

Wheatley Parish Council Virtual Meeting Minutes

Monday 2nd November 2020

Present: Cllrs M Booth (MB), A Cooper (AC), C Coxon, (CC), P Gregory (PG), R Harding (RH), D Lamont (DL) (Chair), D Lawrence,(DLA), T Newman (TN), A Sercombe (AS), A Shepherd (Ash), R Street (RS), L Tully (LT), P Willmott (PW) and OCC Cllr T Bearder, SODC Cllr A Kantor. Cllr Barrett (RB) joined after his co-option.

Officer: Michelle Legg, Clerk to the Parish Council (Clerk).

Members of

Public: 3

The meeting started at 7.30pm

82. APOLOGIES FOR ABSENCE – Cllr Willmott

83. DECLARATIONS OF INTEREST – Cllr Lamont Wheatley Playing Field Trust.

84. TO RECEIVE MINUTES from Parish Council meeting on Monday 5th October 2020 were signed as a true record of the meeting. There were no outstanding actions.

85. TO CO-OPT INTO COUNCILLOR VACANCY FOLLOWING THE RESIGNATION OF CLLR HARRISON.

Richard Barrett came forward and spoke to the council about himself and the reasons for wanting to join the parish council.

He signed his acceptance of office before joining the council and the meeting in his new capacity.

86. TO RECEIVE A REPORT FROM COUNTY COUNCILLOR TIM BEARDER

Cllr Bearder, Cllr Kantor and Gray have offered to pay for all free school meals during the Autumn half term holidays. Cllr Lawrence thanked Cllrs for this.

Toilets along A40 will be removed, signage will be installed and limited parking restrictions.

87. TO RECEIVE A REPORT FROM SODC DISTRICT COUNCILLOR CLLR ALEXANDRINE KANTOR – previously circulated.

The Chair asked for support from Cllr Kantor on 'calling in' planning applications that the parish council refuse. This is in line with the revised planning processes within in SODC. Cllr Kantor confirmed that she would support the parish council on this.

88. TO RECEIVE AN UPDATE FROM THE CLERK

- i) Update on Farm Close Road Rec – play equipment has been installed, inspected and open for use.
- ii) Clerk and Assistant Clerk attended virtual SLCC conference
- iii) Communication circulated regarding cancellation of Remembrance Day event
- iv) Update from Big Clean Wheatley 2020 – Cllr Gregory asked for future consideration to be given to a more detailed plan of target areas. No representations were made from organisations that the council had financially supported in the past.

Cllr Gregory asked for an update on the Asda Bus Shelter, (the Clerk confirmed that the quote had finally been received and would be actioned) and the trees at Kelham Hall Drive (Clerk to chase the management company again). **Clerk to action**

Clerk

89. TO RECEIVE AN UPDATE ON TRAFFIC PROPOSALS FOR THE VILLAGE

Cllr Coxon gave an update on the set up of the working group, which will meet in the coming week. The Clerk asked for terms of reference to be drawn up for consideration by the council and regular minutes/notes to be taken and circulated.

90. **TO APPROVE UPDATES TO FINANCIAL REGULATIONS** – This was approved once grammatical errors are amended.

The council opened the meeting to the public at 20:05 and closed at 20:07 as no items were raised by the public in attendance.

91. **TO APPOINT INTERNAL AUDITOR FOR 2020-21** after consideration the council approved to appoint company B, providing receipt of positive references. If these are not received, then approval to approach company C. **Clerk to action** **Clerk**
92. **TO RECEIVE UPDATES ON STRATEGIC PLAN & ACTION PLAN** - noted
93. **TO CREATE WORKING GROUP TO DELIVER WHEATLEY & HOLTON EMERGENCY PLAN** – Cllrs Newman and Street offered to take this on with support from the Clerk.
94. **TO CONSIDER A DONATION TOWARDS WHEATLEY PARK SCHOOL PRIZE GIVING** – Approved to match donation to the previous years. **Clerk to Action** **Clerk**
95. **TO APPROVE DEBIT CARD APPLICATION FOR THE COUNCIL** - Approved
96. **TO RECEIVE UPDATES FROM COMMITTEES AND WORKING GROUPS**
- i) Finance Committee – update from meeting on 19th October.
 - ii) Planning Committee – minutes circulated, next meeting 11th Nov. Updated SODC planning process to remove opportunity for refused applications to be heard at SODC planning committee. These now need to be ‘called in’ by the SODC Cllr. Delegated power to officers remains in place until mid-2021. Item to be added to the next meeting agenda. **Ast Clerk**
 - iii) Open Spaces Committee – next meeting 16th November 2020. Tree reports are being received and actioned. Further updates to be given at the next meeting. Any items for the agenda to be forwarded to the Clerk.
 - iv) Staffing Committee – update from recent meeting that covered staffing budget, and development of new staff as well as learning and development opportunities. Committee still seeking an additional member, Cllr Barrett agreed to join this committee.
 - v) Brookes Development Working Group – no update
 - vi) Holton Pavilion Project – update circulated. Slow progress is being made.
 - vii) Littleworth Playing Fields Working Group – response sent following questions raised by ODST and the lack of progress. Other councillors shared this view. The Chair asked for this topic to be included in the next Open Spaces/Full Council meeting. **Clerk to action.** **Clerk**
 - viii) Youth Council – no update available.
97. **TO RECEIVE UPDATES/REPORTS FROM EXTERNAL PARTNERS**
- i) Expressway Action Group – nothing to report
 - ii) Howe Trust – nothing to report
 - iii) Maple Tree Centre – report circulated. AGM took place, awaiting updates following second lockdown
 - iv) Merry Bells – no volunteer came forward
 - v) Neighbourhood Action Group – no recent updates.
 - vi) Oxford Brookes Residents Association – nothing to report
 - vii) Wheatley Charities – nothing to report
 - viii) Wheatley Neighbourhood Plan – response sent and submitted to planning inspector
 - ix) Wheatley Playing Field Trust – nothing to report and awaiting updates on grass roots sports

98. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

(previously circulated)

- i) SODC – Thames Champion, Air Pollution, C-19 update
- ii) OCC - Updates from OCC Officers on travellers, Local Planning White Paper, Parking enforcement, Halloween Food waste.
- iii) Oxfordshire Plan – college engagement
- iv) OALC update circulated
- v) NALC – various updates
- vi) Police and Crime update
- vii) Church of England Diocese – repairs to Church Bells.

99. ITEMS FOR INFORMATION

- i) Newsletter deadline 14th November to be circulated 28th November
- ii) Progress is being made on the Coopers Close footpath

MEETING CLOSED AT 21:00

DATE OF NEXT MEETING 7THDECEMBER 2020