



Wheatley Parish Council Meeting Minutes for Monday, November 6, 2023.

Present: Alison Sercombe, Toby Newman, Richard Street, Andrew Cooper, Paul Gregory, Paul Willmott, Anthony Shepherd, Sophi Davis, Richard Barrett,

Apologies: Lizzie Tully, Peter Ramsdale

Officer: Clerk

Members of the Public: approx. 9

The meeting opening at 19:30 and closed at 21:29

#116/2023-24. APOLOGIES FOR ABSENCE

Apologies has been received from Cllrs Ramsdale and Tully. Their apologies were accepted and approved by the council.

#117/2023-24. DECLARATIONS OF INTEREST

Cllr Willmott, Wheatley Rugby Club and Wheatley Playing Field Trust

#118/2023-24. TO RECEIVE MINUTES

The minutes from the parish council meeting on **Monday 2nd October 2023**, were accepted by the council and signed, by the Chairman as true reflection of the meeting.

PUBLIC PARTICIPATION – started at 19:36 and closed at 19:54

Resident – Asked for an LED streetlight to be replaced. Resident advised to report to FMS

Resident - Flooding of High St and wanted to know what the council were going to do to stop cars driving through the water during times of flood. Resident to take this up with OCC, as the Highway authority /SODC as the flood authority

Resident - Pinch point generated by parking of two vans on High St. Advised to inform TVP/OCC parking enforcement if overstaying time restrictions.

Representatives from Garsington - to discuss the rural footpath between Garsington and Wheatley (Item #126/2023-24)

Cllr Shepherd questioned whether there would be a reduction in the speed limit along sections of the proposed route?

Cllr Willmott asked whether there was any support from Wheatley Park School – assume so, but nothing definite.

Cllr Davis preferred a solid footpath would improve access for a wider range of potential users.

Resident supported idea and could reduce reliance on cars.

#126/2023-24. TO CONSIDER RURAL FOOTPATH PROPOSAL FROM GARSINGTON

PC. *Chairman moved this item earlier in the meeting as representatives were unable to stay for the whole meeting.*

Cllr Newman proposed that the council enter into dialogue with Garsington PC, on this subject. This was seconded by Cllr Street and approved by the council.

Cllr Shepherd did share his concerns regarding the speed and potential infrastructure required and welcomed further investigation.

#119/2023-24. TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS

From Parish Council meeting on **2nd October 2023**. None

#120/2023-24. TO RECEIVE AN UPDATE FROM THE CLERK – included:

- i. Damage to Littleworth Green
- ii. WPC generic business cards have been ordered and are available to Cllrs.
- iii. PAT testing completed and faulty items removed/replaced.
- iv. SLCC National Conference notes
- v. Community Governance course - year 1 assignments submitted.
- vi. Fence repairs at Cullum Rd reported to residents/relevant agencies. Awaiting repairs to be undertaken.
- vii. Value Office Agency - lease details submitted, as required.

#121/2023-24. TO RECEIVE A REPORT FROM SODC DISTRICT COUNCILLOR, Cllr Kantor:

Many grants available and Cllr Kantor shared info with those present.

Cllr Surgery this coming weekend and invited those present to come along.

Cllr Newman asked what items residents were coming to speak to her about. Conversations tended to be of a general discussion.

Asked for an update regarding Oxford Brookes. She was unable to provide details, but OCC Cllr Bearder was invited to do so in his update.

#122/2023-24 TO RECEIVE A REPORT FROM COUNTY COUNCILLOR

Gave his apologies for not attending the public meeting at 6.15pm

Confirmed that OCC has agreed to give access to Holton.

Electric buses are being rolled out across the county. Brookes bus service is likely to be the first route where they will be operated.

108 service is being introduced (Beckley, Stanton St John, and outlying villages). This may reduce the impact on Wheatley's bus service/informal park and ride.

Beginning budget setting process and financial challenges are concerning.

Bollards have or are being replaced.

Cllr Street asked whether OCC are at risk of going bankrupt? Not yet but concerns remain, especially in the adult social care.

Cllr Newman raised the following issues with Cllr Bearder

-state of highway on Old Rd (loss of 1ft of road due to overgrowth). Despite challenges from OCC, it is highway land and needs rectifying.

-traffic through village, following road closures elsewhere, Wheatley became a larger rat run.

-asked for clarification on how regular the 108-bus service would be – Cllr Bearder agreed to share the timetable with Cllr Newman.

Cllr Shepherd raised the issue of irregular postal service and asked whether Cllr Bearder could get involved.

Cllr Gregory – asked for a contact detail for whom to raise a complaint with the junction on A4118, this was Highways Agency.

#123/2023-24. TO APPROVE POLICIES AND DOCUMENTS

- i. Ethical Decision Matrix – approved, would be reviewed in twelve-months' time.
- ii. Risk Assessments 2023-24- approved
- iii. Communications Policy - approved
- iv. Website Accessibility Statement 2023 - approved
- v. Privacy notices (internal and external) - approved
- vi. Data Breach Procedures - approved
- vii. Subject Access Requests - approved

#124/2023-24. TO CONSIDER REPORT FOR IMPROVEMENTS TO VILLAGE PARKING/HIGHWAYS

Councillors considered the comments raised in the public meeting, held earlier in the evening, and attended by over 40 members of the community. The council suggested some modifications to the proposals:

- ~ Removing yellow lines on large layby in Farm Close Rd
- ~ Extending yellow lines eastwards down Kelham Hall Drive to opposite Kelham Hall Drive
- ~ Concerns remain about a workable solution for Park Hill and welcome OCC's additional review of this area.
- ~ Alterations to Church Rd (terrace houses) is only implemented if SODC approve and administer.
- ~ Although a separate issue, enforcement is required out of normal working hours

#125/2023-24. TO APPROVE EXTENDING PUBLIC ACCESS TO THE PERMISSIVE FOOTPATH THROUGH LITTLEWORTH ALLOTMENTS

Councillors used its Ethical Decision Matrix to review the report. Council approved the report and recommendations to extend public access to the footpath, alongside reviewing actions and mitigation measures, to address concerns of some residents.

#126/2023-24. TO CONSIDER RURAL FOOTPATH PROPOSAL FROM GARSINGTON PC

This item was discussed earlier in the meeting.

#127/2023-24. TO RECEIVE AN UPDATE FROM WHEATLEY NEIGHBOURHOOD PLAN COMMITTEE & UPDATE ON REFERENDUM

The NP committee has met with the parish council and agreed a set of public meetings. Letters are being printed and delivered to every household in Wheatley and Holton promoting the meetings and referendum.

