

Wheatley Parish Council

MINUTES OF THE MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE OF THE COUNCIL HELD ON MONDAY 19th DECEMBER 2016 IN THE MERRY BELLS COFFEE ROOM AT 7.30PM

PRESENT: Councillors P Gregory (Chairman), P Hood, P Willmott, J Carr, Davies, R J Reilly & S Coleridge

OFFICER: The Clerk: Gareth Morris

128. APOLOGIES FOR ABSENCE had been received from Cllrs Newman & A Davies

129. DECLARATIONS OF INTEREST

Cllr Willmott – Agenda item 6 – Wheatley Playing Field Trust & Holton Pavilions

130. MINUTES OF THE PREVIOUS MEETING HELD 21ST NOVEMBER 2016 - circulated with this Agenda were signed as a correct and accurate record after the following amendments had been made:

- The date of the meeting to be changed from ‘December’ to ‘November’
- Cllr Stephens to be added to those present

131. UPDATE ON ITEMS FROM THE MEETING HELD ON 21ST NOVEMBER 2016

i) Minute 109(i) – Bench in the Memorial Gardens. The clerk had asked Taylor Landscapes to undertake the alterations

ii) Minute 117 – New Alcohol licence for Ochre – SODC panel to meet on 9th January 2017

132. TO RECOMMEND TO FULL COUNCIL ON 9TH JANUARY A REVISED BUDGET FOR 2016/17 AND THE BUDGET, WITH PRECEPT, FOR 2017/2018

The clerk had circulated a paper showing the effect on the Band ‘D’ equivalent of a 0%, 1%, 2% or 3% rise in the precept

The committee felt that the figure for the new clerk’s salary be put at the top of the LC1 scale which would at point 25, £22,658

It was agreed to move on to Agenda item 6, Playing Field Trust to debate the suggested £10,000 spend on the pavilions and then to return to the budget debate

133. TO RECEIVE AN UPDATE ON MATTERS RELATING TO THE WHEATLEY PLAYING FIELD TRUST AND THE HOLTON PLAYING

Cllr Willmott spoke to the spreadsheet that had been circulated. The figures in red were for an immediate need. This amounted to £9,000+ in the 2017-2018 financial year.

Cllr Hood proposed and Cllr Carr seconded that a decision on the £10,000 for the Holton pavilions be decided at full council. This motion fell by 2 votes in favour and 4 votes against with 2 abstentions.

Cllr T Davies proposed and Cllr Reilly seconded that £10,000 be budgeted for the Holton pavilions in 2017-2018.
This was agreed.

134. 2017-2018 Budget (contd)

Cllr Coleridge proposed and Cllr Willmott seconded that the precept be raised by 3% to £112,705. This would raise the Band 'D' equivalent by £1.95 per annum.

This was AGREED by 6 votes in favour with 1 abstention

135. TO REPORT ON THE PROGRESS MADE IN THE INSTALLATION OF THE VEHICLE ACTIVATED SIGNS

MDMessagemaker had informed the clerk that installation should go ahead on January 10th 2017.

136. TO REPORT ON THE PROGRESS ON DEALING WITH ROCK FALL FROM THE CLIFF IN CHURCH ROAD RECREATION GROUND.

The clerk had asked the consultants if they could recommend three companies that the Parish Council could ask to quote for the job
The company had now sent in its bill

137. GRANTS, LICENCES AND SUBSCRIPTIONS

i) Sue Ryder Hospice – **Section 137 - £50 AGREED**

138. TO CONSIDER THE PURCHASE OF A SEAT BY THE BUS STOP ON THE SOUTH SIDE OF CHURCH ROAD TO THE WEST OF FRIDAY LANE

OCC Highways had agreed for a seat to be installed as long as there was one metre between the seat and the road's edge. This would be ordered shortly.

139. TO RECEIVE AN UPDATE ON THE SITUATION OF THE MAPLE TREE CHILDREN'S CENTRE

In an e-mail Cllr A Davies had reported that the Children's Centre is that they have received some positive feedback from several other PC's, although most don't want to pledge an amount until they have discussed their 2017 budgets.

Pressure continues with OCC changing their minds about whether or not rent and how much will be charged. The Friends are aiming to re-submit their bid for OCC funding by the January 9th deadline.

It was felt that the Parish Council's grant should be paid in instalments rather than as one total amount

140. TO CONSIDER THE CHRISTMAS FAYRE HELD IN THE HIGH STREET ON FRIDAY 2ND DECEMBER 2016

It was agreed that the event was very successful but Councillors had a couple of concerns:-

- Lighting – better lighting should be used especially along the service road and outside the shops
- Traffic marshals to be used – perhaps at the bottom of Station Road to advise traffic to go left and in front of the shops. It was felt that a street closure would penalise the retail outlets. Maybe bollards across some of the parking spaces in front of the shops would make it safer.

