



Finance Committee Meeting Minutes for Monday, April 27, 2026.

Present: Richard Barrett, Paul Gregory, Toby Newman, Alison Sercombe, Peter Ramsdale

Officer: Asst. Clerk

Members of the Public: 0

The meeting opening at 19:30 and closed at 20:04

Number Item

#58/2025-26 APOLOGIES FOR ABSENCE

Apologies received from Cllr Street were accepted and approved. Cllr Barrett Chaired the meeting.

#59/2025-26 DECLARATIONS OF INTEREST

Cllr Newman & Cllr Barrett- The Merry Bells Committee item63 ii)

#60/2025-26 TO RECEIVE AND APPROVE MINUTES

From Finance Committee meeting on 18th March 2026 - previously circulated. Approved unanimously by the committee and were duly signed by the Chairman of the meeting as a true record of the meeting.

#61/2025-26 TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS

From Finance Committee meeting on 16th February 2026.

- i. Savings & Investment actions still to complete. Asst Clerk to action. In order d) & c), if d) ok then a)
 - a. We close the Barclays Premium account and move the funds to the CCLA.
 - b. We keep the Barclays current account open and continue for the moment with the Barclaycard.
 - c. We apply for a Unity Trust credit card. The card is issued in partnership with Lloyds Bank who own Unity Trust. If this works well, we decide in the future whether or not to continue with two cards.
 - d. To check how easy it is to move funds in and out of the CCLA we take £1,000 out of the account and then reinvest it.
 - e. If d) proves easy we monitor the Unity Savings a/c at each finance committee, check we have

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27 April 2026

Signed:

Date:

enough working capital to cover our cash needs for 6 months and invest any surplus into the CCLA. Add Agenda item to Finance Committee

- ii. Authorised Signatories- Locum Clerk (Allison Leigh) added. See item 69ii)

#62/2025-26 TO RECEIVE AN UPDATE FROM THE CLERK

And includes:

- i. Precept paid into Unity Trust Savings Account 08.04.2026
- ii. Update on Internal Audit & AGAR
- iii. Internal Checker 2026/2027- Cllr to be allocated. 2 per year. Toby Newman appointed.
- iv. 2026 Pay Review (01.04.2026)- Ast Clerk & Clerk, awaiting NJC 2026/2027 Pay Award, which will be back dated as and when announced. GMO's increased to 2026 Oxford Living Wage rate (£14.06).

#63/2025-26 TO CONSIDER GRANT APPLICATION REQUESTS RECEIVED

- i. [Oxfordshire Play Association \(Wheatley & Holton Play & Activity Day\)- £2,000](#)- £1,600 approved
- ii. [Sustainable Wheatley- £400](#)- £400 approved

#64/2025-26 FINANCIAL MANAGEMENT

As of 31.03.2026

#64.1/2025- Balances

26

o Barclays Current	£13,906.44
o Barclays Premium	£61,972.15
o Unity Trust Current	£19,699.42
o Unity Trust Savings	£88,345.34
o CCLA	£130,214.55
TOTAL	£314,137.90

#64.2/2025- Bank Reconciliation

26

Up to 31.03.2026 Noted.

#64.3/2025- Income & expenditure report

26 Up to 31.03.2026 Noted.

#64.4/2025- Budget update

26 Up to 31.03.2026 Noted.

#64.5/2025- Reserves update

26 Up to 31.03.2026 Noted.

#64.6/2025- Debtors report

26 Up to 22.04.2026 Noted.

#65/2025-26 SCHEDULE OF PAYMENTS AUTHORISED & BARCLAYS CARD STATEMENT

- i. Schedule of Payments
- ii. Barclay Card statement- no payments

#66/2025-26 TO CONSIDER GRANT APPLICATIONS TO EXTERNAL BODIES

- i. Capital Grant Application 2026 (SODC)- Church Rd Rec Refurb, Grant awarded (£50k) and payment 1 (75%, £37,500) of 2 received 30.01.2026. Payment 2 due on completion of the project (T's & C's apply). Noted
- ii. Wheatley Flood Group grant application- Grant received (£5,036) from Oxfordshire County Council into Unity Current Bank Account 01.04.2026. Awaiting invoices from Wheatley Flood Group, addressed to Wheatley Parish Council so payment can be made using the Full Grant money. Noted

#67/2025-26 TO CONSIDER CIL EXPENDITURE – Awaiting data from SODC, Cllr Sercombe to chase

#68/2025-26 MANAGEMENT OF RISKS No changes.

#69/2025-26 CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

- i. Financial Services Compensation Scheme limit increased to £120,000
- ii. Authorised Signatories & Bank Mandates- update. – Cllr Newman proposed to support the request to add Clerk upon return from Maternity Leave. Cllrs approved and agreed.

#70/2025-26 ITEMS FOR INFORMATION

Cllr Ramsdale- Outside lift for the Merry Bells. A resident has enquired about this and has presented brief details to the Merry Bells Committee. A full proposal would be needed from the Merry Bells to consider any Grant request. Cllr Ramsdale to see if there are External Grants available.

#71/2025-26 DATE OF NEXT MEETING

Monday 15th June 2026- Cllr Newman apologies

27 April 2026

Signed:

Date: