

WHEATLEY PARISH COUNCIL REPORT – MONDAY 5TH JULY 2021

ITEM 46I CREATING A TRAFFIC FOCUSED WORKING GROUP

Author:	Michelle Legg (Clerk)
Strategic Goal:	Make our village safer
Strategic Aim:	We will work with others to reduce traffic speed and volume
Legislation:	Local Government Rating act 1997
Summary:	To create a working group whose focus is on assessing and improving road safety in the village

Proposal

To create a Working Group (as opposed to a committee) to focus on assessing and addressing road safety concerns and traffic issues in the village.

Terms of Reference will be issued to support the group and to keep it focused on the issues.

Working Group versus Committee

This proposal is for a Working Group, rather than a committee, the reasons for this are detailed below:

- Working group can include members of the public, who have equal voting rights on recommendations to parish council
- Working group will still report to the parish council through its monthly meetings
- Working group is more fluid in the ability to set its meetings, minute/taking and is not restricted to formal summons.
- No additional commitment from Clerk/Assistant Clerk to attend, although assistance will be available.
- Once assessments and data are available the working group will be task focused

Suggested Terms of Reference

To work with the partner organisations and the community to collect data on traffic flows and vehicle speeds.

To work with partner organisations and the community to implement any traffic related recommendations.

Work with partner organisations to tackle dangerous and inappropriate parking in the village

Recommendations will be made to full council for consideration

Meetings

The Traffic Working group will meet at mutually agreed times throughout the year, at locations within the village.

Minutes/notes from groups meetings will be taken by an attendee and shared with the parish council, with updates given to full council.

Membership

Membership of the working group will include at least two councillors and welcomes representation from the wider community. Council appointments will be approved by full council.

Budget

The working group will not have a specific budget. Any expenditure requests should be made to full council or the relevant sub-committee (please refer to Financial Regulations).

For large expenditure items a formal request should be made to the Finance Committee in October, before the council fully approves its budget and precept request in January.