



Wheatley Parish Council Finance Committee

Minutes Monday 17th April 2023

Present: Cllrs Gregory (PG), R Harding (RH), T Newman (TN), P Ramsdale (PR), A Sercombe (AS), R Street (Chairman).

Officer: Michelle Legg, Clerk to the Parish Council (Clerk) **Members of Public: 0**

Meeting started at 19:30 and closed at 20:20

No	Item	Action
51.	APOLOGIES FOR ABSENCE – none	
52.	DECLARATIONS OF INTEREST – Cllr Ramsdale for Item 61 Wheatley Playing Field Trust	
53.	MINUTES FROM FINANCE COMMITTEE on 20 th February 2023	
54.	OUTSTANDING ACTIONS FROM FINANCE COMMITTEE on 20 th February 2023 - none	
55.	TO RECEIVE AN UPDATE from the Clerk covered the work being undertaken to complete the Annual Governance and Accountability Return.	
56.	TO REVIEW GRANT APPLICATIONS FOR 2023-24 i.) Clean Slate (£TBC) – Given the earlier submission (within six months) from the organisation the committee agreed to ask the organisation to resubmit later in the year. Clerk to write to the applicant.	
57.	FINANCIAL MANAGEMENT AS OF 28.02.2023 i) Bank reconciliation & bank statements were signed by Cllr Street ii) Balances: Current Account £20,240.11 Premium Account £ 41,352.99 Unity Deposit £ 17,309.68 Unity Savings £ 60,320.67 CCLA Deposit £ 66,075.32 TOTAL £ 205.298.77 iii) Income & Expenditure - noted iv) Budget sheet update - noted v) Reserves – noted vi) Debtors – noted.	
58.	SCHEDULE OF PAYMENTS AUTHORISED - attached with agenda - approved	
59.	TO CONSIDER CIL AND S106 FUNDING FOR PROJECTS IN 2023-24 COMMITTEE The committee reviewed the Clerks report and agreed to pursue clerks' recommendations which included allocation of CIL funds towards Youth Services/new community building and for SODC s106 officer to be approached regarding a drawdown of £10,000 per year, for four years of allocated funds for the maintenance on open spaces. Clerk to action	Clerk
60.	TO DISCUSS QUOTES FOR TREE WORK IN THE VILLAGE – Not discussed as deadline was 21 st April 2023.	

- 61. TO DISCUSS PAVILION MAINTENANCE** – Cllr Ramsdale gave an update on a meeting between WPC and WPFT to discuss keeping the current pavilion going for the next 3 years. Main areas of work include a new, reduced heating system and decommission on current provision. A formal request will be made to full council once more detailed costs are gathered. Cllr Ramsdale agreed to approach companies for further quotes regarding new boiler or electric radiators.
- 62. TO CONSIDER COUNCIL’S FINANCIAL RISKS AND EXPOSURE**
Cllr Sercombe raised a request for the council to work on a risk register covering the council’s activities and position.
This was agreed and a **draft to be worked on by Cllr Sercombe and Clerk, that will be discussed further by this committee in June.** **AS/Clerk**
- 63. CORRESPONDENCE RECEIVED AND ANY URGENT ISSUES REQUIRING ATTENTION** **Clerk**
- i) Merry Bells committee – room hire increases - noted

Date of next meeting 19th June 2023