#128/2023-24. TO RECEIVE AN UPDATE ON CELEBRATING VOLUNTEER AWARDS 2023 – progress has been delayed due to other commitments and priorities.

#129/2023-24. TO RECEIVE AN UPDATE ON CHRISTMAS FAIR 2023

Council noted the report, produced by the Assistant Clerk.

#130/2023-24. TO CONSIDER RESPONSES TO CURRENT CONSULTATION

- i. Oxfordshire County Council - Health & Wellbeing consultation
- ii. Oxfordshire County Council - [Lane Rental Scheme](#)
- iii. OCC, SODC & OALC - [Oxfordshire Councils Charter](#). Chairman and Clerk had already responded personally.

Councillors urged to respond in their role as councillors and members of the community.

#131/2023-24. DRAFT BUDGET FOR 2024-25

Council was given first sight of the draft budget, following the Finance Committee meeting.

Some adjustments have been made and still delivers a balanced budget. Cllr Willmott raised question - Littleworth Playing Field allocation, this was a figure in relation to estimated contribution to Community Ownership Fund application, if the council was successful.

#132/2023-24. TO RECEIVE UPDATE/MINUTES AND ACTIONS FROM:

- i. Finance Committee – comments received from grant applicant. Clerk confirmed that the s101 payment for grass cutting would remain the same.
- ii. Open Spaces Committee – meet again in two weeks.
- iii. Planning Committee – meet on 8th Nov.
- iv. Staffing Committee – meeting to be arranged.
- v. Communications Working Group – business cards purchased and available for councillors.
- vi. Holton Pavilion Project – Cllr Willmott to return info on stakeholders.
- vii. Littleworth Playing Fields Working Group – meeting has been arranged. Cllr Gregory and Cooper to be given details.
- viii. Oxford Brookes Development Working Group – meet again on 20th Nov.
- ix. Oxford Brookes Residents groups – nothing to report.
- x. Traffic Working Group –
- xi. Youth Club – start delayed due to recruitment issues.
- xii. Youth Council – no update.

#133/2023-24. TO RECEIVE UPDATES/REPORTS FROM:

- i. Community Larder – food supplies vary, number of residents visiting has been reducing still.
- ii. Good Neighbour Scheme – no update available
- iii. H Maple Tree Centre – report circulated.
- iv. Merry Bells Management Committee - no update available
- v. Howe Trust – report circulated.
- vi. Maple Tree Centre – report circulated.
- vii. Merry Bells Management Committee - no update available
- viii. Thames Valley Police - have your say have been cancelled.

- ix. Wheatley Charities – no update available
- x. Wheatley Playing Field Trust – trustees have walked around the site with arborist. Large tree will have some work carried out on it. Repair work on the bottom pavilion has been carried out and the trust has added to this. New heating system should be more efficient. OCB are interested in meeting with the trust regarding the new facilities at Holton Park development.
- xi. Wheatley Windmill Preservation Trust - maintenance work on mortar is being carried out by volunteers/trustees.

#134/2023-24. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

- i. SODC - various including Homeless Day, parish news, events, affordable housing.
- ii. Thames Valley Police - call for witnesses,
- iii. Citizens Advice - newsletter
- iv. Royal British Legion (Wheatley) - Remembrance Sunday details
- v. OALC/OCC - Town & Parish Charter Summit, updates
- vi. Community First Oxford - AGM
- vii. TVP - alerts and updates
- viii. OCC - Unauthorised encampments
- ix. NALC - Chief Executives update, newsletters, webinars, and events
- x. Healthwatch Oxfordshire - updates
- xi. Caversham Lakes
- xii. J Howell MP - update
- xiii. CPRE - campaigns update
- xiv. Fields in Trust - update
- xv. Resident of Littleworth Rd regarding flooding issues
- xvi. Cllr Bearder - Bayswater Brook
- xvii. Be Free Young Carers (grant recipient) - newsletter.
- xviii. Community First - newsletter
- xix. PCC - Crime Bulletin Oct 23

#135/2023-24. ITEMS FOR INFORMATION

#136/2023-24. DATE OF NEXT MEETING - Monday 4th December 2023



Wheatley Parish Council Meeting Minutes for Monday, November 6, 2023.

Present: Alison Sercombe, Toby Newman, Richard Street, Andrew Cooper, Paul Gregory, Paul Willmott, Anthony Shepherd, Sophi Davis, Richard Barrett,

Apologies: Lizzie Tully, Peter Ramsdale

Officer: Clerk

Members of the Public: approx. 9

The meeting opening at 19:30 and closed at 21:29

#116/2023-24. APOLOGIES FOR ABSENCE

Apologies has been received from Cllrs Ramsdale and Tully. Their apologies were accepted and approved by the council.

#117/2023-24. DECLARATIONS OF INTEREST

Cllr Willmott, Wheatley Rugby Club and Wheatley Playing Field Trust

#118/2023-24. TO RECEIVE MINUTES

The minutes from the parish council meeting on **Monday 2nd October 2023**, were accepted by the council and signed, by the Chairman as true reflection of the meeting.

PUBLIC PARTICIPATION – started at 19:36 and closed at 19:54

Resident – Asked for an LED streetlight to be replaced. Resident advised to report to FMS

Resident - Flooding of High St and wanted to know what the council were going to do to stop cars driving through the water during times of flood. Resident to take this up with OCC, as the Highway authority /SODC as the flood authority

Resident - Pinch point generated by parking of two vans on High St. Advised to inform TVP/OCC parking enforcement if overstaying time restrictions.

Representatives from Garsington - to discuss the rural footpath between Garsington and Wheatley (Item #126/2023-24)

Cllr Shepherd questioned whether there would be a reduction in the speed limit along sections of the proposed route?

Cllr Willmott asked whether there was any support from Wheatley Park School – assume so, but nothing definite.

Cllr Davis preferred a solid footpath would improve access for a wider range of potential users.

Resident supported idea and could reduce reliance on cars.

#126/2023-24. TO CONSIDER RURAL FOOTPATH PROPOSAL FROM GARSINGTON

PC. *Chairman moved this item earlier in the meeting as representatives were unable to stay for the whole meeting.*

Cllr Newman proposed that the council enter into dialogue with Garsington PC, on this subject. This was seconded by Cllr Street and approved by the council.

Cllr Shepherd did share his concerns regarding the speed and potential infrastructure required and welcomed further investigation.

#119/2023-24. TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS

From Parish Council meeting on **2nd October 2023**. None

#120/2023-24. TO RECEIVE AN UPDATE FROM THE CLERK – included:

- i. Damage to Littleworth Green
- ii. WPC generic business cards have been ordered and are available to Cllrs.
- iii. PAT testing completed and faulty items removed/replaced.
- iv. SLCC National Conference notes
- v. Community Governance course - year 1 assignments submitted.
- vi. Fence repairs at Cullum Rd reported to residents/relevant agencies. Awaiting repairs to be undertaken.
- vii. Value Office Agency - lease details submitted, as required.

