

Wheatley Parish Council Finance Committee

Minutes Monday 20th December 2021

Present: F Burnett (FB), R Harding (RH), P Gregory (PG), T Newman (TN), P Ramsdale (PR), A Sercombe (AS), R Street (RS)(Chair).

Officer: Michelle Legg, Clerk to the Parish Council (Clerk)

Members of Public: 1

- | No | Item | Initials | | | | | | | | | | |
|------------------|--|-----------------|-------------|-----------------|-------------|------------------|-------------|--------------|--------------------|--------------|--------------------|--|
| 26. | APOLOGIES FOR ABSENCE – Apologies from Cllrs Newman and Ramsdale were accepted. | | | | | | | | | | | |
| 27. | DECLARATIONS OF INTEREST - none | | | | | | | | | | | |
| 28. | MINUTES FROM FINANCE COMMITTEE on 18 th October 2021 were signed by the chairman, as a true record of the meeting.
There were no outstanding actions, that were not being discussed in the meeting. | | | | | | | | | | | |
| 29. | TO RECEIVE AN UPDATE from the Clerk <ul style="list-style-type: none">i) Precept request submitted and acknowledged (£138,954)ii) 2 x benches approved at Littleworth Green and London Rd.iii) Clerk unable to open second Unity bank account as new accounts are not being accepted. Clerk to monitor and make application when able to. | | | | | | | | | | | |
| 30. | TO CONSIDER GRANT APPLICATIONS RECEIVED FOR 2021-22
Chairman confirmed that approx. £5,000 remained in the grant budget for the financial year. After much discussion the committee made the following decisions: <ul style="list-style-type: none">i) Arch (£450) – Approved grant of £450ii) CAB (£500) – Approved grant £500iii) St Mary’s Churchyard (£600) - £300 but ask that full detailed expenditure accompaniesiv) Wheatley FC (£500) – unable to grant given that the benefit would be to the residents on Holton and suggest that they apply to Holton Parish Council.v) Wheatley Oaks (£500) – Unable to award given other applications presented at the meeting. Committee suggested making another application for their event in 2022.vi) Wheatley Scouts (£2,000). Representative attended meeting and spoke in support of their application and current position. Committee agreed to fund £1,000 | | | | | | | | | | | |
| 31. | APPOINTMENT OF INTERNAL CHECKER – Cllr Gregory appointed take on this role | | | | | | | | | | | |
| 32. | FINANCIAL MANAGEMENT AS OF 30.11.2021 - noted <ul style="list-style-type: none">i) Bank reconciliation & bank statements were signed by the Chairmanii) Balances:<table border="0" style="margin-left: 40px;"><tr><td>Current Account</td><td style="text-align: right;">£ 18,741.98</td></tr><tr><td>Premium Account</td><td style="text-align: right;">£131,270.83</td></tr><tr><td>Unity Trust Bank</td><td style="text-align: right;">£ 12,220.48</td></tr><tr><td>TOTAL</td><td style="text-align: right;">£162,233.29</td></tr></table>iii) Investments<table border="0" style="margin-left: 40px;"><tr><td>CCLA Deposit</td><td style="text-align: right;">£ 65,015.07</td></tr></table>iv) Income & Expenditurev) Budget sheet updatevi) Reservesvii) Debtors | Current Account | £ 18,741.98 | Premium Account | £131,270.83 | Unity Trust Bank | £ 12,220.48 | TOTAL | £162,233.29 | CCLA Deposit | £ 65,015.07 | |
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| TOTAL | £162,233.29 | | | | | | | | | | | |
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| 33. | SCHEDULE OF PAYMENTS AUTHORISED - attached with agenda and was approved by the committee. | | | | | | | | | | | |

34. TO CONSIDER EXTERNAL GRANT APPLICATIONS TO SUPPORT COUNCIL'S STRATEGIC PLAN.

This was discussed and it was agreed that the **Clerk and Chairman of the council meet to confirm key projects and priorities for 2022-23, aligning potential grant bodies to be considered and lead councillors to help with applications.**

AS/Clerk

35. TO DISCUSS OTHER EXPENDITURE

- i) Quote for new Wheatley Information Brochure - approved
- ii) Planned Tree work - noted
- iii) High St CPE potential costs and funding awaiting details from OCC officers
- iv) Any unexpected expenditure. Clerk advised that increase in the costs of Microsoft licence, insurance and utility costs may be likely, in the next financial year.

35. CORRESPONDENCE RECEIVED AND ANY URGENT/UNPLANNED ISSUES REQUIRING ATTENTION

- i) OCC Budget Consultation – consider a response. **Clerk and Chairman of council to respond, as per full council meeting minutes.**

AS/Clerk

Date of next meeting 21st February 2022