

Wheatley Parish Council

Open Spaces Committee

Minutes from meeting held on Monday 15th May in the Parish Office at 7.30pm

Present: Cllrs A Davies, Stephens, Coleridge, Roberts, Bell, Hood, Clerk Michelle Legg

- | No | Item |
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| 1. | ELECTION of Chairman
Cllr Stephens proposed Cllr Hood, Seconded by Cllr Davies |
| 2. | ELECTION of Vice Chair
Cllr Bell proposed by Cllr Davies, seconded by Cllr Stephens |
| 3. | APOLOGIES for Absence - none
Kate Foster has shown an interest in joining the committee. |
| 4. | DECLARATIONS of Interest - none |
| 5. | TO DISCUSS Draft Terms of Reference – to be ratified by full council
Cllr Stephens gave his drafted suggestions.
Cllr Bell clarified that the Open Spaces Committee would act to recommend to Full Council, and apply practical monitoring of sections of parish land.
Cllr Davies raised inventory of land, maintenance plan etc..
Cllr Roberts clarified that this group covers all land owned by the Parish Council and spoke about his frustration on progress of previous projects.
Cllr Davies and Hood clarified that the new committees and monthly full council meetings should make for improved efficiencies and effectiveness.
Clerk to confirm the budget allocations that apply to the committee.
Clerk to collate draft terms of reference and circulate to group. |
| 6. | TO DISCUSS Creation of inventory of open spaces
This will be a focus of the group and discussed in Item 5 |
| 7. | TO DISCUSS Grass Cutting in the Village
Clerk asked committee for assistance in monitoring grass cutting throughout the village. This will be undertaken with a series of bi-monthly walks around sections of the village |
| 8. | TO DISCUSS Coopers Close/Littleworth Path
Discussed under terms of reference but there is a matter of urgency as there is dumping of green waste and the lights are in need of attention.
Cllr Stephen offered to liaise with R Taylor to establish footpath across the Littleworth Green. |
| 9. | TO DISCUSS Repairs to Rock Face in Church Road Rec.
Agreed to include this as a task for the committee to take on. |
| 10. | TO RECEIVE AN UPDATE on matters relating to Littleworth Playing Fields
Terms of reference to include parcels of land to which we can support. |
| 11. | TO RECEIVE AN UPDATE on matters relating to Littleworth Allotments
Agreed to be included in the scope of the committee |

- 12. TO RECEIVE AN UPDATE from the High Street Advisory Group**
Agreed to receive future updates from group. Cllr Roberts confirmed the need to identify all landowners of the areas around Toilet Square.
Cllr Roberts informed group that a local fruit and veg stall would be interested in selling from the High St in the area. These will be discussed at future meetings.
- 13. TO RECEIVE AN UPDATE on any other open spaces**
Walk to be set up on the non-meeting months.
- 14. CORRESPONDENCE RECEIVED**
TOE2 - grant scheme
- 15. ITEMS FOR INFORMATION - none**
- 16. DATE OF NEXT MEETING -** Walk around Church Road Rec and Littleworth Mon 12th June at 6.30pm, meeting at Church Road Rec.