



Wheatley Parish Council Meeting Minutes for Monday, October 2, 2023.

Present: Paul Gregory, Toby Newman, Alison Sercombe, Anthony Shepherd, Richard Street, Lizzie Tully, Paul Willmott. Cllr Davis joined after her co-option.

Apologies: Richard Barrett, Peter Ramsdale

Officer: Clerk

Members of the Public: 12

The meeting opening at 19:30 and closed at 21:48

#94/2023-24. APOLOGIES FOR ABSENCE

Had been received from Cllrs Barrett and Ramsdale and were accepted and approved by the council.

#95/2023-24 DECLARATIONS OF INTEREST

Cllr Willmott for Wheatley Playing Field Trust

#96/2023-24. TO COOPT TO FILL COUNCILLOR VACANCIES FOLLOWING UNCONTESTED ELECTION & RESIGNATION OF CLLR MARA

Sophi Davis came forward seeking co-option onto the parish council.

OBJ: The council approved her co-option, and she joined the committee after signing her acceptance of office.

PUBLIC PARTICIPATION - started at 19:35 and closed at 19:46

Resident – Had questions on OCC's proposal to address traffic and parking proposal. The parish council were not considering this until its November meeting and would hope to hold a public meeting to share this with the community.

Residents – Questioned parish council's role in the process

Resident – asked for clarification on the COUNCIL'S response to Waterstock Golf Club. Cllr Newman's had sent the council's response to SODC planning officer, and it has yet to be put on SODCs website.

Resident – Raised issued of low hanging trees. Resident asked to report via Fixmystreet.

Resident – Raised issue of pedestrian safety through Littleworth. Cllr Newman gave a summary of the green route provision, within Wheatley Neighbourhood Plan.

Resident- Raised issues around land at Littleworth Industrial Park

#97/2023-24. TO RECEIVE MINUTES - The minutes from the Parish Council meeting on **Monday 4th September 2023**, were accepted and signed, by the Chairman as a true reflection of the meeting.

98/2023-24. TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS

From Parish Council meeting on Monday 4th September 2023

#60/2023-24 – response received.

#77/2023-24 Update from Cllr Newman

#79/2023-24 Village Parking Survey - report has now been shared by OCC. Suggest WPC discuss this on 6th November following a public meeting be held beforehand.

#99/2023-24 TO RECEIVE AN UPDATE FROM THE CLERK

- i. Grit bin has been ordered for Templars Close
- ii. Registration for 20mph zone has been made to OCC.
- iii. Consultation deadline for Littleworth Allotment permissive footpath is 30th September. A successful focus group took place in September. There was insufficient time available to adequately review all the findings ahead of this meeting. The Clerk and Chairman expect to have this available for 6th November.
- iv. Latest Cllr development day took place on 30th September and was an interesting session. For those who were unable to attend, the notes will be available.
- v. Clerk has met with and supplied contractor with information to support registration of Church Rd Rec. Further work is required to gather evidence for the village green on High St.
- vi. Clerk to meet Internal Auditor for part 1 of WPCs audit in November 2023
- vii. Update on Christmas Fair 2023. Stall holders have been allocated and fees are being paid. Youth Club have shown an interest in arranging a fundraising activity.

#100/2023-24 TO RECEIVE A REPORT FROM COUNTY COUNCILLOR

Cllr Bearder was not present, nor a report available.

#101/2023-24. TO RECEIVE A REPORT FROM SODC DISTRICT COUNCILLOR

Flood Alleviation – SODC are proposing to approve funding for the scheme £120k from EA. Scheme will include attenuation pond. Cllr Sercombe requested that SODC officers contact the parish council to work on this project.

☐ Surgery is on the 14th of October 2023

3,000 free trees available for residential trees.

#102/2023-24 TO RECEIVE A PROPOSAL AND PRESENTATION FROM FRESHWATER HABITATS TRUST

Cllr Sercombe welcomed Sain and Hannah from Freshwater Habitats Trust, who have been appointed by SODC to install natural flood management at Littleworth Nature Reserve and incorporate land owned by Wheatley Parish Council.

Cllr Newman proposed that the council approve the FWHT to draw up designs on its land to support the proposed project. Council approved this. FWHT will present their plans for its meeting on the 6th of November 2023.

#103/2023-24. TO RECEIVE AN UPDATE FROM WHEATLEY NEIGHBOURHOOD PLAN COMMITTEE

Final review has been submitted.

