

Wheatley Parish Council Minutes Monday 1st November 2021

Present: F Burnett (FB), P Bignell (PB), A Cooper (AC), C Coxon (CC), P Gregory (PG), R Harding (RH), D Lawrence (DL), T Newman (TN), P Ramsdale (PR), A Sercombe (AS), (Chair), A Shepherd (Ash), L Tully (LT), P Willmott (PW) and OCC Cllr T Bearder (TB), SODC A Kantor (AK).

Officer: Michelle Legg, Clerk to the Parish Council (Clerk)

Members of Public: approx 20

The meeting started at 7.30pm and closed at 9.46pm

95. TO ACKNOWLEDGE THE PASSING OF A PARISH COUNCIL EMPLOYEE

The Chairman reflected on the passing away of J Funge who had served his community for many years. A poignant poem was read out to all those in attendance

The council agreed to the planting of a rose in the memorial garden and a plaque to be added to a new bench on London Rd.

The staffing committee will meet in the coming weeks to discuss to how to fill the Grounds Maintenance vacancy.

96. APOLOGIES FOR ABSENCE – Cllr Street, apologies were accepted by the council.

97. DECLARATIONS OF INTEREST – Cllr Willmott - Wheatley Playing Field Trust and Wheatley Rugby Club, Cllr Ramsdale

98. TO RECEIVE MINUTES from the Parish Council meeting on Monday 4th October 2021 were signed, by the Chairman as a true record of the meeting.

99. TO RECEIVE A REPORT FROM COUNTY COUNCILLOR TIM BEARDER

Gave another recap on the civil parking enforcement that came into effect on 1st November and process for changing/removing current parking restrictions. Any changes to current scheme on High Street may cost between £10-12,000, removal would cost around £3,500

Visitor passes are available, but numbers are restricted or additional costs charged

Members of the public questioned Cllr Bearder on this scheme, which would also be addressed by the Parish Council later in the meeting.

Other questions were asked around specialised officer support for traffic related issues, increase on traffic from increase in housing numbers from Brooke's development.

Maple Tree Centre - OCC continuation to charge rent to the organisation. Maple Tree Centre have written to officers about this but have yet to receive a response.

Charging at the Tip – Charges would remain as stopping these would encourage use of waste and recycling centres from residents outside of the county.

Cycle route improvements to Haddenham, - included in Active Transport Bid

Cycle access to Horspath Bridge – revoked due to work and irresponsible use of the access by other vehicles.

The meeting was opened to the public for open session at 19:53

Residents from the High Street spoke regarding Civil Parking Enforcement, with a mix of views and points raised.

Open session ended at 20:22.

100. TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR ALEXANDRINE KANTOR

Provided an update on the grant schemes being delivered by SODC.

Surgery will resume on 13th November in the parish office.

Garden Waste collections have resumed. Some properties have still not had theirs collected, despite chasing this with contractors.

Parish Councillors asked for details on SODC's records about prosecuting fly tippers in the village and whether cameras can be installed in hot spots in the village.

SODC had received petition from residents from High Street regarding CPE.

101. TO RECEIVE AN UPDATE FROM THE CLERK

- i) OCC highway repairs have been completed on High St
 - ii) Footpath repairs in Kelham Hall Drive have been completed
 - iii) Response to Ox-Cam Arc was submitted
 - iv) Clerk and Assistant clerk attended the SLCC National conference virtually
 - v) Restaining of wooden play equipment in Church Rd Rec has been completed
 - vi) Memorial Garden Interpretation Board has been installed.
- All the items were noted by the council.

102. TO DISCUSS CIVIL PARKING ENFORCEMENT (CPE) IN THE VILLAGE -

- i) Consider request to support Controlled Parking Zone for High Street including report submitted by member of the public. Circulated to councillors ahead of the meeting.

Thanks was given to the author of the report, but some concerns around statements included in the report were raised.

Cllr Willmott made a proposal that a working group is formed to investigate the topic further. This was approved by councillors. It was agreed that the new working group would operate for six months. Cllrs Sercombe, Gregory, Coxon, Willmott, Harding, Tully, and Burnett to join the working group. Terms of Reference to be explored and presented to full council in December.

Council to confirm with OCC Cllr Bearder on whether this approach will suspend CPE in the High Street.

