



Wheatley Parish Council Meeting Agenda for Monday, July 1, 2024

To: All Members of Wheatley Parish Council

Councillors are hereby summoned to attend a Full Council meeting of Wheatley Parish Council at the Merry Bells, 89 High St, Wheatley on Monday, July 1st, at 19:30 for the purpose of transacting the following business.

Signed: *M. Legg* Clerk to the Parish Council, 27 June 2024

Members are reminded to declare an interest for relevant agenda items

The meeting is held in public, you can join in person or watch live: scan the QR Code to join or copy and paste <https://bit.ly/44v9zgn>
Copies of documentation and meeting links are available from the parish office, clerk@wheatleyparishcouncil.gov.uk / 01865 875615 or wheatleyparishcouncil.gov.uk



AGENDA

- #49/24-25. APOLOGIES FOR ABSENCE**
Received from Cllr Barrett
- #50/24-25. DECLARATIONS OF INTEREST**
Councillors Ramsdale Wheatley Playing Field Trust and Wheatley Rugby Club.
- #51/24-25. TO CO-OPT TO FILL FOUR VACANCIES**
- #52/24-25. TO RECEIVE MINUTES**
From Parish Council meeting on 3rd June 2024 and extraordinary meeting on 24th June 2024– previously circulated
- #53/24-25. TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS**
From Parish Council meeting on 3rd June 2024 and extraordinary meeting on 24th June 2024.
- #54/24-25. PUBLIC PARTICIPATION & PUBLIC QUESTIONS**
In line with Standing Orders #3, Members of the public have the opportunity to raise any issues or ask questions to members, not exceeding 5mins unless directed by the Chairman of the meeting . Maximum of 30 minutes allocated for this agenda item
- #55/24-25. TO RECEIVE AN UPDATE FROM THE CLERK**
And includes
- i. Ditch clearance and silt removal completed at Ambrose Rise ditch
 - ii. Initial mapping work carried out at Littleworth allotments, the follow up work will be carried out once residents have been informed
 - iii. AGAR has been submitted and confirmation of receipt received from external auditors
 - iv. Anticipating annual play area inspections to take place in July.
 - v. Grants awarded by Finance Committee have been processed
 - vi. New strimmer has been purchased, to replace broken item.
 - vii. Clerk has submitted assignments for Community Governance course

#56/24-25. TO RECEIVE A REPORT FROM COUNTY COUNCILLOR

#57/24-25. TO RECEIVE A REPORT FROM SODC DISTRICT COUNCILLOR

#58/24-25. TO APPROVE CORE POLICIES & DOCUMENTS

- i. [Health & Safety Statement](#)
- ii. [Retention & Disposal Policy](#)
- iii. [Publication Scheme](#)

#59/24-25. TO RECEIVE AN UPDATE ON UPCOMING EVENTS AND DISCUSS FUTURE EVENTS

- i. Play & Activity Day 2024, Sat 13th July 11am-3pm
- ii. Local Produce Market Sat 14th September 10am-2pm
- iii. Wheatley Societies Fair, Sat 14th September (timing TBC)
- iv. Consultation & community engagement for Littleworth Field
- v. Celebrating Volunteers 2024, appetite, format
- vi. Bulb Planting 2024/25. Resident has invited Wheatley Parish Council to get involved with bulb planting over the next twelve month. Bulbs provided from surplus funds from previous Christmas Fairs.

#60/24-25. TO APPROVE TRANSFER OF OVERPAYMENT RECEIVED TO DONATION INCOME CODE (0.06p) (LOCAL GOVERNMENT ACT 1972, s139).

#61/24-25. TO RECEIVE UPDATE/MINUTES AND ACTIONS FROM:

- i. Finance Committee –
- ii. Open Spaces Committee –
- iii. Planning Committee –
- iv. Staffing Committee –
- v. Communications Working Group –
- vi. Holton Pavilion Project -
- vii. Littleworth Playing Fields Working Group –
- viii. Oxford Brookes Development Working Group -
- ix. Oxford Brookes Residents groups –
- x. Traffic Working Group –
- xi. Youth Club –

#62/24-25. TO RECEIVE UPDATES/REPORTS FROM:

- i. Community Larder –
- ii. Good Neighbour Scheme -
- iii. Howe Trust –
- iv. Maple Tree Centre –
- v. Merry Bells Management Committee
- vi. Oxford Brookes Residents Association
- vii. Thames Valley Police
- viii. Wheatley Charities –
- ix. Wheatley Playing Field Trust –
- x. Wheatley Windmill Preservation Trust
- xi. Lagan Homes

#63/24-25. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

- i. J Howell MP, farewell newsletter
- ii. NALC - events, bulletins, Star Council Awards,
- iii. OALC - monthly update, change of date and invite for AGM
- iv. Oxford Bus Company - details of new and revised bus services, serving Wheatley.
- v. OCC - encampments, roads resurfacing, updates, flood risk management, climate adaptation programme, annual review of parish records
- vi. Shotover Preservation Society - summer newsletter
- vii. SODC, Green Infrastructure, Grants, Rural England prosperity fund, elections, Nature Survey results, South news
- viii. TVERC - June news
- ix. TVP - Thame Neighbourhood Team week update, beauty spot breakins
- x. Resident - tree overhanging from churchyard
- xi. Resident - Bus services along Church Rd
- xii. Resident - continuing concerns regarding retro fitting of external insulation to SOHA properties on The Avenue
- xiii. Freedom of Information Request - bus shelter

#64/24-25. ITEMS FOR INFORMATION

#65/24-25. DATE OF NEXT MEETING – 2nd September

#66/24-25. RESOLUTION TO EXCLUDE PUBLIC & PRESS DUE TO THE PERSONALLY/COMERCIAALLY SENSITIVE NATURE OF THE ITEMS TO BE DISCUSSED - AS PER PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960

#67/24-25. TO DISCUSS THE FINDINGS OF FUNDING FEASIBILITY REPORT FOR LOWER PAVILION, WHEATLEY PLAYING FIELDS (Local Government (Miscellaneous Provisions) Act 1976 s19)

A dispensation has been sought and approved for Cllr Ramsdale to be present for the discussion and will exclude himself from any votes.

#68/24-25. TO DISCUSS RESIDENTS' CONCERNS & COMPLAINTS REGARDING GREEN ROUTE WITHIN WHEATLEY NEIGHBOURHOOD PLAN (Localism Act 2011 s9.)