



Full Parish Council Meeting Minutes from Monday, March 4th, 2024.

Present: Alison Sercombe, Toby Newman, Paul Gregory, Paul Willmott, Anthony Shepherd, Lizzie Tully, Peter Ramsdale, Sophi Davis

Officer: Clerk

Members of the Public: 4

The meeting opening at 19:30 and closed at 20:43

23-34	Item	Action
#174/23-24	APOLOGIES FOR ABSENCE were received from Cllrs Barrett, Street and Cooper and accepted and approved by the council.	
#175/23-24	DECLARATIONS OF INTEREST - Cllrs Ramsdale and Willmott, Wheatley Playing Field Trust and Wheatley Rugby Club	
#176/23-24	TO RECEIVE MINUTES from Parish Council meeting on 5th February 2024 were approved by the council and signed, by the Chairman as a true record of the meeting	

Public participation began at 19:35 and ended at 19:50

Resident – shared their thanks for the work on Farm Close Rd Patio, and temporary boundary on grass verges. They also made requests:

- for lighting on the footpath by Cornfields. (SODC).
- encroachment of gravel onto Village Green on LHS.
- request for info on formal consultation on OCC parking? - no update on this yet.
- removal of double yellow line on pavement on Farm Close Rd, evidence of cars parking on footpath – would be addressed with parking enforcement
- Pole seats for bus stops.

Resident – came to meeting for info on OCC parking enforcement scheme. Had seen initial information and raised questions. Chairman reminded resident that the scheme is an OCC scheme, and any further questions should be shared with them.

Resident – buses mounting kerbs, advised to report these to bus companies.

#177/23-24 TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS From Parish Council meeting on 5th February 2024.

- #164i /23-24 Response to Joint Local Plan, complete
- #164i /23-24 Response OCC Charter – AS, complete

#178/23-24 TO RECEIVE AN UPDATE FROM THE CLERK included

- Placed order for new bus shelter on Littleworth Apron and new bench on London Rd/Triangle

- ii. Engaged with preferred supplier for new broadband and telephony, following a site visit the installation costs have increased by approx. £250 - noted.
- iii. Date arranged for Internal Audit visit in May.
- iv. Joined online meetings with Scribe accounts, and Cloudy IT decision hour.
- v. Fix my street reports made regarding culvert at Littleworth (flooding allotment and gardens) and potholes.
- vi. Clerk shared WPC's support for Morland Houses' request for s106 funding.
- vii. Councillors reminded of Cllr Development Day on Sat 9th March, in the URC. The day will include a discussion with TVP representative.
- viii. Request for site visit to Wellford Gardens sent.
- ix. Thanks to Cllr Tully for covering recent Parish Surgery
- x. Recent meeting with Lagan Homes was productive and councillors await further information on proposals and community consultation events.
- xi. Local Produce Market - 5 confirmed so far. Any recommendations or contacts welcome, to ensure a variety of traders.
- xii. Newsletter - majority are renewing, few withdrawn and will be replaced with businesses from our waiting list.
- xiii. OCC confirm that Coopers Close and the associated footpath has formally been adopted.

#179/23-24 TO RECEIVE A REPORT FROM COUNTY COUNCILLOR – not present, nor a report supplied

#180/23-24 TO RECEIVE A REPORT FROM SODC DISTRICT COUNCILLOR – apologies were received during the meeting and included a note clarifying SODCs budget was passed with no cuts in services. Community hub will become a permanent part of our services.

#181/23-24 TO CONSIDER PROPOSAL FROM TRAFFIC WORKING GROUP FOR 20MPH ZONES IN WHEATLEY AHEAD OF SUBMITTING REQUEST TO OCC

Cllr Ramsdale gave a summary of the proposals being made by the Traffic Working Group. This would include requesting the majority of the village is included in a 20mph zone, with the exception of the upper section on Ladder Hill towards/from Cuddesdon, and lower section of Park Hill onto A40. Numerous discussions took place about London Rd, and it was decided that the Cllr Ramsdale would ask OCC officers to look at this as and make suggestions before OCC begin formal consultation. This was unanimously approved by the council. **Cllr Ramsdale to submit to OCC officers**

PR

#182/23-24 TO FORMALLY RESOLVE NEIGHBOURHOOD PLAN COMMITTEE – approved unanimously

#183/23-24 TO CONSIDER RESPONSES TO CURRENT CONSULTATION

- i. [Vision Zero Road Safety Strategy & Action Plan](#). Some councillors had already responded, individually and others **urged to do so**. The clerk had requested a hard copy of the survey, to facilitate a council response, but this had not been received.