#121/2023-24. TO RECEIVE A REPORT FROM SODC DISTRICT COUNCILLOR, Cllr Kantor:

Many grants available and Cllr Kantor shared info with those present.

Cllr Surgery this coming weekend and invited those present to come along.

Cllr Newman asked what items residents were coming to speak to her about. Conversations tended to be of a general discussion.

Asked for an update regarding Oxford Brookes. She was unable to provide details, but OCC Cllr Bearder was invited to do so in his update.

#122/2023-24 TO RECEIVE A REPORT FROM COUNTY COUNCILLOR

Gave his apologies for not attending the public meeting at 6.15pm

Confirmed that OCC has agreed to give access to Holton.

Electric buses are being rolled out across the county. Brookes bus service is likely to be the first route where they will be operated.

108 service is being introduced (Beckley, Stanton St John, and outlying villages). This may reduce the impact on Wheatley's bus service/informal park and ride.

Beginning budget setting process and financial challenges are concerning.

Bollards have or are being replaced.

Cllr Street asked whether OCC are at risk of going bankrupt? Not yet but concerns remain, especially in the adult social care.

Cllr Newman raised the following issues with Cllr Bearder

-state of highway on Old Rd (loss of 1ft of road due to overgrowth). Despite challenges from OCC, it is highway land and needs rectifying.

-traffic through village, following road closures elsewhere, Wheatley became a larger rat run.

-asked for clarification on how regular the 108-bus service would be – Cllr Bearder agreed to share the timetable with Cllr Newman.

Cllr Shepherd raised the issue of irregular postal service and asked whether Cllr Bearder could get involved.

Cllr Gregory – asked for a contact detail for whom to raise a complaint with the junction on A4118, this was Highways Agency.

#123/2023-24. TO APPROVE POLICIES AND DOCUMENTS

- i. Ethical Decision Matrix – approved, would be reviewed in twelve-months' time.
- ii. Risk Assessments 2023-24- approved
- iii. Communications Policy - approved
- iv. Website Accessibility Statement 2023 - approved
- v. Privacy notices (internal and external) - approved
- vi. Data Breach Procedures - approved
- vii. Subject Access Requests - approved

#124/2023-24. TO CONSIDER REPORT FOR IMPROVEMENTS TO VILLAGE PARKING/HIGHWAYS

Councillors considered the comments raised in the public meeting, held earlier in the evening, and attended by over 40 members of the community. The council suggested some modifications to the proposals:

- ~ Removing yellow lines on large layby in Farm Close Rd
- ~ Extending yellow lines eastwards down Kelham Hall Drive to opposite Kelham Hall Drive
- ~ Concerns remain about a workable solution for Park Hill and welcome OCC's additional review of this area.
- ~ Alterations to Church Rd (terrace houses) is only implemented if SODC approve and administer.
- ~ Although a separate issue, enforcement is required out of normal working hours

#125/2023-24. TO APPROVE EXTENDING PUBLIC ACCESS TO THE PERMISSIVE FOOTPATH THROUGH LITTLEWORTH ALLOTMENTS

Councillors used its Ethical Decision Matrix to review the report. Council approved the report and recommendations to extend public access to the footpath, alongside reviewing actions and mitigation measures, to address concerns of some residents.

#126/2023-24. TO CONSIDER RURAL FOOTPATH PROPOSAL FROM GARSINGTON PC

This item was discussed earlier in the meeting.

#127/2023-24. TO RECEIVE AN UPDATE FROM WHEATLEY NEIGHBOURHOOD PLAN COMMITTEE & UPDATE ON REFERENDUM

The NP committee has met with the parish council and agreed a set of public meetings. Letters are being printed and delivered to every household in Wheatley and Holton promoting the meetings and referendum.

#128/2023-24. TO RECEIVE AN UPDATE ON CELEBRATING VOLUNTEER AWARDS 2023 – progress has been delayed due to other commitments and priorities.

#129/2023-24. TO RECEIVE AN UPDATE ON CHRISTMAS FAIR 2023

Council noted the report, produced by the Assistant Clerk.

#130/2023-24. TO CONSIDER RESPONSES TO CURRENT CONSULTATION

- i. Oxfordshire County Council - Health & Wellbeing consultation
- ii. Oxfordshire County Council - [Lane Rental Scheme](#)
- iii. OCC, SODC & OALC - [Oxfordshire Councils Charter](#). Chairman and Clerk had already responded personally.

Councillors urged to respond in their role as councillors and members of the community.

#131/2023-24. DRAFT BUDGET FOR 2024-25

Council was given first sight of the draft budget, following the Finance Committee meeting.

Some adjustments have been made and still delivers a balanced budget. Cllr Willmott raised question - Littleworth Playing Field allocation, this was a figure in relation to estimated contribution to Community Ownership Fund application, if the council was successful.

#132/2023-24. TO RECEIVE UPDATE/MINUTES AND ACTIONS FROM:

- i. Finance Committee – comments received from grant applicant. Clerk confirmed that the s101 payment for grass cutting would remain the same.
- ii. Open Spaces Committee – meet again in two weeks.
- iii. Planning Committee – meet on 8th Nov.
- iv. Staffing Committee – meeting to be arranged.
- v. Communications Working Group – business cards purchased and available for councillors.
- vi. Holton Pavilion Project – Cllr Willmott to return info on stakeholders.
- vii. Littleworth Playing Fields Working Group – meeting has been arranged. Cllr Gregory and Cooper to be given details.
- viii. Oxford Brookes Development Working Group – meet again on 20th Nov.
- ix. Oxford Brookes Residents groups – nothing to report.
- x. Traffic Working Group –
- xi. Youth Club – start delayed due to recruitment issues.
- xii. Youth Council – no update.

#133/2023-24. TO RECEIVE UPDATES/REPORTS FROM:

- i. Community Larder – food supplies vary, number of residents visiting has been reducing still.
- ii. Good Neighbour Scheme – no update available
- iii. H Maple Tree Centre – report circulated.
- iv. Merry Bells Management Committee - no update available
- v. Howe Trust – report circulated.
- vi. Maple Tree Centre – report circulated.
- vii. Merry Bells Management Committee - no update available
- viii. Thames Valley Police - have your say have been cancelled.

- ix. Wheatley Charities – no update available
- x. Wheatley Playing Field Trust – trustees have walked around the site with arborist. Large tree will have some work carried out on it. Repair work on the bottom pavilion has been carried out and the trust has added to this. New heating system should be more efficient. OCB are interested in meeting with the trust regarding the new facilities at Holton Park development.
- xi. Wheatley Windmill Preservation Trust - maintenance work on mortar is being carried out by volunteers/trustees.

