



Open Spaces Committee Meeting Minutes for Monday, January 20th, 2025.

Present: Andrew Cooper (Chair), Paul Willmott (Vice Chair), Alison Sercombe, Toby Newman, Anthony Shepherd, Lucy Thomas

Officer: Ast Clerk

Members of the Public/online: 1/0

The meeting opening at 19:30 and closed at 20:52

24-25	Item	Action
#66/24-25	APOLOGIES FOR ABSENCE- NONE	
#67/24-25	DECLARATIONS OF INTEREST Cllr Willmott WPFT- items #76 and #80 i) Cllr Sercombe Howe Trust- item #75	
#68/24-25	TO RECEIVE MINUTES from Open Spaces Committee meeting on 18 th November 2024, were accepted, approved and duly signed by the Chairman as a true record of the meeting.	
#69/24-25	TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS From Open Spaces Committee meeting on 18th November 2024 - none	
#70/24-25	TO RECEIVE AN UPDATE FROM THE CLERK And includes: <ul style="list-style-type: none">i. Christmas tree removal - thanks to Arbor Tree Specialists for their assistanceii. Installation of bench on London Rd- It was agreed for the Ast Clerk to seek a contractor to installiii. Other cast iron bench to be reconditioned and installed on Village Greeniv. Black bin bag on Sidings crossing- to be removed	Ast Clerk
#71/24-25	TO DISCUSS TREE WORK <ul style="list-style-type: none">i. Additional work to be carried out on Village Green (High St) and Ambrose Rise- It was agreed for the Ast Clerk to chase contractor (Arbor)	Ast Clerk
#72/24-25	TO DISCUSS PLAY AREAS & RECREATION GROUNDS <ul style="list-style-type: none">i. Assault course at Church Rd Rec - long chain equipment has signs of rot on both post ends. It was agreed for the Ast Clerk to continue to monitor via rec inspections. Ast Clerk to also seek quotes from Playdale,	Ast Clerk

Wicksteed, Lappset, Haags, Proludic and Sutcliffe to get the whole area refurbished.

#73/24-25 TO RECEIVE AN UPDATE ON LITTLEWORTH FIELD

Wheatley Primary Governing body will be chasing ODST to help progress actions needed.

#74/24-25 TO RECEIVE AN UPDATE REGARDING LITTLEWORTH ALLOTMENT BOUNDARY AND NEXT STEPS

- i. Update from meeting with residents
- ii. Next steps - It was agreed for the **Ast Clerk to purchase concrete boundary markers and for them to be installed by GMO.**

Ast Clerk

#75/24-25 TO DISCUSS RESPONSE FROM CHAIRMAN OF THE HOWE TRUST AND ANY ACTIONS

Cllr Sercombe left the room

Agreed to organise a Spring Walkabout and include the Howe and ask Howe Trustees to meet there too to discuss concerns. Cllr Sercombe was asked back in the room.

#76/24-25 TO DISCUSS IMPROVEMENTS TO SOAKAWAY ON WHEATLEY PLAYING FIELDS

- i. Quotes to be sought and liaise with WPFT to arrange site visits if required. It was agreed for the **Ast Clerk to seek quotes (using the spec from the previous inspections) from Gorman Civil Engineering, ODS, and Mansbridge Construction, stating for the work to be completed in the school summer holidays.**

Ast Clerk

#77/24-25 TO DISCUSS VILLAGE GREEN (HIGH ST)

- i. response to letters sent by Assistant Clerk- no response received, but no cars have been seen parked there since. Ast Clerk will continue to monitor and may consider delineating the boundary, Once reconditioned bench has been installed and ownership confirmed WPC will look to we will put a sign on it to confirm that it is on the village green, to raise awareness of the sites name and history.

#78/24-25 TO DISCUSS LITTLEWORTH APRON

- i. to receive an update on issues
- ii. discuss actions to address the issues (working group/meeting with stakeholders etc.)

It was agreed for the Ast Clerk to write to all residents and businesses to highlight what is Wheatley Parish Council land, asking for all vehicles to be removed, else they will be towed. **Ast Clerk to draft a letter.**

Ast Clerk

Traffic working group to look at getting double yellow lines around the green and flats.

#79/24-25 CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

Resident from 3 Holton Turn has asked for access through Wheatley Playing Field to get tree work done. **Agreed for Cllr Willmott to speak to them.**

**Cllr
Willmott**

#80/24-25 ITEMS FOR INFORMATION

- i. WPC/WPFT meeting - another to be arranged post Easter.
- ii. Request to view the Lock Up to support a student studying for MSc in Historic Conservation at Oxford Brookes. It was agreed for the **Ast Clerk to arrange a viewing.**

Ast Clerk

#81/24-25 DATE OF NEXT MEETING Monday 17th March 2025