



AGENDA Finance Committee



To all members of the Finance Committee: You are hereby summoned to attend the Meeting of the Wheatley Parish Council Finance Committee on Monday 19th October at 7:30pm in the Wheatley Parish Council Office for the purpose of transacting the following business.

Allison Leigh, Locum Clerk 14th October 2026

- #23/26-27 Apologies**
- #24/26-27 Declarations of Interest/Dispensations**
- #25/26-27 Public Participation**
- #26/26-27 Minutes of the meeting of the 15th June 2026:** To agree and sign the [minutes of the meeting of the 15th June 2026](#)
- #27/26-27 To receive an update on outstanding actions**
 - i. Savings & Investment actions still to complete. In order d) & c), if d) ok then a)
 - a. Close the Barclays Premium account and move the funds to the CCLA.
 - b. Keep the Barclays current account open and continue for the moment with the Barclaycard.
 - c. Apply for a Unity Trust payment card. The card is issued in partnership with Lloyds Bank who own Unity Trust. If this works well, we decide in the future whether or not to continue with two cards.
 - d. Check how easy it is to move funds in and out of the CCLA we take £1,000 out of the account and then reinvest it.
 - e. If d) proves easy monitor the Unity Savings a/c at each finance committee, check we have enough working capital to cover our cash needs for 6 months and invest any surplus into the CCLA.
 - ii. Authorised Signatories- Locum Clerk (Allison Leigh) added to Unity and in the process of Barclays
 - iii. Internal Checker 2026/2027: To be completed ASAP and February
 - iv. 2026 Pay Review (01.04.2026): Completed and implemented
 - v. Shield Fuel Surcharge: To note the fuel surcharge from Shield and consider any action needed
- #28/26-27 2026/2027 Financial Management as of 30.09.2026**
 - i. **Bank Reconciliation/Balances**
 - a. To consider the amount to be kept in the Barclays current account and agree any transfers required
 - ii. **Income and Expenditure Report**
 - iii. **Budget Update**

- a. To consider any adjustments needed
- iv. **Reserves Update**
- v. **Debtors Report**
- #29/26-27 Schedule of payments authorised**
 - i. Schedule of Payments
- #30/26-27 2027/2028 Draft Budget:** To consider the draft budget with a view to present at the Full Council meeting of the 2nd November
 - i. To consider any CIL funding
 - ii. To consider any S106 funding
- #31/26-27 Asset Register:**
 - i. To consider the updated Asset Register for 26/27
 - ii. To consider a minimum value of asset for the Asset Register
- #32/26-27 Management of Risks:**
 - i. To review the Risk Register
 - ii. To consider updating the [Risk Assessment](#)
- #33/26-27 Reserves Policy:** To consider the draft policy
- #34/26-27 Grant requests:** To consider the following grant request:
 - i. The Maple Tree
 - ii. To consider a grant to the Morland House Surgery for the improvement of the surface of the surgery car park
- #35/26-27 Capital grant**
 - i. Capital Grant Application 2026 (SODC)- Church Rd Rec Refurb, Grant awarded (£50k) and payment 1 (75%, £37,500) of 2 received 30.01.2026. Payment 2 due on completion of the project (T's & C's apply). Note: The Council is in the process of agreeing the final payment with Homefront.
- #36/26-27 Scheme of Delegation:** To note decisions made under the Scheme of Delegation
- #37/26-27 Correspondence and any urgent items requiring attention**
 - i. To note the fuel surcharge to be added to Shield invoices
- #38/26-27 Items for information**
- #39/26-27 Date of next meeting:** To confirm the date of the next meeting as the 21st December 2026 at 7:30pm in the Parish Council office

- #40/26-27 Confidential session:** To resolve to remove members of the public from the following agenda item due to its confidential nature
- #41/26-27 Grounds maintenance quotes:** To consider the quotes received