#134/2023-24. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

- i. SODC - various including Homeless Day, parish news, events, affordable housing.
- ii. Thames Valley Police - call for witnesses,
- iii. Citizens Advice - newsletter
- iv. Royal British Legion (Wheatley) - Remembrance Sunday details
- v. OALC/OCC - Town & Parish Charter Summit, updates
- vi. Community First Oxford - AGM
- vii. TVP - alerts and updates
- viii. OCC - Unauthorised encampments
- ix. NALC - Chief Executives update, newsletters, webinars, and events
- x. Healthwatch Oxfordshire - updates
- xi. Caversham Lakes
- xii. J Howell MP - update
- xiii. CPRE - campaigns update
- xiv. Fields in Trust - update
- xv. Resident of Littleworth Rd regarding flooding issues
- xvi. Cllr Bearder - Bayswater Brook
- xvii. Be Free Young Carers (grant recipient) - newsletter.
- xviii. Community First - newsletter
- xix. PCC - Crime Bulletin Oct 23

#135/2023-24. ITEMS FOR INFORMATION

#136/2023-24. DATE OF NEXT MEETING - Monday 4th December 2023



Wheatley Parish Council Meeting Minutes for Monday, November 6, 2023.

Present: Alison Sercombe, Toby Newman, Richard Street, Andrew Cooper, Paul Gregory, Paul Willmott, Anthony Shepherd, Sophi Davis, Richard Barrett,

Apologies: Lizzie Tully, Peter Ramsdale

Officer: Clerk

Members of the Public: approx. 9

The meeting opening at 19:30 and closed at 21:29

#116/2023-24. APOLOGIES FOR ABSENCE

Apologies has been received from Cllrs Ramsdale and Tully. Their apologies were accepted and approved by the council.

#117/2023-24. DECLARATIONS OF INTEREST

Cllr Willmott, Wheatley Rugby Club and Wheatley Playing Field Trust

#118/2023-24. TO RECEIVE MINUTES

The minutes from the parish council meeting on **Monday 2nd October 2023**, were accepted by the council and signed, by the Chairman as true reflection of the meeting.

PUBLIC PARTICIPATION – started at 19:36 and closed at 19:54

Resident – Asked for an LED streetlight to be replaced. Resident advised to report to FMS

Resident - Flooding of High St and wanted to know what the council were going to do to stop cars driving through the water during times of flood. Resident to take this up with OCC, as the Highway authority /SODC as the flood authority

Resident - Pinch point generated by parking of two vans on High St. Advised to inform TVP/OCC parking enforcement if overstaying time restrictions.

Representatives from Garsington - to discuss the rural footpath between Garsington and Wheatley (Item #126/2023-24)

Cllr Shepherd questioned whether there would be a reduction in the speed limit along sections of the proposed route?

Cllr Willmott asked whether there was any support from Wheatley Park School – assume so, but nothing definite.

Cllr Davis preferred a solid footpath would improve access for a wider range of potential users.

Resident supported idea and could reduce reliance on cars.

#126/2023-24. TO CONSIDER RURAL FOOTPATH PROPOSAL FROM GARSINGTON

PC. *Chairman moved this item earlier in the meeting as representatives were unable to stay for the whole meeting.*

Cllr Newman proposed that the council enter into dialogue with Garsington PC, on this subject. This was seconded by Cllr Street and approved by the council.

Cllr Shepherd did share his concerns regarding the speed and potential infrastructure required and welcomed further investigation.

#119/2023-24. TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS

From Parish Council meeting on **2nd October 2023**. None

#120/2023-24. TO RECEIVE AN UPDATE FROM THE CLERK – included:

- i. Damage to Littleworth Green
- ii. WPC generic business cards have been ordered and are available to Cllrs.
- iii. PAT testing completed and faulty items removed/replaced.
- iv. SLCC National Conference notes
- v. Community Governance course - year 1 assignments submitted.
- vi. Fence repairs at Cullum Rd reported to residents/relevant agencies. Awaiting repairs to be undertaken.
- vii. Value Office Agency - lease details submitted, as required.

#121/2023-24. TO RECEIVE A REPORT FROM SODC DISTRICT COUNCILLOR, Cllr Kantor:

Many grants available and Cllr Kantor shared info with those present.

Cllr Surgery this coming weekend and invited those present to come along.

Cllr Newman asked what items residents were coming to speak to her about. Conversations tended to be of a general discussion.

Asked for an update regarding Oxford Brookes. She was unable to provide details, but OCC Cllr Bearder was invited to do so in his update.

#122/2023-24 TO RECEIVE A REPORT FROM COUNTY COUNCILLOR

Gave his apologies for not attending the public meeting at 6.15pm

Confirmed that OCC has agreed to give access to Holton.

Electric buses are being rolled out across the county. Brookes bus service is likely to be the first route where they will be operated.

108 service is being introduced (Beckley, Stanton St John, and outlying villages). This may reduce the impact on Wheatley's bus service/informal park and ride.

Beginning budget setting process and financial challenges are concerning.

Bollards have or are being replaced.

Cllr Street asked whether OCC are at risk of going bankrupt? Not yet but concerns remain, especially in the adult social care.

Cllr Newman raised the following issues with Cllr Bearder

-state of highway on Old Rd (loss of 1ft of road due to overgrowth). Despite challenges from OCC, it is highway land and needs rectifying.

-traffic through village, following road closures elsewhere, Wheatley became a larger rat run.

-asked for clarification on how regular the 108-bus service would be – Cllr Bearder agreed to share the timetable with Cllr Newman.

Cllr Shepherd raised the issue of irregular postal service and asked whether Cllr Bearder could get involved.

Cllr Gregory – asked for a contact detail for whom to raise a complaint with the junction on A4118, this was Highways Agency.

