



# Wheatley Parish Council Meeting Agenda for Monday, July 21, 2025

To: All Members of Wheatley Parish Council

Councillors are hereby summoned to attend a meeting of Open Spaces Committee to be held at the Merry Bells, 89 High Street on Monday, July 21, 2025, at 19:30 for the purpose of transacting the following business.

Signed: *J Collinson* Ast Clerk to the Parish Council, 15 July 2025  
Members are reminded to declare an interest for relevant agenda



Copies of documentation and meeting links are available from the parish office, [clerk@wheatleyparishcouncil.gov.uk](mailto:clerk@wheatleyparishcouncil.gov.uk) or 01865 875615.

## AGENDA

- #16/25-26. **APOLOGIES FOR ABSENCE**
- #17/25-26. **DECLARATIONS OF INTEREST**
- #18/25-26. **TO RECEIVE MINUTES**  
From Open Spaces Committee meeting on 19th May 2025
- #19/25-26. **TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS**  
From Open Spaces Committee meeting on 19th May 2025.
- i. Wheatley Playing Field Pavilion- meeting to be arranged to discuss next steps
  - ii. Crown Rd to Ambrose Rise ditch clearance- Ast Clerk was to seek quotes from MK Watts & ODS. Spoke with Grounds Team and they advised they were planning to do it. Need to clarify.
  - iii. Spring walkabout report to be produced by Cllr Cooper with action plan
- #20/25-26. **TO RECEIVE AN UPDATE FROM OFFICERS**
- i. Maintenance tasks completed and planned- hippo bag still needed to dispose of waste
  - ii. Vandalism in recs
  - iii. Pegs installed on Wheatley & Littleworth Green's
  - iv. OCC tree cutting on London Rd nr Asda, cuttings to be removed
- #21/25-26. **TO DISCUSS TREE WORK**
- i. Outstanding tree work- Ast clerk to liaising with contractor
  - ii. Planned tree surveys- Ast clerk to liaising with contractor
  - iii. Proposal to plant 2 trees on verge corner of Leyshon Rd/ Roman Rd

**#22/25-26. TO DISCUSS PLAY AREAS & RECREATION GROUNDS**

- i. Ongoing maintenance and repairs
- ii. Annual inspection due, all quarterly inspection tasks completed
- iii. Church Rd rec refurbishment

**#23/25-26. TO DISCUSS MANAGEMENT OF ALLOTMENTS AND FOOTPATH**

- i. Meetings with allotment holders
- ii. Plots to be marked out and numbered
- iii. New tenant agreement to be created and include cultivation rules

**#24/25-26. UPDATE ON LITTLEWORTH APRON**

- i. Update, Agree actions and timescales

**#25/25-26. TO DISCUSS ISSUES, IMPROVEMENTS OR SUGGESTIONS FOR OTHER OPEN SPACES**

- i. Footpath from Beech Road to Kelham Hall Drive, uneven tarmac- Ast Clerk including in the tree survey's

**#26/25-26. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION**

- i. Wild Oxfordshire Bulletin
- ii. Winter Preparedness 2025/2026

**#27/25-26. ITEMS FOR INFORMATION**

**#28/25-26. DATE OF NEXT MEETING**

15th September 2025