

# Wheatley Parish Council Finance Committee Minutes

## Monday 17th February 2019

**Present:** M Booth (MB), P Gregory (PG), A Sercombe (AS)(Chair), P Willmott (PW).  
Cllr D Lamont (DL) arrived at

**Officer:** Michelle Legg, Clerk to the Parish Council (Clerk)

**Members of Public:** 1

### The meeting opened at 7.30pm

No	Item	Action
39.	<b>APOLOGIES FOR ABSENCE</b> – Cllrs Harding, Lamont and Street.	
40.	<b>DECLARATIONS OF INTEREST</b> – Cllr Willmott – Wheatley Playing Fields Trust	
41.	<b>MINUTES FROM FINANCE COMMITTEE</b> on 16 <sup>th</sup> December 2019 were signed, by the chair as a true record of the meeting.	
<b>OUTSTANDING ACTIONS</b>		
Utility Aid update – A further saving on the utilities has been made.		
42.	<b>TO RECEIVE AN UPDATE from the Clerk</b> i) Replacement basket swing in Church Rd Rec update inc. funding. ii) Grass cutting contracts – working group have met and have made a provisional recommendation subject to favourable references. iii) S106 application and issues. Farm Close road Rec grant (£5,800 award is being suggested by SODC. Issues still remain regarding access to S106 monies and this is being discussed at a meeting with SODC on 19.02.2020. iv) Maple Tree Centre now sending monthly report to full council. v) Rent review to be undertaken with Merry Bells. Volunteers required. PW/AS vi) Photocopier out of contract in June 2020.	<b>Clerk</b>
43.	<b>UPDATE FROM INTERNAL CHECKER</b> Cllr Booth happy to continue this role but would need to carry out check on Saturdays. This is to be agreed with Clerk and Assistant Clerk.	<b>MB/Clerk</b>
44.	<b>TO CONSIDER SMALL GRANT APPLICATIONS FROM:</b> i) Wheatley Village Archive (£1,500 for 2020-21). Was discussed. Cllr Wilmott proposed awarding the full amount of the grant for 2020-21, with a view to tapering the grant in the following years and to make further recommendations to the group regarding business planning and future fundraising. Approved. ii) Be Free Young Carers (£100). Approved.	
45.	<b>TO CONSIDER COSTS TO IMPROVE COUNCILS IT SYSTEM</b> The quote was discussed and was approved. <b>Clerk to contact contractor.</b>	<b>Clerk</b>
46.	<b>TO CONSIDER QUOTES FOR REPAIRS TO LOCK UP</b> It was approved to award this to a local contractor providing costs have not increased any more than 15%. <b>Clerk to action</b>	<b>Clerk</b>
47.	<b>TO DISCUSS STRATEGIC PLAN &amp; ACTION PLAN</b> A proposal will be presented to full council on how to progress the plan further.	
48.	<b>FINANCIAL MANAGEMENT AS OF 31.01.19</b> i) Bank Reconciliation & bank statement were signed by the Chair.	

ii) Balances:

Current Account	£ 17,172.26
Premium Account	£117,151.09
Treasury Account	£ 61,730.11
<b>TOTAL</b>	<b>£196,053.46</b>

iii) Income & Expenditure report was presented.

iv) Budget sheet was presented

**49. SCHEDULE OF PAYMENTS AUTHORISED** - Approved.

**Clerk**

**50. CORRESPONDENCE RECEIVED AND ANY URGENT ISSUES REQUIRING ATTENTION**

i) Thanks received from Wheatley Guides - noted

ii) SLCC Membership £192 – approved. **Clerk to action**

iii) Community First Membership £70 – **Clerk to action**

iv) Arnold Baker Local Administration (12<sup>th</sup> Ed.) £149.99 – approved **Clerk to action**

v) Any urgent items that have arisen since publication of agenda

a. Update on drainage concerns re Wheatley/Holton pavilion – noted.

**Meeting closed at 20:47**  
**Date of next meeting 20<sup>th</sup> April 2020**