#123/2023-24. TO APPROVE POLICIES AND DOCUMENTS

- i. Ethical Decision Matrix – approved, would be reviewed in twelve-months' time.
- ii. Risk Assessments 2023-24- approved
- iii. Communications Policy - approved
- iv. Website Accessibility Statement 2023 - approved
- v. Privacy notices (internal and external) - approved
- vi. Data Breach Procedures - approved
- vii. Subject Access Requests - approved

#124/2023-24. TO CONSIDER REPORT FOR IMPROVEMENTS TO VILLAGE PARKING/HIGHWAYS

Councillors considered the comments raised in the public meeting, held earlier in the evening, and attended by over 40 members of the community. The council suggested some modifications to the proposals:

- ~ Removing yellow lines on large layby in Farm Close Rd
- ~ Extending yellow lines eastwards down Kelham Hall Drive to opposite Kelham Hall Drive
- ~ Concerns remain about a workable solution for Park Hill and welcome OCC's additional review of this area.
- ~ Alterations to Church Rd (terrace houses) is only implemented if SODC approve and administer.
- ~ Although a separate issue, enforcement is required out of normal working hours

#125/2023-24. TO APPROVE EXTENDING PUBLIC ACCESS TO THE PERMISSIVE FOOTPATH THROUGH LITTLEWORTH ALLOTMENTS

Councillors used its Ethical Decision Matrix to review the report. Council approved the report and recommendations to extend public access to the footpath, alongside reviewing actions and mitigation measures, to address concerns of some residents.

#126/2023-24. TO CONSIDER RURAL FOOTPATH PROPOSAL FROM GARSINGTON PC

This item was discussed earlier in the meeting.

#127/2023-24. TO RECEIVE AN UPDATE FROM WHEATLEY NEIGHBOURHOOD PLAN COMMITTEE & UPDATE ON REFERENDUM

The NP committee has met with the parish council and agreed a set of public meetings. Letters are being printed and delivered to every household in Wheatley and Holton promoting the meetings and referendum.

#128/2023-24. TO RECEIVE AN UPDATE ON CELEBRATING VOLUNTEER AWARDS 2023 – progress has been delayed due to other commitments and priorities.

#129/2023-24. TO RECEIVE AN UPDATE ON CHRISTMAS FAIR 2023

Council noted the report, produced by the Assistant Clerk.

#130/2023-24. TO CONSIDER RESPONSES TO CURRENT CONSULTATION

- i. Oxfordshire County Council - Health & Wellbeing consultation
- ii. Oxfordshire County Council - [Lane Rental Scheme](#)
- iii. OCC, SODC & OALC - [Oxfordshire Councils Charter](#). Chairman and Clerk had already responded personally.

Councillors urged to respond in their role as councillors and members of the community.

#131/2023-24. DRAFT BUDGET FOR 2024-25

Council was given first sight of the draft budget, following the Finance Committee meeting.

Some adjustments have been made and still delivers a balanced budget. Cllr Willmott raised question - Littleworth Playing Field allocation, this was a figure in relation to estimated contribution to Community Ownership Fund application, if the council was successful.

#132/2023-24. TO RECEIVE UPDATE/MINUTES AND ACTIONS FROM:

- i. Finance Committee – comments received from grant applicant. Clerk confirmed that the s101 payment for grass cutting would remain the same.
- ii. Open Spaces Committee – meet again in two weeks.
- iii. Planning Committee – meet on 8th Nov.
- iv. Staffing Committee – meeting to be arranged.
- v. Communications Working Group – business cards purchased and available for councillors.
- vi. Holton Pavilion Project – Cllr Willmott to return info on stakeholders.
- vii. Littleworth Playing Fields Working Group – meeting has been arranged. Cllr Gregory and Cooper to be given details.
- viii. Oxford Brookes Development Working Group – meet again on 20th Nov.
- ix. Oxford Brookes Residents groups – nothing to report.
- x. Traffic Working Group –
- xi. Youth Club – start delayed due to recruitment issues.
- xii. Youth Council – no update.

#133/2023-24. TO RECEIVE UPDATES/REPORTS FROM:

- i. Community Larder – food supplies vary, number of residents visiting has been reducing still.
- ii. Good Neighbour Scheme – no update available
- iii. H Maple Tree Centre – report circulated.
- iv. Merry Bells Management Committee - no update available
- v. Howe Trust – report circulated.
- vi. Maple Tree Centre – report circulated.
- vii. Merry Bells Management Committee - no update available
- viii. Thames Valley Police - have your say have been cancelled.

- ix. Wheatley Charities – no update available
- x. Wheatley Playing Field Trust – trustees have walked around the site with arborist. Large tree will have some work carried out on it. Repair work on the bottom pavilion has been carried out and the trust has added to this. New heating system should be more efficient. OCB are interested in meeting with the trust regarding the new facilities at Holton Park development.
- xi. Wheatley Windmill Preservation Trust - maintenance work on mortar is being carried out by volunteers/trustees.

#134/2023-24. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

- i. SODC - various including Homeless Day, parish news, events, affordable housing.
- ii. Thames Valley Police - call for witnesses,
- iii. Citizens Advice - newsletter
- iv. Royal British Legion (Wheatley) - Remembrance Sunday details
- v. OALC/OCC - Town & Parish Charter Summit, updates
- vi. Community First Oxford - AGM
- vii. TVP - alerts and updates
- viii. OCC - Unauthorised encampments
- ix. NALC - Chief Executives update, newsletters, webinars, and events
- x. Healthwatch Oxfordshire - updates
- xi. Caversham Lakes
- xii. J Howell MP - update
- xiii. CPRE - campaigns update
- xiv. Fields in Trust - update
- xv. Resident of Littleworth Rd regarding flooding issues
- xvi. Cllr Bearder - Bayswater Brook
- xvii. Be Free Young Carers (grant recipient) - newsletter.
- xviii. Community First - newsletter
- xix. PCC - Crime Bulletin Oct 23

#135/2023-24. ITEMS FOR INFORMATION

#136/2023-24. DATE OF NEXT MEETING - Monday 4th December 2023



Wheatley Parish Council Meeting Minutes for Monday, November 6, 2023.

Present: Alison Sercombe, Toby Newman, Richard Street, Andrew Cooper, Paul Gregory, Paul Willmott, Anthony Shepherd, Sophi Davis, Richard Barrett,

Apologies: Lizzie Tully, Peter Ramsdale

Officer: Clerk

Members of the Public: approx. 9

The meeting opening at 19:30 and closed at 21:29

#116/2023-24. APOLOGIES FOR ABSENCE

Apologies has been received from Cllrs Ramsdale and Tully. Their apologies were accepted and approved by the council.

#117/2023-24. DECLARATIONS OF INTEREST

Cllr Willmott, Wheatley Rugby Club and Wheatley Playing Field Trust

#118/2023-24. TO RECEIVE MINUTES

The minutes from the parish council meeting on **Monday 2nd October 2023**, were accepted by the council and signed, by the Chairman as true reflection of the meeting.

PUBLIC PARTICIPATION – started at 19:36 and closed at 19:54

Resident – Asked for an LED streetlight to be replaced. Resident advised to report to FMS

Resident - Flooding of High St and wanted to know what the council were going to do to stop cars driving through the water during times of flood. Resident to take this up with OCC, as the Highway authority /SODC as the flood authority

Resident - Pinch point generated by parking of two vans on High St. Advised to inform TVP/OCC parking enforcement if overstaying time restrictions.

