



## Staffing Committee Meeting Meeting Minutes for Thursday, May 7, 2026.

**Present:** Alison Sercombe, Paul Gregory, Richard Barrett, Toby Newman

**Officer:** Asst. Clerk

**Members of the Public:**0

**The meeting opening at 19:00 and closed at 19:15**

**Number      Item**

**#65/2025-26 APOLOGIES FOR ABSENCE** Cllr Street Noted & Accepted

**#66/2025-26 DECLARATIONS OF INTEREST** Cllrs Barrett & Newman- The Merry Bells Committee

**#67/2025-26 TO RECEIVE MINUTES**

From Staffing Committee meeting on 8th April 2026 – previously circulated

**#68/2025-26 TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS**

- i. PDR's one GMO outstanding
- ii. New Councillor training- Clerk to arrange (see item70ii)

**#69/2025-26 TO RECEIVE AN UPDATE FROM THE CLERK**

- i. 2026 NJC Pay Review- still awaiting
- ii. Clerk- holiday started and then starting Maternity Leave. Locum Clerk now increased to 20 hours effective 04.05.2026

**#70/2025-26 TO REVIEW LEARNING AND DEVELOPMENT OPPORTUNITIES FOR OFFICERS AND MEMBERS**

- i. Staff members- Asst. Clerk completed First Aid Refresher
- ii. Councillors- training to be booked. Locum Clerk to arrange

**#71/2025-26 TO RESOLVE TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING DUE TO PERSONAL AND CONFIDENTIAL NATURE OF BUSINESS TO BE TRANSACTED** Start 7.02pm

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Signed:

Date:

**#72/2025-26 TO CONSIDER INITIAL FINDINGS OF INVESTIGATOR FOLLOWING INITIAL DISCIPLINARY INVESTIGATION**

Cllr Sercombe presented her initial findings of the recent Investigation.  
Further investigation needed.

**#73/2025-26 CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION** None

**#74/2025-26 ITEMS FOR INFORMATION** None

**#75/2025-26 DATE OF NEXT MEETING**

To be confirmed

07 May 2026

Signed:

Date:

07 May 2026

Signed:

Date: