



## Staffing Committee Meeting Minutes for Monday, February 23, 2026.

**Present:** Alison Sercombe, Toby Newman, Lucy Thomas, Richard Barrett

**Officer:** Asst Clerk

**Members of the Public:** 0

**The meeting opening at 18:30 and closed at 18:54**

<b>Number</b>	<b>Item</b>
<b>#43/2025-26</b>	<b>APOLOGIES FOR ABSENCE</b>  Cllr Street & Cllr Gregory. Noted and accepted.
<b>#44/2025-26</b>	<b>DECLARATIONS OF INTEREST</b> None
<b>#45/2025-26</b>	<b>TO REVIEW &amp; CONFIRM MINUTES</b>  Review and confirm the minutes from the Staffing Committee meeting held on <a href="#">16th February 2026</a> , as previously circulated. Were approved by the Council and duly signed by the Chairman as a true record of the meeting.
<b>#46/2025-26</b>	<b>TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS</b>  Update on any outstanding actions from the Staffing Committee meeting on <a href="#">16th February 2026</a> .
<b>#47/2025-26</b>	<b>TO RECEIVE AN UPDATE FROM CLERK</b>  i. Personal Development Reviews (PDR's) to be booked in for GMO's
<b>#48/2025-26</b>	<b>REVIEW OF RECENT LEARNING &amp; DEVELOPMENT OPPORTUNITIES</b>  i. Staff members ii. Councillors iii. <a href="#">OALC training</a> sessions available as needed. New Cllrs to be booked on courses as needed. Clerk to arrange.
<b>#49/2025-26</b>	<b>TO RESOLVE TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING DUE TO THE CONFIDENTIAL NATURE OF BUSINESS TO BE TRANSACTED</b> Start 6.33pm
<b>#50/2025-26</b>	<b>TO CONSIDER INITIAL FINDINGS OF INVESTIGATOR FOLLOWING INITIAL DISCIPLINARY INVESTIGATION</b>

24 February 2026

Signed:

Date:

Cllr Sercombe presented her initial findings of the recent Investigation. It was confirmed that Cllrs Thomas, Newman, & Barrett would form a sub committee, with Cllr Barrett acting as Chair. They confirmed they would convene the disciplinary panel for a Disciplinary Meeting with the employee.

**#51/2025-26 CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION** None

**#52/2025-26 DATE OF NEXT MEETING** – Monday 2<sup>nd</sup> March 2026, 6.30pm

24 February 2026

Signed:

Date: