th April – previously circulated**
- 7. UPDATE from the meeting held on 15th April**
- 8. GRANTS, LICENSES AND SUBSCRIPTIONS**
- 9. TO RECEIVE AN UPDATE FROM WNP relating to its Budget**
- 10. TO RECEIVE DRAFT END OF YEAR ACCOUNTS AND DRAFT ANNUAL RETURN**
 - i) End of Year Accounts – to be circulated
 - ii) Annual Return – circulated with agenda
- 11. TO APPROVE INSURANCE QUOTE FOR 2017/18 – briefing note circulated with agenda**

12. FINANCIAL MANAGEMENT

i) Budget for 2017/18 – circulated with agenda

ii) Balance

After the cheques below have been paid the balances on the council's accounts as at 22nd May 2017 will be as follows:

Community	£12,390.85
Tracker	£122,994.45
Treasury	£61,069.87

iii) Reconciled bank statement to be signed

13. SCHEDULE OF PAYMENTS AUTHORISED

Cheque no.	Payee	Payment details	Amount
	Cheques paid		
106836	The Merry Bells	Rent 25 th Mar – 24 th June 17	1163.75
106837	Berinsfield Community Business	March Grass Cutting	608.33
106838	SSE Southern Electric	Electricity 7 Jan – 5 Apr 17	37.15
106839	Thame Glass	Replacement window Park Hill Bus Stop	194.40
106840	Swift Business Services	Photocopying 19.01.17 - 13.04.17	48.60
106841	P. Willmott	Phone cable expenses	14.83
106842	Green Scythe	Grass Cutting Rec areas 23.03.17	244.80
106843	P. Gregory	Small Orange Website Host Expenses	49.00
106844	M.J.Vaughton	WNP Land Registry downloads	54.00
106845	A. Johnson	WNP Stationery/mileage expenses	77.14
106846	J. Fox	WNP Printer Consumables/mileage	80.30
106847	A. Cooper	WNP Photos/time/petrol/mem.stick	100.00
106848	United Reform Church	WNP Donation for hall Hire 19.04.17	20.00
106849	Groundwork UK	Repayment of remaining WNP grant	1604.00
106850	Parish Online	Online mapping 26.04.17 – 25.04.18	158.40
106851	M. Aitken	Gardening of Memorial Gardens	108.00
106852	Community First Oxfordshire	Subscription 2017-18	70.00
106853	Wheatley Windmill Pres. Society	Grant Aid 2017-18	500.00
106854	Void - incorrect amount written	-	-
106855, 856, 858,860,862, 864	ML/SW/JF/AR/HMRC/OCC	April 17 salary/wages/PAYE/NIC/Pension	4030.44
106857	Void - incorrect amount written	-	-
106859	M. Legg	Cleaning equipmt/padlocks/graffiti spray	99.75
106861	J. Funge	Mileage/petrol for mower expenses	20.59
106863	Merry Bells	Gas payment 11/12/16-12/04/17	48.64
106865	Wheatley Cleaners	Office Cleaning	45.00
106866	Bailey Street Scene Ltd	Seat for Church Rd/Friday Ln Bus Stop	852.00
106867	G.Zasuwa	Window Cleaning	5.00
106868	R. Gordon	Photocopying of emerging WNP	75.20
106869	Mainstream Digital	Call charges 03.04.17 – 28.04.17	3.89

106870	Swift Business Services	Photocopier annual network support	125.69
106871	Berinsfield Community Business	Grass Cutting April 17	621.70
106872	United Reform Church	WNP Hall of URC Hire 02.05.07	20.00
DD	EE Broadband	Broadband 26.04.17	20.87
	Barclays	Commission Charge 13.04.17 – 12.04.17	56.46
		Total	£11157.93

	Cheques to Pay		
	ML/SW/JF/AR/HMRC/OCC	May 17 salary/wages/PAYE/NIC/Pension	3700
		Total	£3700

14 INCOME RECEIVED

Income details	Apr 17	May 17
Newsletter Advertising	940	425
Queens 90 th Birthday Mugs		70
Treasury Bill Interest	11.23	
OCC Grass Cutting (rcd 27 th April 2017)	1775.02	
Precept (Apr – Sept 17 £56,352.50)	9392.08	9392.08
Total	£12,118.33	£9852.08

15. CORRESPONDENCE RECEIVED

16. ITEMS FOR INFORMATION

17. DATE OF NEXT MEETING