



Open Spaces Committee Meeting Minutes for Monday, July 21, 2025.

Present: Andrew Cooper (Chair), Alison Sercombe (Vice Chair), Toby Newman, Paul Willmott, Anthony Shepherd, Lucy Thomas

Officer: Ast Clerk

Members of the Public: 0

The meeting opening at 19:30 and closed at 20:40

	Item	Action
#16/25-26	APOLOGIES FOR ABSENCE	
#17/25-26	DECLARATIONS OF INTEREST Cllr Willmott Wheatley Playing Fields Trust and Wheatley Rugby Club Cllr Shepherd Wheatley Playing Fields Trust Cllr Sercombe- Howe Trust	
#18/25-26	TO RECEIVE MINUTES From Open Spaces Committee meeting on 19th May 2025	
#19/25-26	TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS From Open Spaces Committee meeting on 19th May 2025. i. Wheatley Playing Field Pavilion- meeting to be arranged to discuss next steps. Thursday 28 th August 2025, time TBC ii. Crown Rd to Ambrose Rise ditch clearance- Ast Clerk to seek quotes from MK Watts & ODS. iii. Spring walkabout report to be produced by Cllr Cooper with action plan- Audit being done to ensure continued maintenance at the Howe. Report still to be produced.	
#20/25-26	TO RECEIVE AN UPDATE FROM OFFICERS i. Maintenance tasks completed and planned- hippo bag still needed to dispose of waste ii. Vandalism in recs- Ast Clerk to find out excess with insurer's and ODS quote for committee to consider and approve via email. iii. Pegs installed on Wheatley & Littleworth Green's	

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- iv. OCC tree cutting on London Rd nr Asda, cuttings to be removed
- v. Village Deep Clean SODC
- vi. Winter Preparedness- salt
- vii. Keys for SODC black bins- we now have some so we can change these bins if needed

#21/25-26 TO DISCUSS TREE WORK

- i. Outstanding tree work- Ast clerk liaising with contractor
- ii. Planned tree surveys- Ast clerk to liaising with contractor
- iii. Proposal to plant 2 trees on verge corner of Leyshon Rd/ Roman Rd- approved to plant 2 6ft flowering Cherry trees and water bag.

#22/25-26 TO DISCUSS PLAY AREAS & RECREATION GROUNDS

- i. Ongoing maintenance and repairs
- ii. Annual inspection due, all quarterly inspection tasks completed
- iii. Church Rd rec refurbishment- 3 proposal's being sought ready for display on Sat 13th Sept at the Wheatley Artisan Market. Grants being investigated.

#23/25-26 TO DISCUSS MANAGEMENT OF ALLOTMENTS AND FOOTPATH

- i. Meetings with allotment holders
- ii. Plots to be marked out and numbered
- iii. New tenant agreement to be created and include cultivation rules

#24/25-26 UPDATE ON LITTLEWORTH APRON

- i. Update, Agree actions and timescales- Vehicle abandonment team are supporting with investigations. Mills & Reeve to support with legal advice.

#25/25-26 TO DISCUSS ISSUES, IMPROVEMENTS OR SUGGESTIONS FOR OTHER OPEN SPACES

- i. Footpath from Beech Road to Kelham Hall Drive, uneven tarmac- Ast Clerk including in the tree survey's

#26/25-26 CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

- i. Wild Oxfordshire Bulletin

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#27/25-26 ITEMS FOR INFORMATION

Cllr Newman- Legal advice on Littleworth Field- pavilion demolition can be funded by Wheatley Parish Council under the General Powers of Competence.

Cllr Willmott- River sewage, concerns of the new builds already with planning approval and the impact on the sewage works. MP Freddie Van Mierlo is in communication with Thames Water.

#28/25-26 DATE OF NEXT MEETING 15th September 2025

Page

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