

Wheatley Parish Council Minutes

Monday 1st June 2020

Present: Cllrs P Bignell (PB), M Booth (MB), A Cooper (AC), C Coxon (CC), P Gregory (PG), R Harding (RH), D Lamont (DL) (Chair), T Newman (TN), A Sercombe (AS), R Street (RS), L Tully (LT), P Willmott (PW). OCC Cllr T Bearder (TB), SODC Cllr A Kantor (AK).

Officer: Michelle Legg, Clerk to the Parish Council (Clerk)
Lucy Collinson, Assistant Clerk

Members of Public: 2

The virtual meeting opened at 7.30pm and a roll call taken.

No	Item	Action
1.	APOLOGIES FOR ABSENCE - Cllr Harrison	
2.	DECLARATIONS OF INTEREST – Cllr Lamont, Wheatley Playing Field Trust, Cllr Willmott, Wheatley Playing Field Trust, Wheatley Rugby Club	
4.	TO RECEIVE MINUTES Parish Council meeting on Monday 23 rd March 2020, were approved and signed as a true record of the meeting. No outstanding actions.	
5.	TO CO-OPT INTO CASUAL VACANCY FOLLOWING THE RESIGNATION OF CLLR HOOD Two candidates had shown an interest in filling the vacancy. Both candidates introduced themselves and gave a summary of their background, interests and skills that they would bring to the council. A vote was taken, and after signing his acceptance of office, Daniel Lawrence was co-opted onto the council.	
6.	TO APPROVE VIRTUAL MEETING PROTOCOL - Approved	
7.	TO CONFIRM FULL COUNCIL AND STANDING COMMITTEE MEETING DATES AND MEMBERSHIP FOR 2020-2021 It was agreed to retain existing committee structure and frequency of meetings. Councillors were keen to maintain consistency within the committees with the following changes: Cllr Tully stepping back from Maple Tree to be replaced by Cllr Lawrence. Cllr Lawrence also to join Open Spaces Committee and Cllr Coxon to join Planning Committee. Meetings will take place virtually until restrictions are lifted.	
8.	TO RECEIVE A REPORT FROM COUNTY COUNCILLOR TIM BEARDER Report had been circulated to members. Questions raised following the report included speeding and general traffic issues. Cllr Coxon has already drafted a report on the issues in Church Rd which she is happy to present to the council at a future meeting. Clerk to circulate report ahead of next meeting. Maple Tree Centre lease payment was raised but OCC were holding the organisation to their payment.	CC/ Clerk
9.	TO RECEIVE A REPORT FROM SODC DISTRICT COUNCILLOR CLLR ALEXANDRINE KANTOR Report had been circulated to members ahead of the meeting. Cllr Gregory raised the increase of fly tipping on Windmill Lane which is reportable direct to SODC or via Fix My Street.	
10.	TO RECEIVE AN UPDATE FROM WHEATLEY NEIGHBOURHOOD PLAN Report had been circulated to members ahead of the meeting. Plan holds some weight in planning process and a referendum will take place on or after May 2021.	

- 11. TO APPROVE JOINT WORKING GROUP WITH HOLTON PARISH COUNCIL TO REPRESENT AND DEFEND THE INTERESTS OF BOTH VILLAGES AND ACT AS A COMMUNICATION CHANNEL WITH OBU, SODC, OCC, AVISON YOUNG AND ANY DEVELOPER OR OTHER PARTY CONCERNED WITH THE DEVELOPMENT OF THE SITE WHOSE INTERESTS MAY BE OF CONCERN TO THE PARISH COUNCILS OF WHEATLEY AND HOLTON.”**
Approved. Updates will be reported back to council at future full council meetings.
- 12. TO RECEIVE AN UPDATE FROM WHEATLEY COMMUNITY SUPPORT GROUP**
Noted
- 13. TO RECEIVE AN UPDATE FROM THE CHAIRMAN** - Chair to stay in post for time being.
- 14. TO RECEIVE AN UPDATE FROM THE CLERK** Report had been circulated to members ahead of the meeting. Cllr Gregory raised issue of footpath between Station Road and Farm Close Road, these issues are in hand. **Clerk**
- 15. DECISION TAKEN UNDER DELEGATED POWERS** - Noted
- 16. REVIEW OF REGULAR BANKING STANDING ORDERS AND DIRECT DEBITS**
Noted
- 17. TO RECEIVE UPDATES FROM COMMITTEES**
- i) Finance Committee - meetings to be resumed on 15th June
 - ii) Planning Committee - decisions taken under delegated powers had earlier been presented. SODC had notified the council regarding consideration of 2a Littleworth at their meeting on 19th June 2020. Cllr Newman is happy to write a written statement addressing the parish council's concerns- this was agreed by councillors. This is to be submitted to SODC by 12 noon on 8th June **TN**
 - iii) Open Spaces Committee - Clerk to monitor areas and compile list of tasks **Clerk**
 - iv) Staffing Committee - Office based workers have been working during the lockdown, one open space worker has returned to work.
- 18. TO RECEIVE UPDATES/REPORTS FROM EXTERNAL PARTNERS**
- i) Expressway Action Group – updates circulated. Oxford Cambridge Arc is
 - ii) Howe Trust – Allotments have a small waiting list.
 - iii) Littleworth Playing Fields Working Group - nothing for several months
 - iv) Maple Tree Centre – one staff member is leaving, and they continue to operate with virtual sessions. Fundraising is continuing.
 - v) Merry Bells - not open to the public although building checks are still undertaken.
 - vi) Neighbourhood Action Group – minutes previously circulated
 - vii) Oxford Brookes Residents Association – meetings postponed
 - viii) Wheatley Charities – educational grants available
 - ix) Wheatley Playing Field Trust - report previously circulated.
- 19. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION**
(previously circulated)
- i) SODC – various correspondence regarding COVID-19 and supporting community and businesses, Virtual meetings
 - ii) SODC Local plan virtual examination (GCW) -
 - iii) Barclays Bank – change in interest rates reduced to 0.01%
 - iv) OALC – monthly updates – previously circulated
 - v) OCC Armed Forces Covenant - noted
- 20. ITEMS FOR INFORMATION** – None

DATE OF NEXT MEETING 6TH JULY 2020