

# Wheatley Parish Council Grants Policy

Adopted 14.05.2018 reviewed 06.09.2021

Wheatley Parish Council (WPC) is committed to financially supporting local charities, organisations and projects. It budgets a sum of money each year for this purpose.

To ensure that the council's money is spent fairly and equitably throughout the parish the council will only consider awarding grants to local charities, organisations and projects that demonstrate a positive impact to the village and its residents.

Grant applications should demonstrate this by referring to Wheatley Parish Council's Strategic Plan 2019-2023.

Other criteria include:

1. Applications will only be accepted from charitable, voluntary, and non-profit making organisations. Applications from commercial organisations will not be considered. National appeals are outside of the scope of this scheme.
2. The council is prevented from financially supporting charities operating overseas or to a fund established to help persons outside of the UK.
3. Organisations should be located within the parish of Wheatley, or if based outside the parish/village their work should support or be of benefit to the village and its residents.
4. Applications must include:
  - i. Completed application form including demonstration of how it meets WPC's Strategic Plan
  - ii. Annual set of accounts – showing income and expenditure for current or previous year.
  - iii. Copy of your written constitution or organisational aims and purpose

Please note we are unable to fund projects that utilise a personal bank account.

## **Small Grants:**

Applications can be made throughout the year and will be reviewed by the Finance Committee. The committee meets on the third Monday of February, April, June, October and December and applications must be submitted to the Clerk at least two weeks in advance of the meeting. Where applications are referred to full council, they will be presented at the next meeting.

Applicants will be notified of the committee's decision. Successful applicants will receive payment via BACS unless alternative methods of payment are requested.

## **Large Grants:**

Applications for large grant requests will normally be considered by the Finance Committee in October/November as part of the council's budget setting process for the following year. Applications must be submitted to the Clerk at least two weeks in advance of this meeting.

Applicants will be notified of the committee's decision. Successful applicants will receive payment via BACS unless alternative methods of payment are requested.

## **Successful applications:**

Grants must be spent for the purpose, project or activity given. If the group is unable to use the grant for the stated purpose all monies shall be returned to the parish council.

In return the council expects the organisation to promote the council's support in appropriate ways. You will also be expected to provide regular progress and/or financial reports to the council/relevant committee. Details will be confirmed in the writing.

Application forms are available from [www.wheatleyparishcouncil.gov.uk](http://www.wheatleyparishcouncil.gov.uk). Paper copies, further advice and support is also available from the Parish Office, 89a High St, Wheatley, OX33 1XP Tel 01865 875615 or email [clerk@wheatleyparishcouncil.gov.uk](mailto:clerk@wheatleyparishcouncil.gov.uk)

**Commented [C1]:** Clarified meeting days and escalation (if needed)