

Wheatley Parish Council

Grant Application Form 2018-19

Applications are reviewed bi-monthly by the Parish Council's Finance Committee. Large grant applications may be referred to the full Parish Council.

For an application to be considered, it must be accompanied by the latest set of annual accounts showing the organisations income, expenditure and level of balances, a copy of your organisations written constitution or your aims and purpose.

Please use a separate sheet of paper if necessary.

If you have any questions about your application please contact the Parish Office.

Name of organisation making the application:	
Short description of the organisation:	
Number of members/volunteers:	
Number of paid employees:	
Name, address, status, contact number and email address of person completing the application: (This will be used for future correspondence)	
Name, address, contact number and email address of your Treasurer: (if different from above) (This will be used for remittance of any agreed grant)	
Is the organisation a registered charity?	No / Yes Charity number:
Have you received a grant from us within the last 3 years?	No / Yes Amount received:

Amount of grant requested:	
A short description of what the grant is for including timelines:	
Who will benefit from the grant?	
Approximately, how many beneficiaries are residents of Wheatley?	
If the total cost of the project is more than the grant, how else are you funding the project?	
Have you applied to other funding bodies for this project? Please give details of who you have applied to and the progress of your applications:	
If the Parish Council is unable to grant funding will this project still go ahead?	
Signature:	
Date:	

Checklist: Please enclose the following documents with your completed application form:

- Annual set of accounts – showing income and expenditure
- Copy of your written constitution or organisational aims and purpose
- Any other material about your organisation to support your application

Please return your full application to Wheatley Parish Council, 89 High St, Wheatley OX33 1XP