

# Wheatley Parish Council Finance Committee Minutes Monday 16<sup>th</sup> December 2019

**Present:** R Forsyth (RF), R Harding (RH), D Lamont (DL), A Sercombe (AS) (Chair),

**Officer:** Michelle Legg, Clerk to the Parish Council (Clerk)      **Members of Public:** 0

**The meeting opened at 7.35pm in the parish office.**

- 28. APOLOGIES FOR ABSENCE** – Cllrs Gregory, Street, Willmott.
- 29. DECLARATIONS OF INTEREST** - none
- 30. MINUTES FROM FINANCE COMMITTEE** on 21<sup>st</sup> October 2019 were signed as a true record of the meeting.  
**ACTIONS** – no outstanding items.
- 31. TO RECEIVE AN UPDATE from the Clerk**
- i) External grant applications – S106 application and community grant application made and awaiting responses
  - ii) Researching cloud based IT solutions – meeting with CloudyIT arranged for January.
- 32. TO RECEIVE A BUDGET UPDATE FROM WHEATLEY NEIGHBOURHOOD PLAN**  
Noted.
- 33. TO CONSIDER SMALL GRANT APPLICATIONS FOR 2019-2020 FROM:**
- i) Oxfordshire CAB (£1,000). A proposal for £500 was made by Cllr Lamont and approved by the committee. p
- 34. REVISION REQUIRED TO PRECEPT REQUEST 2020-21** were noted and will be presented to full council in January.
- 35. TO CONSIDER COSTS FOR URGENT PLAY AREA MAINTENANCE**  
Committee approved a budget of £8,000 to remove existing basket swing and replace with a new one as soon as possible.
- 36. FINANCIAL MANAGEMENT AS OF 29.11.19**
- i) Bank Reconciliation & bank statement - were signed by the chair of the meeting
  - ii) Income & Expenditure - report noted.
  - iii) Balances:

Current Account	£ 19,123.38
Premium Account	£137,040.11
Treasury Account	£ 61,619.89
<b>TOTAL</b>	<b>£217,783.38</b>
- iii) Budget sheet – noted.
- 37. SCHEDULE OF PAYMENTS AUTHORISED** - were approved.
- 38. CORRESPONDENCE RECEIVED AND ANY URGENT ISSUES REQUIRING ATTENTION**
- i) Changes to Barclays savings rates – noted.
  - ii) Any urgent items that have arisen
    - a. Utility Aid – recommendation to enter into 48mth contract with SSE, saving in region of 20% was approved. DD form signed by Cllr Lamont and the Clerk
    - b. Increase in office rental costs were noted. A meeting to discuss the lease to be arranged for January 2020.

**Meeting closed at 8.15pm**  
**Date of next meeting 17th February 2020**