



## Wheatley Parish Council – Section 2 AGAR 23-24 Additional Information to be submitted

1. **Accounts** - The accounts for Wheatley Parish Council are based on **Income & Expenditure**
2. **Bank Reconciliation** – attached separately
3. **Explanations of significant variances (+/-15%)**

Box 3 - Receipts Item	Previous year 2022-23	This year 2023-24	Difference
CIL	£1,044	£27,616	+£26,572
S106	£ 0	£10,000	-£10,000
Interest	£1,974	£6,273.84	-£ 4,299
<b>TOTAL</b>			<b>+£40,871</b>

Box 6 – Payments Item	Previous year 2022-23	This year 2023-24	Difference
Neighbourhood Plan	£6524	£40	-£6,484
Tree maintenance	£4180	£1,275	-£2,905
Repairs & maintenance	£12,057	£5,570	-£6487
<b>TOTAL</b>			<b>-£15,876</b>

Box 7 - Balances Item	Details	Previous year 2022-23	This year 2023-24	Difference
<b>Budget underspend</b>		<b>£199,857</b>	<b>£282,233</b>	<b>£ 82,376</b>
Tree maintenance	Work not required	£4180	£1,275	£2,905
Repair and maintenance	Less expense incurred	£12,175	£5,570	£6,605
Neighbourhood Plan	Project closed	£6524	£40	£6,484
Holton Pavilions	Less expenditure incurred	£9,175	£3,299	£5,876
Community events	Less events	£1,625	£355	£1,270
Publicity	Less events	£1,014	£632	£382
Newsletter advertising	Increased income	£8,827	£15,430	£6,603
Precept	7.5% Increase	£138,954	£149,733	£10,779
CIL	Increase in income	£1,044	£27,616	£26,572
Grants received	grant award for project	£0	£600	£600
Interest	Interest rate rises	£1,975	£6,274	£4,299
S106	Contribution	0	£10,000	£10,000
<b>TOTAL</b>				<b>+£82,375</b>

Box 8 – Cash & Investments Item	Details	Previous year 2022-23	This year 2023-24	Difference
Barclays Current	Underspend shown in Box 7 reflected in bank accounts and savings, Box 8	£21,085.03	£18,162.95	-£2,922
Barclays		£41,423.96	£120,131.05	+£78,708
Unity		£7,144.02	£9,750.93	+£2,607
Unity		£60,603.76	£62,207.89	+£1,605
CCLA		£66,270.32	£69,582.31	+£3,312
<b>TOTAL</b>		<b>196,734.99</b>	<b>£279,835.13</b>	<b>£83,100.14</b>

#### 4. Internal Auditor

WPC have appointed Mike Platten (April Skies) as its independent internal auditor (IA) on 4<sup>th</sup> September 2023. Mike does not undertake any tasks outside of his internal audit role, which may compromise his independence.

Mike has experience of local government finance and governance and undertakes internal audits for numerous parish councils.

Within the financial year 2023-24, the IA's reports were presented to council on 3<sup>rd</sup> June (WPC#38) and 4<sup>th</sup> December (#119-2023-24). WPC has considered the IA programme of work, implementing recommendations (reviewing interest rates and investments, writing and implementation of fixed-asset policy), as appropriate. Evidence is provided separately,

#### 5. Reconciliation between boxes 7 & 8

	2022/2023	2023/24
<b>Box 7</b>	£ 199,857	£282,168
<b>Box 8</b>	£ 196,735	£279,835
<b>Add</b>		
Debtors (A)	£ 863	£3,285
Prepayments(B)	£ 4,557	£4,578
VAT	£ 2,000	
	<b>£ 7,419</b>	<b>£7,863</b>
<b>Less</b>		
Barclay Card (C)	£ -	£771
Creditors (D)	£ 3,927	£3,677
HMRC	£ -	
VAT (E)	£ -	£651
Accruals	£ -	
Pension (F)	£ 371	£431
	<b>£ 4,299</b>	<b>£5,530</b>
	<b>£ 199,857</b>	<b>£282,168</b>