Clerk

- ii) Discuss response to OCC request to prioritise areas requiring CPE warden attention. The following areas were highlighted and to be forwarded to relevant officers: Station Rd, pedestrian crossing and outside fish and chip shops, Farm Close Road, Littleworth Rd especially around school pickups and drop offs, Crown Square, Church Rd, Park Hill, Littleworth (opposite Littleworth Green), High St, nail bar, chemist, post office, outside Taylors.

103. TO DISCUSS OTHER TRAFFIC ISSUES IN THE VILLAGE

- i) Progress on Traffic Working Group. School have been exploring additional solutions to parking issues around the school. **Cllr Coxon to arrange a meeting in the very near future.** Details to follow. Council agreed to pass on their thanks to the school and departing co-head.

CC

104. TO RECEIVE AN UPDATE FROM NEIGHBOURHOOD PLAN COMMITTEE

AECOMM are the designing body to produce infill strategy. Mr Fox had shared a document from Historic England in relation to 'the Avenue'.

105. TO APPOINT MEMBERS TO THE JUBILEE WORKING GROUP

Councillors Newman, Barrett, Gregory, Sercombe and Shepherd agreed to join the working group to investigate opportunities further. **Clerk to arrange meeting**

Clerk

106. TO CONSIDER RESPONSES TO CONSULTATION

- i) SODC Monitoring Officer – noted and no comments
- ii) School and Nursery merger – noted and no comments

107. TO APPROVE POLICIES AND CORE DOCUMENTS

- i) Investment Strategy - approved
- ii) Risk Assessments – approved

108. TO APPROVE OFFICE CLOSURE OVER CHRISTMAS 23RD DEC- 4TH JAN 2022
Approved.

109. TO RECEIVE UPDATES FROM COMMITTEES AND WORKING GROUPS

- i) Finance Committee –meeting took place 18th October. Draft budget had been circulated to the whole council for their input. The Chairman of the council presented a report on behalf of the chair of the Finance Committee discussing the budget. **Each committee asked to feedback comments for the budget which will be submitted for approval in December.**
- ii) Planning Committee –meeting took place on 13th October, next meeting to take place on 11th of November.
- iii) Open Spaces Committee – meeting to take place on 15th November
- iv) Staffing Committee – meeting to take place on 10 December.
- v) Wellbeing Committee – no recent meeting but cuppa, cake and chat event took place on 16th October.
- vi) Brookes Development Working Group – nothing to report
- vii) Community Emergency Plan –
- viii) Holton Pavilion Project – on track and anticipating having a presentation via and EGM, at a date to be confirmed.
- ix) Littleworth Playing Fields Working Group – approved removing this from future
- x) Youth Council & Youth Club –

ALL

110. TO RECEIVE UPDATES/REPORTS FROM EXTERNAL PARTNERS

- i) Howe Trust – trustee meeting took place. New Chairman appointed by M Fyffe. Council approved to write to retiring Chair expressing thanks for his dedication Hoping to deliver Christmas hampers.
- ii) Good Neighbour Scheme – Christmas party 12th Dec.
- iii) Maple Tree Centre – report circulated ahead of meeting and invite to AGM
- iv) Merry Bells Management Committee - new secretary appointed.
- v) Oxford Brookes Residents Association – representative unable to attend recent meeting.
- vi) St Mary's Church PCC – no progress made.
- vii) Thames Valley Police – Project ongoing to upskill PCSOs and Neighbourhood officers and Chair has volunteered Wheatley to be involved as a test bed with this scheme.
- viii) Wheatley Charities – minutes circulated.
- ix) Wheatley Playing Field Trust. Wheatley Oaks won recent OFA accolade. Pavilion has suffered flooding due to heavy rainfall.
- x) Wheatley Windmill Preservation Society – recent winds have damaged one of the sails.

111. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

(previously circulated)

- i) SODC – various updates including new leader, grant opportunities, Halloween competition
- ii) OCC – various updates; CPE, Priorities online workshops
- iii) OALC – September update, Councillors reminded of training opportunities
- iv) NALC – various updates; workshops and updates
- v) OCVA – Councillors reminded of training opportunities.

112. ITEMS FOR INFORMATION

- i) Poppy Appeal co-ordinator still seeking volunteers.

All

DATE OF NEXT MEETING MONDAY 6TH DECEMBER 2021