



Finance Committee Meeting Minutes for Monday, June 17, 2024.

Present: Alison Sercombe, Paul Gregory, Peter Ramsdale, Richard Barrett

Officer: Clerk

Members of the Public: 2

The meeting opened at 19:30 and closed at 20:50

23-34	Item	Action
#1/2024-25	TO ELECT A CHAIRMAN OF THE FINANCE COMMITTEE Cllr Ramsdale proposed Cllr Street. This was seconded by Cllr Barrett, approved unanimously. In the absence of the Chairman, Cllr Sercombe chaired the meeting.	
#2/2024-25	TO ELECT A VICE CHAIRMAN OF THE FINANCE COMMITTEE Cllr Barrett proposed Cllr Newman and was seconded by Cllr Gregory, approved unanimously	
#3/2024-25	APOLOGIES FOR ABSENCE Apologies received from Cllr Street and Cllr Newman were accepted and approved.	
#4/2024-25	DECLARATIONS OF INTEREST Cllrs Barrett declared an interest (non-pecuniary) for Item 9iii.	
#5/2024-25	TO RECEIVE MINUTES From committee meeting on 15th April 2024 were received, page numbers were corrected, then approved unanimously by the committee and were duly signed by the Chairman of the meeting as a true record of the meeting.	
#6/2024-25	TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS From Finance Committee meeting on 15th April 2024 - none	
#7/2024-25	TO RECEIVE AN UPDATE FROM THE CLERK And includes: <ul style="list-style-type: none">i. Surplus from Barclays account moved into CCLA accountii. New tablet/device has arrivediii. Update on AGAR submissioniv. New Financial Regulations circulated, following adoption at council meeting 3rd June 2024v. Purchase of new strimmer due to failure of current equipment.	
#8/2024-25	TO CONSIDER UPDATES TO GRANT POLICY FOR 2024-25 Cllr Newman had been unable to prepare an amended document. Clerk to arrange a meeting to move this on.	Clerk
#9/2024-25	TO CONSIDER GRANT APPLICATION REQUESTS RECEIVED As two representatives from Wheatley Guides were in attendance, item #9iii was discussed first	

- iii [Wheatley Guides & Brownies \(£702\) \(General Power of Competence/Localism Act 2011 ss1-8\)](#) - Two representatives from Wheatley Guides attended the meeting and gave a precis of the group and their grant application.
Cllr Sercombe made a proposal for £702, to support the expansion and relocation of the group, to support more young girls in the village.
- i. [Arch \(£660\) \(General Power of Competence/Localism Act 2011 ss1-8\)](#) - Cllr Barret proposed supporting the full amount requested (£660), this was approved by members.
- ii. [Enrych \(£1,000\) \(General Power of Competence/Localism Act 2011 ss1-8\)](#) - Cllr Barrett proposed that this grant was turned down, with a recommendation to the organisation to reapply for a smaller amount and to consider making representation to the council. This was approved by members.

#10/2024-25 FINANCIAL MANAGEMENT As of 31.05.2024

10.1 Balances

- o Barclays Current £ 17,456.01
- o Barclays Premium £110,131.05
- o Unity Trust Current £ 17,186.85
- o Unity Trust Savings £132,689.39
- TOTAL £277,463.30**

10.2 Bank Reconciliation Bank statements and reconciliations were received, approved and duly signed by the Chairman.

10.3 Income & expenditure report - noted

10.4 Budget update - noted

10.5 Reserves update – noted Cllr Ramsdale sought clarification of the process undertaken to agree the figures.

10.6 Debtors report – noted. Clerk to seek council approval for write of 0.06p over payment.

#11/2024-25 SCHEDULE OF PAYMENTS AUTHORISED & BARCLAY CARD STATEMENT - received and approved by members.

#12/2024-25 TO APPROVE AMENDMENTS TO BANK MANDATES

The clerk gave a precis of current mandate names for Barclays and CCLA accounts. Members approved the following and request that the **Clerk**

Clerk

action:

- i. CCLA - removal of D Lamont and R Harding and inclusion of A Sercombe and R Barrett
- ii. Barclays - removal of R Harding, c Dalton, P Willmott (second reference) and inclusion of R Barrett, following previously unsuccessful attempt.

#13/2024-25 TO CONSIDER GRANT APPLICATIONS TO EXTERNAL BODIES

- i. Update from Community Infrastructure Fund, next steps and resources. **Clerk to complete second expression of interest**
- ii. Other external grants

Clerk

#14/2024-25 TO CONSIDER CIL EXPENDITURE

Members discussed options and were generally in favour of using some funds towards Littleworth Field
Cllr Ramsdale gave a brief update regarding that the anticipates the report regarding Wheatley pavilions, which may require additional expenditure. This will be discussed by members at the council meeting in July.

#15/2024-25 MANAGEMENT OF RISKS

Wheatley Neighbourhood Plan – Green route complaints, could escalate. Clerk to update Risk Register for full council.

#16//2024-25 CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION – nothing to report

#17/2024-25 ITEMS FOR INFORMATION – nothing to report

#18/2024-25 DATE OF NEXT MEETING Members were happy to meet again in October (no meeting in August).

#19/2024-25 TO RESOLVE TO EXCLUDE THE PUBLIC AND PRESS DUE TO THE COMERCIALLY SENSITIVE NATURE OF ITEMS TO BE DISCUSSED (Openness of Local Government Regulations 2014 SI2014/2095),

Proposed by Cllr Barrett, seconded by Cllr Gregory, approved unanimously by members.

#20/2024-25 TO CONSIDER QUOTES FOR TREE WORK AT CHURCH ROAD REC AND MEMORIAL GARDENS (Open Spaces Act 1906, ss9 & 10 and Local Government Act 1972 s215).

Members reviewed the four quotes that had been submitted and approved Arbor Tree Services to carry out the required work in Memorial Gardens (£2,280) and Church Rd Rec (£2,076).

The clerk advised that traffic management on Station Rd would be required and would incur additional costs, **quotes would be sought and handled in line with financial regulations.**

Clerk

#21/2024-25 TO CONSIDER QUOTES FOR COUNCILLOR IT EQUIPMENT (Local Government Act 1972 s111)

Members supported the quote for IT equipment that could be made available for members, who have a need for equipment. It was agreed for the **Clerk to draft a policy for the Staffing Committee to review to establish a process for application.**

Clerk