Representatives from Garsington - to discuss the rural footpath between Garsington and Wheatley (Item #126/2023-24)

Cllr Shepherd questioned whether there would be a reduction in the speed limit along sections of the proposed route?

Cllr Willmott asked whether there was any support from Wheatley Park School – assume so, but nothing definite.

Cllr Davis preferred a solid footpath would improve access for a wider range of potential users.

Resident supported idea and could reduce reliance on cars.

#126/2023-24. TO CONSIDER RURAL FOOTPATH PROPOSAL FROM GARSINGTON

PC. *Chairman moved this item earlier in the meeting as representatives were unable to stay for the whole meeting.*

Cllr Newman proposed that the council enter into dialogue with Garsington PC, on this subject. This was seconded by Cllr Street and approved by the council.

Cllr Shepherd did share his concerns regarding the speed and potential infrastructure required and welcomed further investigation.

#119/2023-24. TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS

From Parish Council meeting on **2nd October 2023**. None

#120/2023-24. TO RECEIVE AN UPDATE FROM THE CLERK – included:

- i. Damage to Littleworth Green
- ii. WPC generic business cards have been ordered and are available to Cllrs.
- iii. PAT testing completed and faulty items removed/replaced.
- iv. SLCC National Conference notes
- v. Community Governance course - year 1 assignments submitted.
- vi. Fence repairs at Cullum Rd reported to residents/relevant agencies. Awaiting repairs to be undertaken.
- vii. Value Office Agency - lease details submitted, as required.

#121/2023-24. TO RECEIVE A REPORT FROM SODC DISTRICT COUNCILLOR, Cllr Kantor:

Many grants available and Cllr Kantor shared info with those present.

Cllr Surgery this coming weekend and invited those present to come along.

Cllr Newman asked what items residents were coming to speak to her about. Conversations tended to be of a general discussion.

Asked for an update regarding Oxford Brookes. She was unable to provide details, but OCC Cllr Bearder was invited to do so in his update.

#122/2023-24 TO RECEIVE A REPORT FROM COUNTY COUNCILLOR

Gave his apologies for not attending the public meeting at 6.15pm

Confirmed that OCC has agreed to give access to Holton.

Electric buses are being rolled out across the county. Brookes bus service is likely to be the first route where they will be operated.

108 service is being introduced (Beckley, Stanton St John, and outlying villages). This may reduce the impact on Wheatley's bus service/informal park and ride.

Beginning budget setting process and financial challenges are concerning.

Bollards have or are being replaced.

Cllr Street asked whether OCC are at risk of going bankrupt? Not yet but concerns remain, especially in the adult social care.

Cllr Newman raised the following issues with Cllr Bearder

-state of highway on Old Rd (loss of 1ft of road due to overgrowth). Despite challenges from OCC, it is highway land and needs rectifying.

-traffic through village, following road closures elsewhere, Wheatley became a larger rat run.

-asked for clarification on how regular the 108-bus service would be – Cllr Bearder agreed to share the timetable with Cllr Newman.

Cllr Shepherd raised the issue of irregular postal service and asked whether Cllr Bearder could get involved.

Cllr Gregory – asked for a contact detail for whom to raise a complaint with the junction on A4118, this was Highways Agency.

#123/2023-24. TO APPROVE POLICIES AND DOCUMENTS

- i. Ethical Decision Matrix – approved, would be reviewed in twelve-months' time.
- ii. Risk Assessments 2023-24- approved
- iii. Communications Policy - approved
- iv. Website Accessibility Statement 2023 - approved
- v. Privacy notices (internal and external) - approved
- vi. Data Breach Procedures - approved
- vii. Subject Access Requests - approved

#124/2023-24. TO CONSIDER REPORT FOR IMPROVEMENTS TO VILLAGE PARKING/HIGHWAYS

Councillors considered the comments raised in the public meeting, held earlier in the evening, and attended by over 40 members of the community. The council suggested some modifications to the proposals:

- ~ Removing yellow lines on large layby in Farm Close Rd
- ~ Extending yellow lines eastwards down Kelham Hall Drive to opposite Kelham Hall Drive
- ~ Concerns remain about a workable solution for Park Hill and welcome OCC's additional review of this area.
- ~ Alterations to Church Rd (terrace houses) is only implemented if SODC approve and administer.
- ~ Although a separate issue, enforcement is required out of normal working hours

#125/2023-24. TO APPROVE EXTENDING PUBLIC ACCESS TO THE PERMISSIVE FOOTPATH THROUGH LITTLEWORTH ALLOTMENTS

Councillors used its Ethical Decision Matrix to review the report. Council approved the report and recommendations to extend public access to the footpath, alongside reviewing actions and mitigation measures, to address concerns of some residents.

#126/2023-24. TO CONSIDER RURAL FOOTPATH PROPOSAL FROM GARSINGTON PC

This item was discussed earlier in the meeting.

#127/2023-24. TO RECEIVE AN UPDATE FROM WHEATLEY NEIGHBOURHOOD PLAN COMMITTEE & UPDATE ON REFERENDUM

The NP committee has met with the parish council and agreed a set of public meetings. Letters are being printed and delivered to every household in Wheatley and Holton promoting the meetings and referendum.

#128/2023-24. TO RECEIVE AN UPDATE ON CELEBRATING VOLUNTEER AWARDS 2023 – progress has been delayed due to other commitments and priorities.

#129/2023-24. TO RECEIVE AN UPDATE ON CHRISTMAS FAIR 2023

Council noted the report, produced by the Assistant Clerk.

#130/2023-24. TO CONSIDER RESPONSES TO CURRENT CONSULTATION

- i. Oxfordshire County Council - Health & Wellbeing consultation
- ii. Oxfordshire County Council - [Lane Rental Scheme](#)
- iii. OCC, SODC & OALC - [Oxfordshire Councils Charter](#). Chairman and Clerk had already responded personally.

Councillors urged to respond in their role as councillors and members of the community.

#131/2023-24. DRAFT BUDGET FOR 2024-25

Council was given first sight of the draft budget, following the Finance Committee meeting.

Some adjustments have been made and still delivers a balanced budget.

Cllr Willmott raised question - Littleworth Playing Field allocation, this was a figure in relation to estimated contribution to Community Ownership Fund application, if the council was successful.

