

Core Document Register	Reviewing Body	Review*	Date adopted	Date reviewed					* unless legislation changes		
				2019	2020	2021	2022	2023	2024	2025	
All to be approved by Full Council											
Standing Orders	Full Council	A			08.10.2020	06.09.2021	06.06.2022	04.09.2023	2024	2025	
Financial Regulations	Full Council	A			02.11.2020	06.09.2021	09.05.2022	04.09.2023	2024	2025	
Code of Conduct	Full Council	BA	13.05.2019	~		04.05.2021	09.05.2022	15.05.2023	2024	2025	
Strategic Plan	Full Council	M	01.07.2019	~	Monthly	07.06.2021	2022	06.06.2023	2024	2025	
Risk Assessments	Full Council	A/Q		~	05.10.2020	01.11.2021	14.11.2022	06.11.2023	2024	2025	
Risk Register	Full Council	A/Q	05.02.2024	~	~	~	~	~	05.02.2024		
Scheme of delegation	Full Council	BA					10.01.2022		08.04.2024		
Death of a significant figure	Full Council	BA					10.01.2022		04.03.2024		
Complaints	Full Council	BA	05.09.2022				05.09.2022		2024		
Co-option	Full Council	BA	05.09.2022				05.09.2022		04.03.2024		
Health & Safety Statement	Full Council	BA	05.09.2022				05.09.2022		2024		
Councillor Handbook	Full Council	BA	05.09.2022				05.09.2022		04.03.2024		
Privacy Notices	Full Council	BA	04.11.2019	~	Feb-20	05.07.2021		06.11.2023		2025	
Data breach Procedure & Form	Full Council	BA	14.06.18	~	~	05.07.2021		06.11.2023		2025	
Subject Access Requests	Full Council	BA	14.06.18	~	~	05.07.2021		06.11.2023		2025	
Retention & Disposal Policy	Full Council	BA	02.10.17	04.11.2019	~	01.02.2021	07.03.2022		2024		
Publication Scheme	Full Council	BA		Dec-19	05.10.2020	04.10.2021	05.12.2022		2024		
Tree Policy	Open Spaces	BA	06.01.2020			01.02.2021	07.03.2022		05.02.2024		
Biodiversity Policy	Open Spaces	BA						04.12.2023		2025	
Play Area Inspections	Open Spaces	BA	TBC					04.12.2023		2025	
Equalities Policy	Staffing Committee	BA	06.01.2020	~	~	06.09.2021		04.12.2023			
Social Media Policy	Staffing Committee	BA	05.02.2018	04.11.19	09.09.2020	04.10.2021		04.12.2023			
Learning and Development Policy	Staffing Committee	BA	04.11.19		07.09.2020	06.12.2021		04.12.2023			
Lone Working Policy	Staffing Committee	BA	13.05.19		07.09.2020	06.12.2021		04.12.2023			
Volunteer Policy	Staffing Committee	BA	05.02.2024	~	~	~	~	~		2026	
Employee Handbook*	Staffing Committee	BA	04.10.2021	~	~	04.10.2021		04.09.2023			
Grant Policy	Finance committee	A	14.05.2018	Nov-19	May-20	06.09.2021	04.07.2022	13.03.2023	2024	2026	
Investment Strategy	Finance Committee	BA	07.09.2020	~	~	01.11.2021	05.12.2022		08.04.2024	2026	
Fixed Asset Policy	Finance Committee	BA	03.07.2023	~	~	~	~	~		2025	
Communications Policy	Communications WG	BA	04.10.2021			~		06.11.2023			
Website Accessibility Statement	Communications WG	A	07.09.2020	~	~	04.10.2021	05.09.2022	06.11.2023	2024	2025	
Online meeting Protocol	Communications WG	BA								2026	

*inc Dignity and Respect

05.09.2022