ALL

#184/23-24 TO APPROVE POLICIES AND CORE DOCUMENTS

- i. Sickness policy – approved.
- ii. Councillor handbook – approved. Cllr Gregory requested a printed copy. **Clerk to print and bring to development day.**
- iii. Death of a significant figure – approved.
- iv. Co-option application – approved.

Clerk

#185/23-24 TO RECEIVE UPDATES, MINUTES AND ACTIONS FROM:

- i. Finance Committee – minutes had been circulated.
- ii. Open Spaces Committee – meet again on 18 Mar.
- iii. Planning Committee – meet again on 13 Mar.
- iv. Staffing Committee – met last week, minutes to be circulated. Another meeting will need to be arranged once details have been returned regarding salary reviews.
- v. Communications Working Group – meet at 9am on 9 Mar.
- vi. Holton Pavilion Project - Cllr Ramsdale and Willmott are meeting with consultants, several other meetings have occurred. Others taking place in next few weeks.
- vii. Littleworth Playing Fields Working Group – Meeting was postponed. Some updates were shared with councillors. Awaiting final version of lease to be shared. Owner of Shotover Estate met with reps of the working group to address issues with boundary trees and hedging. Meeting scheduled at end of March.
- viii. Oxford Brookes Development Working Group - another meeting with developer has taken place, likely to reduce number of properties to 446. Clearance of site will begin in May, with Brookes leaving in Oct 2024, when demolition beginning straight away. Demolition likely to last 9 months. PG asked about bus service during this time. Developers were unsure. Additional traffic and workers anticipated. Traffic management plan will be included in planning application, which is yet to be submitted.
- ix. Traffic Working Group – nothing else to report.
- x. Youth Club – Still seeking one additional member of staff. Clerk to discuss change of days as an option.
- xi. Youth Council – nothing to report

#186/23-24 TO RECEIVE UPDATES/REPORTS FROM:

- i. Community Larder – food levels remain low, but larder continues to operate.
- ii. Good Neighbour Scheme – continues to operate.
- iii. Howe Trust –site is suffering due to recent weather, but work continues to be carried out on the site.
- iv. Maple Tree Centre – report circulated.
- v. Merry Bells Management Committee - meet again on 6th March.
- vi. Oxford Brookes Residents Association- meet on 6 March.
- vii. Thames Valley Police - PCC elections in autumn. Local Sergeant is meeting with councillors to discuss village priorities.
- viii. Wheatley Charities – nothing received. Councillors questioned whether this should be included on the agenda. The clerk confirmed that the council appoint representatives to the charity but would ask whether more info could be shared. Appointments would be reviewed in May.
- ix. Wheatley Playing Field Trust – Cllr Shepherd shared concerns of parking issues on the sports fields.

- x. Cllr Willmott reported that the weather is not helping the ground under the bottom pavilion.
- xi. Line marking being tested by robot this year.
- xii. Wheatley Windmill Preservation Trust – gearing up for open days.

#187/23-24 CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

- i. [Community First Oxfordshire](#), membership costs for 2024-45 (£70) to be considered, (approved) [2024-25 leaflet](#)
- ii. SODC, [February update](#), [Joint Air Quality Policy](#) statement regarding Russia's invasion of Ukraine, budget approved
- iii. Healthwatch - [Update](#)
- iv. NALC - newsletters, updates
- v. SLCC - [intimidation & abuse](#)
- vi. OALC - annual membership fee (£893.23) approved.
- vii. District support for Ukrainian groups is being changed.

#188/23-24 ITEMS FOR INFORMATION

- i. Cadet Hut – no updates as there is no progress in WPC taking on the lease. MoD needs to address boundary dispute.
- ii. Allotments – allotment holders requesting update of footpath progress. To be included in the Open Spaces Committee, as Clerk is struggling to find alternative quotes for land survey services. Cllr Newman suggested contacting a local developer.
- iii. St Mary's will reopen on 8th September. Proposing Clubs & Societies fair on 14th Sept. WPC involvement to be discussed at Communications meeting and Councillor developer day.

#189/23-24 DATE OF NEXT MEETING Tue 8th April 2024 - note the change of date due to bank holiday