141. CLERK UPDATE

- i) To report on the recent safety inspection of the recreation areas and the resulting urgent repairs. These had now been done though the slide still needed attention
- ii) Noticeboards in Littleworth and Roman Road. As the legs of the noticeboard on Littleworth Green had rotted and the board had fallen down two replacement boards had been ordered
- iii) Seat by bus stop on Church Road at top of Friday Lane – see minute 138
- iv) Agree Cllr A Davies to replace Cllr G Stephens as a cheque signatory - **AGREED**

142. TO RECEIVE A BUDGET FROM THE NEIGHBOURHOOD PLAN GROUP

A budget had been received and circulated to all councillors.

143. TO CONSIDER AN OFFER FROM GOODMAN NASH TO OBTAIN A REFUND FOR THE COUNCIL ON ITS BUSINESS RATES.

Cllr Carr said that she would check with SODC about the Parish Council applying for rate revaluation.

It was the feeling of the meeting that the Parish Council should not take up the offer from Goodman Nash

144. TO RECEIVE A PROGRESS REPORT FROM THE HIGH STREET ADVISORY GROUP

The clerk read out an email from a resident concerned about the architectural design and what consultation with residents would take place.

Cllr T Davies said he had replied to the email saying that the committee was advisory and any decision would be taken by the full council after consultation with the residents.

An exhibition was planned for Saturday 18th February 2017 at midday in the Merry Bells where the various suggestion would be publicised

9.30pm Cllr Willmott proposed and Cllr Stephens seconded that standing orders show be suspended for 20 minutes in order to finish the Agenda. This was Agreed

145. FINANCIAL MANAGEMENT

- a) Budget up to end of November 2016 was discussed. A completed copy of reconciled bank statement was signed by the Chairman & RFO

b) Balances

After the cheques below have been paid the balances on the council's accounts as at 19th December 2016 will be as follows:

Community	£2,926.09
Tracker	£116,624.96
Treasury	£61,043.78

SCHEDULE OF PAYMENTS AUTHORISED

Cheque no.	Payee	Payment details	Amount
	Cheques paid		
1066698: 106703-707	GM/SW/JF/AR/OCC/HMR&C	November sals/wages/Paye/NIC	4,558.67
106702	Universal Access & Power	Fence panels Church Rd Rec	308.45
d/d	Bank charges	13/10/16 to 13/11/16	35.02
		Total	£4,902.14
	Cheques to Pay		
106708	Merry Bells Management Cttee	Annual increase in rent adjustment	17.05
106709	Southern Electric	Electricity 7/6 – 6/10	70.25
106710	River Learning Trust	Room hire NP	85.00
106711	SODC	Dog bin emptying July 2016– Sept 2016	100.46
106712	S Trinder	PAT Testing	90.00
106713	G Zasuwa	Office window cleaning	5.00
106714	Lyreco UK Ltd	Stationery + office equipment	114.47
106715	Universal Access & Power Plant Ltd	Fencing Church Road Rec	308.45
106716	Mainstream Digital Ltd	Tel. calls Nov 2016	4.94
106717	Parchments of Oxford	Dec/Jan Newsletter	1,950.30
106718	Buryhook Countryside Management	Installation & removal of Christmas Tree	360.00
106719	Greenfield Partnership	Supply and delivery of Christmas tree	192.00
106720	Berinsfield Community Business	November Payment	608.33
106721	Annette Richards	Dec/Jan Newsletter	680.00
106722	Roy Gordon	NP Travel to SODC 6/12/16	20.54
106723	Merry Bells Management Committee	Hall/Room Hire for PC &F&GP meetings High Street Advisory and Bus meetings	147.00
106723	Merry Bells Management C'ttee	Neighbourhood Plan Meetings	42.00
106724	City of Oxford Silver Band	Christmas Fayre (LGA72 145(1a))	50.00
106725	John Fox	Neighbourhood Plan expenses	73.89
106726	URC	Hall Hire - NP	60.00
	GM/SW/JF/AR/OCC/HMR&C	December` sals/wages/Paye/NIC	4,500.00
		Total	£9,479.68

INCOME RECEIVED SINCE LAST MEETING

Income details	Amount
Newsletter Advertising	3,195.00
Treasury Bill Interest	13.26
Newsletter subscription	12.50
Total	£3,220.76

147. PUBLICATIONS & CORRESPONDENCE RECEIVED - NOTED

- i) The Haseleys - December 2016*
- ii) Little Milton Newsletter –December 2016*
- iii) Great Milton Bulletin –October 2016*
- iv) URC Newsletter – December 2016*
- v) Tiddington with Albury and Milton Common –October/November 2016*
- vi) TVP Neighbourhood Policing – October 2016 newsletter*
- vii) Holton, Waterperry and Waterstock news October 2016*
- viii) Shotover Preservation Society – Winter Newsletter 2016
- ix) Thank you letters from CAB & Wheatley Park School
- x) TVP Neighbourhood Policing – December Newsletter 2016
- xi) Post Office – The existing premises would close on 17th January and the new premises would open on Monday 30th January
- xii) Letter from “Westwaddy” re land at Ladder Hill- had been passed on the NP Group. Cllr Willmott reported that SODC had considered this site and had thrown it out

* On display in Parish Office

148. DATE OF NEXT MEETING – 23RD JANUARY 2017 - NOTED

149. ITEMS FOR INFORMATION – none

The meeting closed sat 9.45pm