



# Wheatley Parish Council Open Spaces Committee Meeting Agenda for **Monday, November 20, 2023**

To: All Members of Wheatley Parish Council

Councillors are hereby summoned to attend a meeting of **Open Spaces Committee** to be held at the **Parish Office, 89a High Street** on **Monday, November 20, 2023**, at **19:30** for the purpose of transacting the following business.

Signed *M Legg* Clerk to the Parish Council, 15 November 2023

Members are reminded to declare an interest for relevant agenda.  
Copies of documentation and meeting links are available from the parish office,  
[clerk@wheatleyparishcouncil.gov.uk](mailto:clerk@wheatleyparishcouncil.gov.uk) or 01865 875615.

## AGENDA

- #45/2023-24. APOLOGIES FOR ABSENCE**
- #46/2023-24. DECLARATIONS OF INTEREST**
- #47/2023-24. TO RECEIVE MINUTES**  
From Open Spaces Committee meeting on 18th September 2023.
- #48/2023-24. TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS**  
From Open Spaces Committee meeting on 18th September 2023.
- #49/2023-24. TO RECEIVE AN UPDATE FROM THE CLERK - including**
  - i. Compost area in memorial gardens have been improved
  - ii. Christmas tree due to be installed
  - iii. Maintenance tasks completed and planned
  - iv. Update on Coopers Close Footpath
  - v. Update on registering Church Rd Rec and the Village Square (High St)
  - vi. s106 agreement for play area maintenance to be signed electronically
- #50/2023-24. TO DISCUSS TREE WORK**
  - i. To receive an update on tree work
- #51/2023-24. TO DISCUSS PLAY AREAS & RECREATION GROUNDS**
  - i. Ongoing maintenance
- #52/2023-24. TO DISCUSS GRASS CUTTING FOR 2024**
  - i. Meeting with ODS regarding grass cutting review
  - ii. OCC s101 agreement
- #53/2023-24. TO DISCUSS SMOKE FREE PLAY AREA COMPETITION JAN 2024**
- #54/2023-24. TO DISCUSS MANAGEMENT OF ALLOTMENTS AND FOOTPATH**
- #55/2023-24. TO CONSIDER POLICIES AND DOCUMENTS**
  - i. Draft Biodiversity Plan
  - ii. Play Area Inspections Protocol

**#56/2023-24. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION**

**#57/2023-24. ITEMS FOR INFORMATION**

**#58/2023-24. DATE OF NEXT MEETING – 15<sup>th</sup> Jan 2024**



Watch the meeting online by scanning the QR code, or contacting the Parish Office for joining details