



Staffing Committee Meeting Meeting Minutes for Monday, March 2, 2026.

Present: Richard Street, Richard Barrett, Toby Newman, Alison Sercombe, Lucy Thomas

Officer: Clerk

Members of the Public:0/0

The meeting opening at 18:33 and closed at 18:42

Number	Item
#53/25-26	APOLOGIES FOR ABSENCE Cllr Gregory. Cllr Newman (Arrived late) Noted and accepted.
#54/25-26	DECLARATIONS OF INTEREST None.
#55/25-26	TO REVIEW & CONFIRM MINUTES Review and confirm the minutes from the Staffing Committee meeting held on 23rd February 2026, as previously circulated. Were approved by the Council and duly signed by the Chairman as a true record of the meeting.
#56/25-26	TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS Update on any outstanding actions from the Staffing Committee meeting on 23rd February 2026. PDRs - In progress
#57/25-26	TO RESOLVE TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING DUE TO THE CONFIDENTIAL NATURE OF BUSINESS TO BE TRANSACTED Start 18:35.
#58/25-26	TO RECEIVE AN UPDATE FROM THE DISCIPLINARY SUB COMMITTEE Cllr Barrett provided the following update: A Sub-Committee disciplinary meeting was held on Thursday 26 th February 2026. The Sub-Committee reviewed the report and unanimously agreed to issue the staff member with a final written warning. Cllr Barrett will meet with the staff member on Wednesday 4 th March 2026 to ensure they understand the conditions of the final written warning. The Clerk will issue a date to complete a PDR with the employee.
#59/25-26	DATE OF NEXT MEETING TBC