



Open Spaces Committee Meeting Minutes for Monday, March 17, 2025.

Present: Andrew Cooper (Chair), Paul Willmott (Vice Chair), Alison Sercombe, Toby Newman, Anthony Shepherd, Lucy Thomas

Officer: Ast Clerk

Members of the Public: 7

The meeting opening at 19:30 and closed at 20:51

24-25	Item	Action
#82/24-25	APOLOGIES FOR ABSENCE	
#83/24-25	DECLARATIONS OF INTEREST Cllr Willmott & Shepherd WPFT- item #85 iii) Cllr Sercombe- item #92i)	
#84/24-25	TO RECEIVE MINUTES From Open Spaces Committee meeting on 20th January 2025, were accepted, approved and duly signed by the Chairman as a true record of the meeting.	
#85/24-25	TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS From Open Spaces Committee meeting on 20th January 2025. i. Reconditioning and installation of bench on Village Green (High St) - GMO scheduling in once weather is consistently better. ii. Spring Walkabout date to be arranged- Monday 14th April, 6.30pm, Howe Close steps. Ast Clerk to send an invite out. iii. Wheatley Playing Field quote - for soakaway repairs. Ast Clerk to seek quotes (using the spec from the previous inspections) from Gorman Civil Engineering, ODS, and Mansbridge Construction, stating for the work to be completed in the school summer holidays.	 Ast Clerk Ast Clerk
#86/24-25	TO RECEIVE AN UPDATE FROM OFFICERS Installation of bench on London Rd- completed Littleworth Green & Triangle grass areas damaged by HGV/ Farm Trailer have been re-soiled and seeded.	
#87/24-25	TO DISCUSS TREE WORK i. To receive an update on recent tree work- work completed at The Memorial, only 1 day needed in the end.	 Ast Clerk

Signed:

Date:

- ii. Outstanding tree work- Village Green (High St) and Ambrose Rise- It was agreed for the **Ast Clerk to chase contractor** (Arbor), already done verbally but will chase via email again.
- iii. Planned tree surveys- 2 year cycle to continue
- iv. Bark chippings used on trees as mulch Station Rd footpath- look to replace those which have not survived, action later in the year.

#88/24-25 TO DISCUSS PLAY AREAS & RECREATION GROUNDS

- i. Ongoing maintenance and repairs inc gates- awaiting quotes for gate repairs. **Quotes to be sought from Playdale, Wicksteed, Lappset, Haags, Proludic and Sutcliffe for a whole area refurbishment. Agreed to place on hold awaiting new Clerk appointment.**
- ii. Quarterly play inspections - no evidence of ODS completing these. May need to consider finding an alternative company to complete these- ODS have now supplied one for February and have been asked to quote for the May/ Nov 2025 & Feb 2026 inspections.

#89/24-25 TO DISCUSS GRASS CUTTING FOR 2025

- i. Approve current cutting regime and locations- approved to continue as previous year.

#90/24-25 TO DISCUSS MANAGEMENT OF ALLOTMENTS AND FOOTPATH

Ast Clerk

- i. Boundary markers to be purchased and installed. **Ast Clerk to work with GMO's on amount needed and seek a supplier.**

#91/24-25 TO CREATE A WORKING GROUP TO ADDRESS ISSUES AT LITTLEWORTH APRON AND AGREE ACTIONS

- i. Discuss and approve terms of reference

Agreed to add 'damage to verges and Littleworth Green'.
- ii. Appoint members to the working group- Cllrs Cooper, Ramsdale, Newman & Sercombe. Residents- Geoff Stephens, Angie Jeffs, Catherine Hughes.
- iii. Agree actions and timescales
Meeting arranged for Thursday 27th March 2025, 4.30pm, Littleworth Green- **Ast Clerk to send an invite out.**

Ast Clerk

#92/24-25 CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

Ast Clerk

- i. Correspondence received regarding St Mary's Churchyard.

Signed:

Date:

Ast Clerk to email stating that their request falls under a Grant application. Ast Clerk to enquire about the Churchyard closure status.

#93/24-25 ITEMS FOR INFORMATION- None

#94/24-25 DATE OF NEXT MEETING 19th May 2025

Signed:

Date: