

Wheatley Parish Council

Community Emergency Plan

Draft 3rd July 2023

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No	Contents	Page No
1.	Introduction	2
2.	What is an Emergency	2
3.	What to do in an Emergency	3
4.	Commencement of Emergency Plan	3
5.	Wheatley Community	3
6.	Wheatley Community Emergency Plan	4
7.	Reception Centres	5
8	Local Businesses & Organisations	6
9	Useful Contacts	7



Wheatley Parish Council Community Emergency Plan

1. Introduction

Whilst responses to major emergencies are normally co-ordinated by the emergency services, local authorities or other agencies, local councils have an important role to play in sharing local knowledge and supporting the community.

A Community Emergency Plan was initiated by the parish council, but not completed until the end of 2022.

2. What is an emergency

Types of emergencies could be:

- Loss of life
- Human illness or injury
- Homelessness
- Damage to property
- Disruption to the supply of money, food water or electricity
- Disruption to communication systems such as telephones and internet, for more than twelve hours.
- Disruption to transport
- Disruption to health services
- Contamination of land, water, or air with biological or chemical matter, or disruption or destruction of animal or plant life
- War or terrorism

Other issues that are more likely to affect the village or residents are:

- Infectious diseases, pandemics
- Major transport incident (e.g., M40/A40)
- Adverse weather/storm damage
- Loss of electricity, gas, or water
- Explosion, major fire, gas leak
- Air accident
- Building collapse

3. What to do in an emergency

If you spot an emergency, please:

- Call 999
- Give them the following information.
- Your name and contact number
- Exact location (address, what3words location)
- Details of incident
- Hazards, roads blocked, access.
- Estimated casualties.
- Emergency services requested.

4. Commencement of Emergency Plan

The commencement of an emergency plan will be at the discretion of Oxfordshire County Council's Emergency Planning team.

However, the parish council may choose to implement elements of the plan at other times.

5. Wheatley Community

Wheatley is a very active and supportive community, with many facilities, groups, organisations, and volunteers. The covid 19 pandemic and other recent events, have highlighted how the community can work together and support each other.

Wheatley is made up of a mix of all ages but does have an aged population. Aware of the restrictions of GDPR(UK) the council does not hold a list of vulnerable persons, but it does actively encourage vulnerable residents to register as priority users and it supports the work of village-based voluntary groups.

6. Wheatley Community Emergency Plan

This plan is split into three sections:

- Section 1 – to be shared with OCC Emergency Response Team
- Section 2 – to be used for non- major situations and will be used to support the parish, community, and residents.
- Section 3 – confidential details of local volunteers, skills, and equipment. Access will be limited to the Chairman and Vice Chairman of Wheatley Parish Council as well as the Clerk and Assistant Clerk.

Role	Name
Chairman of Wheatley Parish Council	Alison Sercombe
Vice-Chairman of Wheatley Parish Council	Toby Newman
Parish Clerk	Michelle Legg
Assistant Parish Clerk	Lucy Collinson
OCC Emergency Planning Officer	TBC

These representatives of Wheatley Parish Council will:

- Follow requests made by emergency services and local authorities.
- Enact the plan until emergency services arrive.
- Share information with the community.
- Be aware of vulnerable people within the community

7. Emergency Reception Centres

Location	Capacity	Facilities	Contact details/keyholders
The Merry Bells, 89 High St Ox33 1XP	150	Main hall Coffee room Kitchen Toilets chairs and tables	Tim Blightman Wheatley Estates
Wheatley Primary School		Main hall & classrooms Kitchen chairs and tables defibrillator	01865 872366
Wheatley Park School		Main hall & classrooms Kitchen Toilets chairs and tables defibrillator	Reception 01865 872441 Operations Manager 01865 647939
URC		Main hall mulberry room chapel Kitchens Toilets chairs and tables	Malcolm Benson 01865 876288
St Mary's Church		Chapel Kitchen Toilets chairs and tables	Rv'd Nigel Hawkes 01865 872224
Our Lady Lourdes		Chapel Kitchen Toilets	
Wheatley Pavilions		Seating area kitchen toilets tables and chairs defibrillator	Wheatley Playing Field Trust/Wheatley Rugby Club Peter Ramsdale
Park Sports Centre		Sports hall & rooms toilets tables and chairs	01865 872128
The Maple Tree Centre		Activity area Kitchen Toilets Chairs	01865 236700 Various times
The New Club		Function room & seating Toilets Kitchen Tables and chairs Defibrillator	01865 873530
King and Queen Pub		Pub facilities Toilets	Tracy Lafford 01865 873443
The Kings Arms		Pub facilities Toilets	01865 872666
The Sun		Pub facilities Toilets	01865 876226

8. Local businesses and organisations

Wheatley have an [informative directory](#) of organisations and societies. Rather than duplicating the information this is all available from <https://wheatleyparishcouncil.gov.uk> or from the parish office.

Key contacts have been listed below:

Organisation	Details	Contact details/keyholders
Morland House Surgery	London Rd, Wheatley	Nollag McGrath
Wheatley Pharmacy	London Rd Wheatley	01865 874047
Wheatley Good Neighbour scheme	Covering Wheatley	07907 104856 wheatleygns@gmail.com

9. Useful Contacts

Organisation	Service	Contact details	Website
OCC Emergency Planning Team	Main Emergency Planning contact	Emergency Planning Unit OFRS HQ Sterling Road Kidlington OX5 2DU 01865 323765 emergencyplanning@oxfordshire.gov.uk emergencyoperationscentre@oxfordshire.gov.uk	https://www.oxfordshire.gov.uk/residents/fire-and-public-safety/emergency-planning
OCC	Sandbags/sand	0845 3101111	
SSE	Electricity	08457 708090	https://powertrack.ssen.co.uk/powertrack
	Power outages	05/ 0800 0727282	
Gas Emergency		0800 111999	www.Nationalgrid.com/group/safety-and-emergencies
Calor Gas	Calor Gas leak	03457 444999	
Thames Water	Burst pipe or leak	0800 714614	https://www.thameswater.co.uk/help/report-a-problem
Environment Agency	Floodline	0345 9881188	www.Gov.uk/check-flood-risk
	Environmental incidents	800 807060	
Met Office	Weathercall	0370 9000100	www.metoffice.gov.uk
Adjacent Parish Councils	Cuddesdon	Clerk Mike Mount 01865 874135 Chairman Chris Luke 01865 875551	
	Holton	Clerk – Sonja Barter 01865 872334	clerk@holtonparishcouncil.org.uk
	Horspath		clerk@horspathparishcouncil.org
	Garsington	Clerk – Lorna Stevenson 01865 361671 Chairman – Chris Wright 01865 361206	lornastevenson92@gmail.com chris@cawright.co.uk
	Forest Hill with Shotover	0844 8843328	theclerk@foresthillwithshotover-pc.org.uk
	Great Milton	Clerk – Chris Ashworth 07450 238474	contact@clerkgreatmilton.co.uk
	Waterperry	Chair - Rob Arthur	rob.m.arthur@gmail.com