#132/2023-24. TO RECEIVE UPDATE/MINUTES AND ACTIONS FROM:

- i. Finance Committee – comments received from grant applicant. Clerk confirmed that the s101 payment for grass cutting would remain the same.
- ii. Open Spaces Committee – meet again in two weeks.
- iii. Planning Committee – meet on 8th Nov.
- iv. Staffing Committee – meeting to be arranged.
- v. Communications Working Group – business cards purchased and available for councillors.
- vi. Holton Pavilion Project – Cllr Willmott to return info on stakeholders.
- vii. Littleworth Playing Fields Working Group – meeting has been arranged. Cllr Gregory and Cooper to be given details.
- viii. Oxford Brookes Development Working Group – meet again on 20th Nov.
- ix. Oxford Brookes Residents groups – nothing to report.
- x. Traffic Working Group –
- xi. Youth Club – start delayed due to recruitment issues.
- xii. Youth Council – no update.

#133/2023-24. TO RECEIVE UPDATES/REPORTS FROM:

- i. Community Larder – food supplies vary, number of residents visiting has been reducing still.
- ii. Good Neighbour Scheme – no update available
- iii. H Maple Tree Centre – report circulated.
- iv. Merry Bells Management Committee - no update available
- v. Howe Trust – report circulated.
- vi. Maple Tree Centre – report circulated.
- vii. Merry Bells Management Committee - no update available
- viii. Thames Valley Police - have your say have been cancelled.

- ix. Wheatley Charities – no update available
- x. Wheatley Playing Field Trust – trustees have walked around the site with arborist. Large tree will have some work carried out on it. Repair work on the bottom pavilion has been carried out and the trust has added to this. New heating system should be more efficient. OCB are interested in meeting with the trust regarding the new facilities at Holton Park development.
- xi. Wheatley Windmill Preservation Trust - maintenance work on mortar is being carried out by volunteers/trustees.

#134/2023-24. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

- i. SODC - various including Homeless Day, parish news, events, affordable housing.
- ii. Thames Valley Police - call for witnesses,
- iii. Citizens Advice - newsletter
- iv. Royal British Legion (Wheatley) - Remembrance Sunday details
- v. OALC/OCC - Town & Parish Charter Summit, updates
- vi. Community First Oxford - AGM
- vii. TVP - alerts and updates
- viii. OCC - Unauthorised encampments
- ix. NALC - Chief Executives update, newsletters, webinars, and events
- x. Healthwatch Oxfordshire - updates
- xi. Caversham Lakes
- xii. J Howell MP - update
- xiii. CPRE - campaigns update
- xiv. Fields in Trust - update
- xv. Resident of Littleworth Rd regarding flooding issues
- xvi. Cllr Bearder - Bayswater Brook
- xvii. Be Free Young Carers (grant recipient) - newsletter.
- xviii. Community First - newsletter
- xix. PCC - Crime Bulletin Oct 23

#135/2023-24. ITEMS FOR INFORMATION

#136/2023-24. DATE OF NEXT MEETING - Monday 4th December 2023



Wheatley Parish Council Meeting Minutes for Monday, November 6, 2023.

Present: Alison Sercombe, Toby Newman, Richard Street, Andrew Cooper, Paul Gregory, Paul Willmott, Anthony Shepherd, Sophi Davis, Richard Barrett,

Apologies: Lizzie Tully, Peter Ramsdale

Officer: Clerk

Members of the Public: approx. 9

The meeting opening at 19:30 and closed at 21:29

#116/2023-24. APOLOGIES FOR ABSENCE

Apologies has been received from Cllrs Ramsdale and Tully. Their apologies were accepted and approved by the council.

#117/2023-24. DECLARATIONS OF INTEREST

Cllr Willmott, Wheatley Rugby Club and Wheatley Playing Field Trust

#118/2023-24. TO RECEIVE MINUTES

The minutes from the parish council meeting on **Monday 2nd October 2023**, were accepted by the council and signed, by the Chairman as true reflection of the meeting.

PUBLIC PARTICIPATION – started at 19:36 and closed at 19:54

Resident – Asked for an LED streetlight to be replaced. Resident advised to report to FMS

Resident - Flooding of High St and wanted to know what the council were going to do to stop cars driving through the water during times of flood. Resident to take this up with OCC, as the Highway authority /SODC as the flood authority

Resident - Pinch point generated by parking of two vans on High St. Advised to inform TVP/OCC parking enforcement if overstaying time restrictions.

Representatives from Garsington - to discuss the rural footpath between Garsington and Wheatley (Item #126/2023-24)

Cllr Shepherd questioned whether there would be a reduction in the speed limit along sections of the proposed route?

Cllr Willmott asked whether there was any support from Wheatley Park School – assume so, but nothing definite.

Cllr Davis preferred a solid footpath would improve access for a wider range of potential users.

Resident supported idea and could reduce reliance on cars.

#126/2023-24. TO CONSIDER RURAL FOOTPATH PROPOSAL FROM GARSINGTON

PC. *Chairman moved this item earlier in the meeting as representatives were unable to stay for the whole meeting.*

Cllr Newman proposed that the council enter into dialogue with Garsington PC, on this subject. This was seconded by Cllr Street and approved by the council.

Cllr Shepherd did share his concerns regarding the speed and potential infrastructure required and welcomed further investigation.

#119/2023-24. TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS

From Parish Council meeting on **2nd October 2023**. None

#120/2023-24. TO RECEIVE AN UPDATE FROM THE CLERK – included:

- i. Damage to Littleworth Green
- ii. WPC generic business cards have been ordered and are available to Cllrs.
- iii. PAT testing completed and faulty items removed/replaced.
- iv. SLCC National Conference notes
- v. Community Governance course - year 1 assignments submitted.
- vi. Fence repairs at Cullum Rd reported to residents/relevant agencies. Awaiting repairs to be undertaken.
- vii. Value Office Agency - lease details submitted, as required.

#121/2023-24. TO RECEIVE A REPORT FROM SODC DISTRICT COUNCILLOR, Cllr Kantor:

Many grants available and Cllr Kantor shared info with those present.

Cllr Surgery this coming weekend and invited those present to come along.

Cllr Newman asked what items residents were coming to speak to her about. Conversations tended to be of a general discussion.

Asked for an update regarding Oxford Brookes. She was unable to provide details, but OCC Cllr Bearder was invited to do so in his update.

#122/2023-24 TO RECEIVE A REPORT FROM COUNTY COUNCILLOR

Gave his apologies for not attending the public meeting at 6.15pm

Confirmed that OCC has agreed to give access to Holton.

Electric buses are being rolled out across the county. Brookes bus service is likely to be the first route where they will be operated.

108 service is being introduced (Beckley, Stanton St John, and outlying villages). This may reduce the impact on Wheatley's bus service/informal park and ride.

Beginning budget setting process and financial challenges are concerning.

Bollards have or are being replaced.

Cllr Street asked whether OCC are at risk of going bankrupt? Not yet but concerns remain, especially in the adult social care.

