

# Wheatley Parish Council Minutes

## Monday 3<sup>rd</sup> February 2020

**Present:** Cllrs P Bignell (PB), M Booth (MB), A Cooper (AC), P Gregory (PG), P Harrison (PH), P Hood (PHo), D Lamont (DL) (Chair), R Street (RS), L Tully (LT), P Willmott (PW).  
OCC Cllr T Bearder (TB).

**Members of Public:** Approx. 6

<b>No</b>	<b>Item</b>	<b>Action</b>
132.	<p><b>APOLOGIES FOR ABSENCE</b> – Cllrs R Harding, Newman, Sercombe, Shepherd, SODC Cllr Kantor. Cllr Forsyth resignation has been received. <b>Clerk to notify SODC and promote vacancy in the village</b></p>	Clerk
133.	<p><b>DECLARATIONS OF INTEREST</b> – Cllr Lamont, Wheatley Playing Field Trust, Cllr Willmott, Wheatley Playing Field Trust and Wheatley Rugby Club.</p>	
134.	<p><b>TO RECEIVE MINUTES</b> from Parish Council meeting on Monday 6<sup>th</sup> January 2020 – previously circulated, were signed as a true record of the meeting.</p> <p><b>OUTSTANDING ACTIONS</b> – Work continues on plans for Annual Parish Meeting.</p>	
135.	<p><b>TO RECEIVE AN UPDATE FROM OCC COUNCILLOR TIM BEARDER</b> Pressure being applied to improve cycleways along A40 and along Horspath Rd. Community Bus – had meeting with ‘Barton Bus’ group to discuss potential community bus service for Wheatley. PickMeUp is struggling financially and may not continue in Horspath. Visited Middle Ground to investigate concerns over conditions. Cllr Hood asked for assistance relating to state of kerbs and grass areas.</p>	TB/ PHo
136.	<p><b>TO RECEIVE AN UPDATE FROM SODC COUNCILLOR ALEXANDRINE KANTOR</b> – noted</p>	
137.	<p><b>TO RECEIVE AN UPDATE FROM THE CLERK</b></p> <ul style="list-style-type: none"> <li>i) Repairs to Lock-up – awaiting third quote</li> <li>ii) Wheatley Newsletter – Feb/March printed and distributed</li> <li>iii) Grass cutting tender deadline 13th Feb</li> <li>iv) Burial Ground – correspondence with land owner.</li> <li>v) Fix My Street – Assistant Clerk has completed super user training. Issues raised re verges and details shared with officers. Other issues continue to be reported to OCC.</li> <li>vi) Staff appraisals carried out.</li> <li>vii) No idling campaign – interested parties invited to meeting in February.</li> </ul>	
138.	<p><b>TO RECEIVE AN UPDATE FROM WNP COMMITTEE</b> – Update circulated though newsletter. Committee are anticipating an update on the progress of the Neighbourhood Plan.</p>	
139.	<p><b>TO RECEIVE AN UPDATE FROM FAIRTRADE WHEATLEY</b> – Chair of the group presented the council with the Fairtrade accreditation following the successful application.</p>	

**The chair opened the meeting up to the public at 7.55pm.**

- RESIDENT**
1. KERBSTONES IN FARM CLOSE ROAD
  2. PARKING ON ZEBRA CROSSING
  3. CHANGING VAS DISPLAY

These are ongoing issues but remains enforcement issues for OCC and TVP. Incidents need to be reported to the appropriate authority. Asked if a friendlier format of VAS could be used. It was clarified that all 4 VAS had been purchased.

## **RESIDENT - SUPPORTED CONCERNS OVER ZEBRA CROSSINGS**

**SUSTAINABLE WHEATLEY** – Have a new recycling leaflet available via their website. A limited number of hard copies will be available at £1 per copy.

## **RESIDENT –FARM CLOSE PATIO**

Questioned ownership

## **RESIDENT – HGVs**

Raised issue that HGV traffic from north is able to travel through due to a lack of weight restriction enforcement notices. Topic was discussed further in the meeting.

### **The meeting was taken back into session at 20:21**

- 140. TO RECEIVE AN UPDATE EMERGENCY PUBLIC MEETING ON 25 JAN 2020**  
The Chair gave a summary of the meeting.
- 141. TO RECEIVE AN UPDATE ON WHEATLEY/HOLTON PAVILION**  
Project group have not met recently but responses to the pre-tender invites have been received.  
The existing building continues to deteriorate but there are no urgent issues that need to be carried out at the moment.
- 142. TO DISCUSS ISSUES WITH HGVS**  
Clerk is looking at alternative signage with OCC Officers. All encouraged to report issues with trading standards.
- 143. TO DISCUSS VE DAY CELEBRATIONS**  
Decision held over until next meeting whilst we await comments from RBL.
- 144. TO RECEIVE AN UPDATE ON YOUTH COUNCIL AND YOUTH CLUB**  
No update on Youth Council. Youth Club grant funding is awaiting a decision from OCC.
- 145. TO DISCUSS CONCERNS OF DOGS IN MEMORIAL GARDENS**  
It was agreed that dogs could still use the memorial gardens but improved signage would be erected.
- 146. TO RECEIVE STATEMENT OF INTERNAL CONTROL FOR 2019-20**  
Approved and adopted.
- 147. TO RECEIVE UPDATES ON PARISH COUNCIL'S ACTION PLAN**  
Was noted. Further work is required to improve project matching with external funding pots and will be developed in the next financial year.
- 148. TO APPROVE UPDATES TO POLICIES**
  - i) Retention and Disposal Policy – approved and adopted
  - ii) Privacy Notice – internal - approved and adopted
- 149. TO RECEIVE A BUSINESS CASE FOR A SWIMMING POOL FOR WHEATLEY**  
Received. Meeting scheduled with school in coming week.
- 150. TO RECEIVE UPDATE/MINUTES AND ACTIONS FROM:**

- i) Finance Committee – next meeting 17 Feb
- ii) Open Spaces Committee – minutes circulated from meeting 20 Jan
- iii) Planning Committee – minutes previously circulated, meeting next 12 Feb  
Chair of planning to attend SODC planning committee re energy station on London Rd.
- iv) Staffing Committee – no meeting has taken place. Appraisals complete.

**151. TO RECEIVE UPDATES/REPORTS FROM EXTERNAL PARTNERS**

- i) Community Transport Scheme – update provided earlier in meeting
- ii) Expressway Advisory Group – updates circulated
- iii) Howe Trust – letter of thanks was received from the Howe Trust Allotments.
- iv) Littleworth Playing Fields Working Group – plan to meet 13<sup>th</sup> Feb.
- v) Maple Tree Centre – update circulated with agenda.
- vi) Merry Bells – nothing to report
- vii) Neighbourhood Action Group – no info to report
- viii) OALC – update circulated.
- ix) Oxford Brookes Residents Association – nothing to note
- x) Village Square Improvement Group – nothing to report
- xi) Wheatley Charities – nothing to update
- xii) Wheatley Playing Field Trust – drainage and grass are holding well. No games lost so far this year.
- xiii) Merry Bells 50<sup>th</sup> celebrations – details of

**152. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION**

- i) Updates from PCC and SODC circulated
- ii) OCC – Road closures 24 Feb
- iii) Village Hall competition circulated
- iv) Barclays Bank are closing Headington branch.

**153. ITEMS FOR INFORMATION - None**

**Meeting closed at 21:20**

**DATE OF NEXT MEETING 2<sup>ND</sup> MARCH 2020**