## A Debtors as of 31st March 2023

Customer Reference	O/S Amt	< 30 days	< 60 days	< 90 days	< 120 days	Older
Arbocare Ltd	155.95	155.95	0	0	0	0
Arbor Tree Specialists Ltd	218.27	218.27	0	0	0	0
Ashurst Archives	155.95	155.95	0	0	0	0
AW Mobbs & Co Ltd	218.27	218.27	0	0	0	0
Busby Bakes	39.6	39.6	0	0	0	0
Cornfield Bakery	39.6	39.6	0	0	0	0
Cyber Signs Oxford	40.42	40.42	0	0	0	0
Decorare Ltd	218.27	218.27	0	0	0	0
Doggie Dapper by Mabel	39.6	39.6	0	0	0	0
Gorman Civil Engineering & Groundworks Ltd	155.95	155.95	0	0	0	0
Grant & Stone (part of IBMG)	218.27	218.27	0	0	0	0
Greenplant Ltd	218.27	218.27	0	0	0	0
Just Shutters Oxfordshire	218.27	218.27	0	0	0	0
Kennett Road Dental Practice	155.95	155.95	0	0	0	0
KJ Windows & Doors	155.95	155.95	0	0	0	0
Oxfordshire Contemporary Opera	-0.06	0	0	0	0	-0.06
Oxfordshire County Council - Smoke Free Oxon	600	600	0	0	0	0
Private Cleaning Oxfordshire Ltd	218.27	218.27	0	0	0	0
Sandra Homewood Funerals (Oxford) Ltd	218.27	218.27	0	0	0	0
<b>TOTAL</b>	<b>3285.07</b>	<b>3285.13</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-0.06</b>

## B Prepayments: Expenses paid in 2022-23 relating in whole or partly to 2023-24

Item	Details	Amount
<b>Humo</b>	WNP Website	£155.00
<b>OALC</b>	Subscription	£893.23
<b>ICO</b>	Subscription	£ 35.00
<b>OPFA</b>	Subscription	£ 56.00
<b>White Earth Design</b>	Subscription	£471.12
<b>CloudyIT</b>	IT services	£1,764.17
<b>LGPS</b>	Pension deficit	£1,200.00
<b>TOTAL</b>		<b>£4,577.52</b>

## C Barclaycard

Item	Details	Amount
<b>Toolstation</b>	Supplies	£16.99
<b>Screwfix</b>	Supplies	£19.99
<b>Progreen</b>	Grounds supplies	£284.03
<b>Eventbrite</b>	Learning & development	£39.22
<b>Oxford Fire Services</b>	Learning & development	£237.60
<b>Zoro</b>	Graffiti remover	£45.97
<b>Mowers2go</b>	Safety wear	£67.78
<b>Wickes</b>	Supplies	£44.80
<b>Toolstation</b>	Supplies	£28.06
<b>Toolstation</b>	Credit	£-13.72
<b>TOTAL</b>		<b>£770.72</b>

## D Creditors - for 2023-24

Supplier	O/S Amt	< 30 days	< 60 days	< 90 days	< 120 days	Older
Balancing Business	135	135	0	0	0	0
HUMO	155	155	0	0	0	0
Mainstream Digital	279.70	355.30	0	-75.6	0	0
Mojo Focus	766.69	766.69	0	0	0	0
Parchments Print	1,300.00	1,300.00	0	0	0	0
Personal Advice & Solutions Ltd	240	240	0	0	0	0
Shield Maintenance Ltd	93.6	93.6	0	0	0	0
SSE	55.87	0	0	0	0	55.87
Wheatley Cleaners Ltd	76	76	0	0	0	0
White Earth Design	565.34	565.34	0	0	0	0
Window & Gutter Service Cleaning	10	10	0	0	0	0
<b>TOTAL</b>	<b>3,677.20</b>	<b>3,696.93</b>	<b>0</b>	<b>-75.6</b>	<b>0</b>	<b>55.87</b>

## E to be reclaimed

VAT	Vat on sales	VAT on purchases	Difference
As of 31.03.2024	£2,055.06	£-1404.28	<b>£650.78</b>

## F Pension Payment

£ 431.00

### 6. Explanation of 'No' answers in Section 1 (Annual Governance Statement)

#4 We acknowledge the human error in the dates for period of exercise of public rights, the notices were however, displayed on noticeboards and websites.

The errors have been correct this year.

#7. We acknowledge the errors were duplicated in previous years and have made concerted efforts to correct them in this year.

### 7. Explanation of 'No' answers in Annual Internal Audit

#M We acknowledge the human error in the dates that were made in previous years and have corrected them this year.

## 8. Explanation of Reserves

<b>Reserves</b>	<b>Amount</b>
<b>Traffic &amp; Road safety</b>	£6,000
<b>Play Equipment inc surfacing</b>	£40,000
<b>Bus Shelters</b>	£9,000
<b>Seating &amp; Lighting</b>	£3,000
<b>Holton Pavilion</b>	£10,000
<b>New Pavilion</b>	£60,000
<b>Trees</b>	£6,000
<b>TOTAL</b>	<b>£134,000</b>

## 9. Investments

WPC has deposited into a CCLA Public Sector Deposit Fund, as detailed in the bank reconciliation up to 31.03.2024.

10. **General Power of Competency** – WPC operates within GPC having confirmed its eligibility  
Minute No WPC #16/2023-24 10 on 15.05.2023
11. **Dates for period of exercise of public rights** - 5<sup>th</sup> June – 16<sup>th</sup> July 2023
12. **Explanation of delay between approval of Section 2 (Accounts) and commencement of the period of the exercise of public rights** (N/A)
13. **Form completed and returned** – YES

