

# Wheatley Parish Council Agenda Monday 5<sup>th</sup> September 2022

Councillors are summoned to a meeting of Wheatley Parish Council on Monday 5<sup>th</sup> September 2022 at 7.30pm in Merry Bells, High Street, Wheatley

Signed: *M. Legg* Clerk to the Parish Council Dated: 24<sup>th</sup> August 2022

Any member with an interest to declare for any agenda items is reminded to do so.

There will be an OPEN SESSION at approximately 8:00pm, when questions may be taken from the public. Copies of documentation is available by contacting the parish office ([clerk@wheatleyparishcouncil.gov.uk](mailto:clerk@wheatleyparishcouncil.gov.uk) or 01865 875615)

No	Item	
77.	<b>APOLOGIES FOR ABSENCE –</b>	
78.	<b>DECLARATIONS OF INTEREST –</b> Non-pecuniary interests: Cllr Willmott and Cllr Ramsdale- Wheatley Playing Field Trust and Wheatley Rugby Club.	
79.	<b>TO RECEIVE MINUTES</b> from Parish Council meeting on Monday 4 <sup>th</sup> July 2022	<b>Chair</b>
80.	<b>TO RECEIVE AN UPDATE ON OUSTANDING ACTIONS</b> from Parish Council Monday 4 <sup>th</sup> July 2022	<b>Clerk</b>
81.	<b>TO RECEIVE A REPORT FROM COUNTY COUNCILLOR TIM BEARDER</b>	<b>TB</b>
82.	<b>TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR ALEXANDRINE KANTOR</b>	<b>AK</b>
83.	<b>TO RECEIVE AN UPDATE FROM THE CLERK INCLUDES:</b> i) Councillors' development day – reminder and further details ii) Hosepipe ban implications iii) Cllr Heath induction completed and also booked onto Roles and Responsibilities training iv) Aug/Sep Wheatley News printed and distributed. Included Cllr profiles. Others encouraged to participate. v) Clerk has completed SODC settlement consultation on facilities and services within village	<b>Clerk</b>
84.	<b>TO RECEIVE AN UPDATE ON WHEATLEY NEIGHBOURHOOD PLAN</b>	<b>WNP</b>
85.	<b>TO DISCUSS HIGH ST PARKING ENFORCEMENT</b> i) Update from OCC officers following motion from previous meeting ii) Terms of reference and membership of new working group	
86.	<b>TO CONSIDER PERMISSION FOR FUSIONS HARVEST FESTIVAL EVENT IN CHURCH RD REC</b>	<b>Clerk</b>
87.	<b>TO RECEIVE AN UPDATE ON VOLUNTEER RECOGNITION EVENT</b>	<b>Clerk</b>
88.	<b>TO CONSIDER A RESPONSE TO CONSULTATION</b> i) <a href="#">SODCs Diversity and Inclusion Strategy</a> ii) <a href="#">Central Oxfordshire Travel Plan</a>	<b>Clerk</b>
89.	<b>TO CONSIDER APPOINTMENT OF NEW INTERNAL AUDITOR</b>	<b>Clerk</b>
90.	<b>TO APPROVE CONTINUATION AS PART OF THE SAAA SECTOR LED EXTERNAL AUDITOR APPOINTMENT REGIME</b>	<b>Clerk</b>
91.	<b>TO APPROVE SIGNING THE CIVILITY AND RESPECT PLEDGE; TO EMBED RESPECTFUL BEHAVIOUR IN COUNCIL PROCESSES AND PROCEDURES AND FOR ALL COUNCILLORS TO ATTEND TRAINING.</b>	<b>TN</b>
92.	<b>TO APPROVE ACCEPTANCE OF CIL PAYMENTS FROM SODC</b>	<b>Clerk</b>
93.	<b>TO CONSIDER CONTRIBUTION FOR WHEATLEY CHRISTMAS FAIR</b>	

