

Wheatley Parish Council Finance Committee

Agenda Monday 17th October 2022

Present: P Gregory (PG), R Harding (RH), T Newman (TN) (Chair for the meeting) A Sercombe (AS),

Officer: Michelle Legg, Clerk to the Parish Council (Clerk)- online

Members of Public: 1

Meeting started at 19:30 and closed at 22.00

- | No | Item | Initials | | | | | | | | | | | | |
|-----------------|---|-----------------|-------------|-----------------|-------------|---------------|-------------|---------------|-------------|--------------|-------------|--------------|---------------------|--|
| 15. | APOLOGIES FOR ABSENCE – Cllr Ramsdale and Street were accepted and approved by the committee. | | | | | | | | | | | | | |
| 16. | DECLARATIONS OF INTEREST – Cllr Harding declared a non-pecuniary interest as representative of the Maple Tree. | | | | | | | | | | | | | |
| 17. | MINUTES FROM FINANCE COMMITTEE on 20 th June 2022 were approved and signed by the chairman as a true record of the meeting. | | | | | | | | | | | | | |
| 18. | OUTSTANDING ACTIONS FROM FINANCE COMMITTEE on 20 th June 2022 - none | | | | | | | | | | | | | |
| 19. | TO RECEIVE AN UPDATE FROM THE CLERK <ul style="list-style-type: none">i) Part 3 of AGAR and conclusion of external audit documents displayed.ii) Precept payment (2 of 2) has been receivediii) 2 of 2 payments made to Maple Tree Centre as per grant award.iv) Pole pruner purchased and thanks from staff.v) The Clerk reported the theft of the council's leaf blower. The incident has been logged and reported to the police. Committee approved the purchase of a replacement item, to ensure that seasonal tasks can be completed, unless the insurance excess is low enough to make a claim sustainable.vi) OPFA membership – approvedvii) Remembrance Day wreath ordered. | | | | | | | | | | | | | |
| 20. | TO CONSIDER GRANT APPLICATIONS RECEIVED FOR 2022-23 <ul style="list-style-type: none">i) Baby1st CIC (£5,000). Councillors were unable to support the application in its current form. Organisation to be contacted asking them to consider resubmitting and focussing their new application on the direct benefits to the village.ii) Clean Slate (£250). Approved.iii) My Vision (£700). Approved. | Clerk | | | | | | | | | | | | |
| 21. | TO CONSIDER GRANT APPLICATIONS RECEIVED FOR 2023-24 <ul style="list-style-type: none">i) Maple Tree (£5,000). The outgoing Chairman of the Maple Tree was welcomed to the meeting and gave a brief presentation to the committee about the organisation's financial situation, challenges, and their improved fundraising activities.
The committee discussed this in detail and unanimously approved a grant of £3,000. Chairman of the meeting to confirm this in writing with the organisation. | | | | | | | | | | | | | |
| 22. | FINANCIAL MANAGEMENT AS OF 30.09.2022 <ul style="list-style-type: none">i) Bank reconciliation & bank statements were signed by the chairman of the meetingii) Balances:<table border="0" style="margin-left: 20px;"><tr><td>Current Account</td><td style="text-align: right;">£ 20,506.82</td></tr><tr><td>Premium Account</td><td style="text-align: right;">£110,255.02</td></tr><tr><td>Unity Deposit</td><td style="text-align: right;">£ 11,304.04</td></tr><tr><td>Unity Savings</td><td style="text-align: right;">£ 60,125.80</td></tr><tr><td>CCLA Deposit</td><td style="text-align: right;">£ 65,354.40</td></tr><tr><td>TOTAL</td><td style="text-align: right;">£ 267,546.08</td></tr></table>iii) Income & Expenditure - notediv) Budget sheet update - notedv) Reserves - notedvi) Debtors - noted | Current Account | £ 20,506.82 | Premium Account | £110,255.02 | Unity Deposit | £ 11,304.04 | Unity Savings | £ 60,125.80 | CCLA Deposit | £ 65,354.40 | TOTAL | £ 267,546.08 | |
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23. SCHEDULE OF PAYMENTS AUTHORISED - approved

24. TO DISCUSS UNPLANNED EXPENDITURE

- i) Fencing at Holton playing fields – Agreed for quotes to be sought to remove the fence and two separate specifications for fencing – one at 2.7m and one at 1.8m. Clerk to share with contractors/suppliers.
- ii) Bottom pavilion, concerns noted of the state of the existing provision. Work is continuing to progress the new pavilion project. Plan A to continue, with a Plan B to be considered for temporary buildings.

25. TO BEGIN CONSIDERING BUDGET/PRECEPT FOR 2023-24

- i) Review of fees and charges. Current charges were considered and further consultation to be undertaken with the relevant committees
- ii) proposed/planned project expenditure. Considered and discussed whilst reviewing the first draft of the budget.
- iii) expenditure to meet objectives within Strategic Plan whilst addressing current financial pressures. Considered and discussed whilst reviewing the first draft of the budget.

26. CORRESPONDENCE RECEIVED AND ANY URGENT ISSUES REQUIRING ATTENTION

- i) price increases noted

Date of next meeting 19th December 2022