23rd November is the anticipated date for referendum, although awaiting confirmation from SODC.

The Clerk asked whether the chairman and vice chairman were willing to co-host a public meeting and to discuss communications ahead of the referendum. Clerk to liaise with councillors and committee to arrange a scoping meeting.

#104/2023-24. TO CONSIDER WORKING IN PARTNERSHIP WITH OXFORDSHIRE PLAY ASSOCIATION TO DELIVER WHEATLEY & HOLTON PLAY & ACTIVITY DAY 2024 - [REDACTED] The council approved this and will likely take place on Saturday 13th July 2024.

#105/2023-24. TO CONSIDER RESPONSES TO CURRENT CONSULTATION - none

#106/2023-24. TO APPROVE POLICIES AND DOCUMENTS

- i. Risk Register - Updated Risk Register, - approved

#107/2023-24 TO RECEIVE UPDATE/MINUTES AND ACTIONS FROM:

- i. Finance Committee – next meeting 16th Oct
- ii. Open Spaces Committee – next meeting 20th Oct
- iii. Planning Committee – next meeting 11th Oct, previous minutes circulated.
- iv. Staffing Committee – no meeting planned.
- v. Communications Working Group – meeting to be arranged.
- vi. Holton Park Liaison Group - continue to work with developer.
- vii. Holton Pavilion Project - Cllr Willmott to update 'Gifted' document.
- viii. Littleworth Playing Fields Working Group – permission has been granted from DoFE. OCC are preparing a license to sublet the site. ODST is commissioning a tree survey and a consultant to map the field. A request for a draft lease has been made and awaiting the lease to be sent. Councillors were keen to clarify the funding from SODC for flood alleviation and attenuation and await further info from Cllr Kantor.
- ix. Oxford Brookes Residents groups – nothing to report.
- x. Traffic Working Group – meeting was cancelled as report was not available in time. Future meeting to be arranged.
- xi. Youth Club – Clerk has met with OPA and interested parties. Propose to start after October holidays 6-8pm on Friday evenings.

xii. Youth Council – Cllr Newman has met again with Head of WPS

#108/2023-24. TO RECEIVE UPDATES/REPORTS FROM:

- i. Community Larder – numbers have dropped but food is still taken.
- ii. Good Neighbour Scheme – losing clients.
- iii. Howe Trust – Trustees meeting has taken place and improvements noted. WPC representatives have requested a monthly update but have not received one yet. Lots of work being done on the land.
- iv. Maple Tree Centre – report circulated.
- v. Merry Bells Management Committee – meet 5th Oct.
- vi. Oxford Brookes Residents Association
- vii. Thames Valley Police – PCC update circulated.
- viii. Wheatley Charities – nothing to report.
- ix. Wheatley Playing Field Trust – AGM took place on 26th Oct. Annual Report will be available from the Charity Commission website as soon as access is reestablished. WPFT are currently experiencing issues with bank.
- x. Wheatley Windmill Preservation Trust- will soon be commissioning mortar repairs to the windmill.

#109/2023-24 CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

- i. Age UK and Action for Carers - intro to CEO
- ii. Healthwatch Oxfordshire - September Briefing
- iii. Lagan Homes - re purchase of Miss Tombs Field
- iv. SODC, various - including Planning sessions, events, EV charging, planning training, climate change
- v. OCC, various - including - 20mph programme involvement,
- vi. NALC, various - Chief Exec. bulletin, updates
- vii. J Howell MP - September newsletter
- viii. OPFA - AGM agenda
- ix. OALC – Sept update – noticed that OCC have sign cleaning kits. Clerk confirmed that we have access to one.

#110/2023-24. ITEMS FOR INFORMATION - none

#111/2023-24. DATE OF NEXT MEETING - Monday 6th November 2023

#112/2023-24. TO RESOLVE TO EXCLUDE THE PUBLIC AND PRESS FROM THE PUBLIC DUE TO THE COMMERCIALLY SENSITIVE NATURE OF BUSINESS TO BE TRANSACTED - Approved

#113/2023-24. TO APPROVE CONTRACT FOR UTILITY SUPPLIES FOR 2024 AND BEYOND
Approved contract for 12 months.

#114/2023-24. TO CONSIDER S106 LEGAL AGREEMENT FROM SODC FOR PLAY AREA MAINTENANCE - Approved. Agreement to be signed.