<b>94.</b>	<b>TO APPROVE CORE DOCUMENTS</b>	<b>Clerk</b>
	<ul style="list-style-type: none"> <li>i) Complaints Procedure – new</li> <li>ii) Co-option policy - new</li> <li>iii) Health and Safety Statement – new</li> <li>iv) Councillor Handbook – new</li> <li>v) Website Accessibility Statement</li> <li>vi) Update on Strategic Plan &amp; Action Plan</li> </ul>	
<b>95.</b>	<b>TO RECEIVE UPDATES FROM COMMITTEES AND WORKING GROUPS</b>	<b>AS TN AC AS PW TN/AS PW/TN/PR Clerk PW/RH Clerk PR TN/Clerk</b>
	<ul style="list-style-type: none"> <li>i) Finance Committee – next meeting 17<sup>th</sup> September</li> <li>ii) Planning Committee – minutes circulated, next meeting 13<sup>th</sup> July</li> <li>iii) Open Spaces Committee – next meeting is on 14<sup>th</sup> September 2022</li> <li>iv) Staffing Committee – meeting to be scheduled.</li> <li>v) Wellbeing Committee – meeting to be arranged</li> <li>vi) Brookes Development Working Group –</li> <li>vii) Holton Pavilion Project -</li> <li>viii) Community Emergency Plan – meeting to be arranged</li> <li>ix) Littleworth Playing Fields Working Group – no updates due to school holidays</li> <li>x) 90<sup>th</sup> Working Group – meeting to be arranged</li> <li>xi) Traffic Working Group</li> <li>xii) Youth Council</li> </ul>	
<b>96.</b>	<b>TO RECEIVE UPDATES/REPORTS FROM EXTERNAL PARTNERS</b>	<b>Clerk LT PG/AS DL LT PB AS Clerk PW PW TN</b>
	<ul style="list-style-type: none"> <li>i) Community Larder –</li> <li>ii) Good neighbour Scheme -</li> <li>iii) Howe Trust –</li> <li>iv) Maple Tree Centre – report circulated ahead of meeting</li> <li>v) Merry Bells Management Committee –</li> <li>vi) Oxford Brookes Residents Association –</li> <li>vii) Thames Valley Police -</li> <li>viii) Wheatley Charities – Educational Grant information shared</li> <li>ix) Wheatley Playing Field Trust – To approve Cllr Willmott at WPC Trustee to trust.</li> <li>x) Wheatley Ukraine Refugee Group -</li> <li>xi) Wheatley Windmill Preservation Society -</li> </ul>	
<b>97.</b>	<b>CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION</b> (previously circulated)	<b>All</b>
	<ul style="list-style-type: none"> <li>i) SODC – various updates; code of conduct, financial support for families, summer holiday events, planning applications,</li> <li>ii) OCC –travellers update,</li> <li>iii) OALC – Monthly updates and AGM minutes circulated</li> <li>iv) NALC – events circulated</li> <li>v) OCVA – training opportunities</li> <li>vi) TVP/PCC – monthly update, ASB support, have your say events</li> <li>vii) Various - village newsletters – available from parish office</li> <li>viii) Wheatley Guides – thank you received.</li> </ul>	
<b>98.</b>	<b>TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DUE TO THE PERSONAL AND CONFIDENTIAL NATURE OF BUSINESS TO BE TRANSACTED -</b>	<b>Chair</b>
<b>99.</b>	<b>TO APPROVE CONTRACTOR TO UNDERTAKE FENCING WORK AT HOLTON PLAYING FIELDS</b>	<b>Clerk</b>
<b>100.</b>	<b>TO APPROVE PURCHASE OF NEW LAPTOP</b>	<b>Clerk</b>
<b>101.</b>	<b>ITEMS FOR INFORMATION</b>	<b>All</b>

**DATE OF NEXT MEETING MONDAY 3<sup>RD</sup> OCTOBER 2022**