Cllr Newman raised the following issues with Cllr Bearder

-state of highway on Old Rd (loss of 1ft of road due to overgrowth). Despite challenges from OCC, it is highway land and needs rectifying.

-traffic through village, following road closures elsewhere, Wheatley became a larger rat run.

-asked for clarification on how regular the 108-bus service would be – Cllr Bearder agreed to share the timetable with Cllr Newman.

Cllr Shepherd raised the issue of irregular postal service and asked whether Cllr Bearder could get involved.

Cllr Gregory – asked for a contact detail for whom to raise a complaint with the junction on A4118, this was Highways Agency.

#123/2023-24. TO APPROVE POLICIES AND DOCUMENTS

- i. Ethical Decision Matrix – approved, would be reviewed in twelve-months' time.
- ii. Risk Assessments 2023-24- approved
- iii. Communications Policy - approved
- iv. Website Accessibility Statement 2023 - approved
- v. Privacy notices (internal and external) - approved
- vi. Data Breach Procedures - approved
- vii. Subject Access Requests - approved

#124/2023-24. TO CONSIDER REPORT FOR IMPROVEMENTS TO VILLAGE PARKING/HIGHWAYS

Councillors considered the comments raised in the public meeting, held earlier in the evening, and attended by over 40 members of the community. The council suggested some modifications to the proposals:

- ~ Removing yellow lines on large layby in Farm Close Rd
- ~ Extending yellow lines eastwards down Kelham Hall Drive to opposite Kelham Hall Drive
- ~ Concerns remain about a workable solution for Park Hill and welcome OCC's additional review of this area.
- ~ Alterations to Church Rd (terrace houses) is only implemented if SODC approve and administer.
- ~ Although a separate issue, enforcement is required out of normal working hours

#125/2023-24. TO APPROVE EXTENDING PUBLIC ACCESS TO THE PERMISSIVE FOOTPATH THROUGH LITTLEWORTH ALLOTMENTS

Councillors used its Ethical Decision Matrix to review the report. Council approved the report and recommendations to extend public access to the footpath, alongside reviewing actions and mitigation measures, to address concerns of some residents.

#126/2023-24. TO CONSIDER RURAL FOOTPATH PROPOSAL FROM GARSINGTON PC

This item was discussed earlier in the meeting.

#127/2023-24. TO RECEIVE AN UPDATE FROM WHEATLEY NEIGHBOURHOOD PLAN COMMITTEE & UPDATE ON REFERENDUM

The NP committee has met with the parish council and agreed a set of public meetings. Letters are being printed and delivered to every household in Wheatley and Holton promoting the meetings and referendum.

#128/2023-24. TO RECEIVE AN UPDATE ON CELEBRATING VOLUNTEER AWARDS 2023 – progress has been delayed due to other commitments and priorities.

#129/2023-24. TO RECEIVE AN UPDATE ON CHRISTMAS FAIR 2023

Council noted the report, produced by the Assistant Clerk.

#130/2023-24. TO CONSIDER RESPONSES TO CURRENT CONSULTATION

- i. Oxfordshire County Council - Health & Wellbeing consultation
- ii. Oxfordshire County Council - [Lane Rental Scheme](#)
- iii. OCC, SODC & OALC - [Oxfordshire Councils Charter](#). Chairman and Clerk had already responded personally.

Councillors urged to respond in their role as councillors and members of the community.

#131/2023-24. DRAFT BUDGET FOR 2024-25

Council was given first sight of the draft budget, following the Finance Committee meeting.

Some adjustments have been made and still delivers a balanced budget. Cllr Willmott raised question - Littleworth Playing Field allocation, this was a figure in relation to estimated contribution to Community Ownership Fund application, if the council was successful.

#132/2023-24. TO RECEIVE UPDATE/MINUTES AND ACTIONS FROM:

- i. Finance Committee – comments received from grant applicant. Clerk confirmed that the s101 payment for grass cutting would remain the same.
- ii. Open Spaces Committee – meet again in two weeks.
- iii. Planning Committee – meet on 8th Nov.
- iv. Staffing Committee – meeting to be arranged.
- v. Communications Working Group – business cards purchased and available for councillors.
- vi. Holton Pavilion Project – Cllr Willmott to return info on stakeholders.
- vii. Littleworth Playing Fields Working Group – meeting has been arranged. Cllr Gregory and Cooper to be given details.
- viii. Oxford Brookes Development Working Group – meet again on 20th Nov.
- ix. Oxford Brookes Residents groups – nothing to report.
- x. Traffic Working Group –
- xi. Youth Club – start delayed due to recruitment issues.
- xii. Youth Council – no update.

#133/2023-24. TO RECEIVE UPDATES/REPORTS FROM:

- i. Community Larder – food supplies vary, number of residents visiting has been reducing still.
- ii. Good Neighbour Scheme – no update available
- iii. H Maple Tree Centre – report circulated.
- iv. Merry Bells Management Committee - no update available
- v. Howe Trust – report circulated.
- vi. Maple Tree Centre – report circulated.
- vii. Merry Bells Management Committee - no update available
- viii. Thames Valley Police - have your say have been cancelled.

- ix. Wheatley Charities – no update available
- x. Wheatley Playing Field Trust – trustees have walked around the site with arborist. Large tree will have some work carried out on it. Repair work on the bottom pavilion has been carried out and the trust has added to this. New heating system should be more efficient. OCB are interested in meeting with the trust regarding the new facilities at Holton Park development.
- xi. Wheatley Windmill Preservation Trust - maintenance work on mortar is being carried out by volunteers/trustees.

#134/2023-24. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

- i. SODC - various including Homeless Day, parish news, events, affordable housing.
- ii. Thames Valley Police - call for witnesses,
- iii. Citizens Advice - newsletter
- iv. Royal British Legion (Wheatley) - Remembrance Sunday details
- v. OALC/OCC - Town & Parish Charter Summit, updates
- vi. Community First Oxford - AGM
- vii. TVP - alerts and updates
- viii. OCC - Unauthorised encampments
- ix. NALC - Chief Executives update, newsletters, webinars, and events
- x. Healthwatch Oxfordshire - updates
- xi. Caversham Lakes
- xii. J Howell MP - update
- xiii. CPRE - campaigns update
- xiv. Fields in Trust - update
- xv. Resident of Littleworth Rd regarding flooding issues
- xvi. Cllr Bearder - Bayswater Brook
- xvii. Be Free Young Carers (grant recipient) - newsletter.
- xviii. Community First - newsletter
- xix. PCC - Crime Bulletin Oct 23

#135/2023-24. ITEMS FOR INFORMATION

#136/2023-24. DATE OF NEXT MEETING - Monday 4th December 2023