

Wheatley Parish Council Minutes Monday 4th April 2022

Present: P Bignell (PB), A Cooper (AC), P Gregory (PG), R Harding (RH), D Lawrence (DL), T Newman (TN), A Sercombe (AS), (Chair), A Shepherd (Ash), R Street (RS), P Willmott (PW)

Officer: Michelle Legg, Clerk to the Parish Council (Clerk)

Members of Public: approx. 3

Meeting started at 19:30 and closed at 21:10

No	Item	Initial
193.	APOLOGIES FOR ABSENCE – from Cllrs Barrett, Burnett, Ramsdale and Tully were accepted and approved. SODC Cllr Kantor also sent apologies.	
194.	DECLARATIONS OF INTEREST – Cllr Willmott Wheatley Playing Field Trust and Wheatley Rugby Club.	
195.	TO RECEIVE MINUTES from Parish Council meeting on 7 th March 2022 were signed by the Chairman, as a true record of the meeting	
196.	TO REVIEW OUTSTANDING ACTIONS Item 180- awaiting responses from SODC Cllr Kantor Item 181 – meeting protocols to be available at next meeting Item 184 - Chairman to contact SODC regarding pavilion funding	AK Clerk AS
197.	TO CO-OPT TO FILL ONE COUNCILLOR VACANCY – No volunteer came forward	
198.	TO RECEIVE A REPORT FROM COUNTY COUNCILLOR BEARDER – No report and not in attendance.	
199.	TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR KANTOR - No report and not in attendance.	
200.	TO RECEIVE AN UPDATE FROM THE CLERK i) Update and final call for preparations for Annual Parish Meeting 11 th April. Cllrs reminded to liaise with the Clerk regarding their requirements. ii) Cuppa, Chat and Cake event feedback was well attended, and positive feedback shared by attendees. Next event on Thursday 2 nd June iii) Newsletter circulation has begun and includes a paper copy of the High St consultation. iv) Coopers Close/Littleworth Park footpath update on s38 agreement has finally been agreed by both parties and the agreement is currently with OCC ahead of approval. Current owners contacted to address over growing shrubs. v) Clerk's hours to increase to 25 hours per week from 1 st April. vi) Pay increases to be implemented from 1 st April. vii) WPC VAT advice for Pavilion Project/agreement with Playing Fields Trust, had been shared with councillors.	
201.	TO RECEIVE AN UPDATE AND REPORT FROM NEIGHBOURHOOD PLAN COMMITTEE. the review of the neighbourhood plan, has been referenced using the acronym WNPR. The Strategic Environmental Assessment (SEA) is currently out to consultation with the statutory bodies. Funding is being sought for the Basic Conditions Statement, which should be ready at the same time as the SEA, ahead of pre-submission consultation period.	
202.	TO RECEIVE AN UPDATE FROM HIGH ST PARKING ENFORCEMENT GROUP Residents urged to respond online. 120 responses received so far. Additional communications received from Merry Bells Committee and one member of the public. Deadline for responses is 30 th April 2022. Overview of results will be available at	

next meeting.

203. TO RECEIVE FEEDBACK FROM PARISH COUNCILLOR DEVELOPMENT DAY 26TH MARCH 2022

Cllrs who attended enjoyed the session and found it very informative. Those who were not able to attend will have a separate session with the chairman. The Myers Briggs preferences will be mapped and shared with councillors in the near future.

204. TO DISCUSS SUPPORT FOR UKRAINE AND UKRAINIAN REFUGEES.

The minutes from the recent meeting had been shared with councillors. Phase two of the government process (groups) will open shortly and the village could respond. OCC have the network in place to support the majority of the needs. The Parish Council will consider any local support, at future meetings.

205. TO DISCUSS CONSULTATION

- i) Responses from recent consultation
- ii) NALC support request from med- small parishes. **Cllrs reminded on the recent email from NALC and councillors reminded to pass on any comments or suggestions to the Clerk.**

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206. TO APPROVE POLICIES AND CORE DOCUMENTS

- i) Meeting protocol (post C-19 legislation) – no update available.
- ii) SLA with Parochial Church Council/St Mary's Churchyard. Council approved content and delegated responsibility to the Chairman and Clerk to sign on behalf of the

207. TO CONSIDER REQUEST FROM OXFORDSHIRE PLAY ASSOCIATION FOR PLAY & ACTIVITY DAY – 16TH JULY 2022.

Cllr Willmott proposed to approve £1,500 financial support for the event. This was seconded by Cllr Newman. And was approved by council. Funds to come out of community events budget, if there are sufficient funds remaining, once Jubilee events costs have been taken out. Otherwise, council approved to use reserves.

208. TO RECEIVE UPDATES FROM COMMITTEES AND WORKING GROUPS

- i) Finance Committee – minutes circulated meet again 25th April
- ii) Planning Committee – meet again 13th April
- iii) Open Spaces Committee – minutes circulated. **Clerk has chased planters, stain and safety surfacing and will do again**
- iv) Staffing Committee – nothing to report
- v) Wellbeing Committee – minutes circulated. Those that attended recent event enjoyed themselves.
- vi) Brookes Development Working Group – nothing to report.
- vii) Community Emergency Plan – nothing to report.
- viii) Community Fridge/Larder – delayed due to issues with umbrella organisation. Working group representatives are visiting another umbrella group.
- ix) High St Parking Working Group – discussed in Item 202
- x) Holton Pavilion Project – Meeting took place with RFU representatives. Council agreed for the Chairman to ask for a meeting with SODC. Working group to meet in the coming weeks
- xi) Littleworth Playing Fields Working Group – although no progress has made, there is a change in focus with the school and council is hopeful that this will be progressed
- xii) Platinum Jubilee & 90th Birthday Working Group – meeting needs to be arranged. The council approved expenditure for the commemorative bookmarks up to £1,500, whilst the Clerk awaits figures for the number of primary school pupils who reside in the village.
- xiii) Traffic Working Group – Cllr Ramsdale met with representatives from the primary school, to discuss parking and safety issues. School have approached ODST for funding to remark upper parking area. School is investigating a new parking area, at the back of the school and are

Clerk

TN/Clerk

asking TVP to police the roads during school pick up and drop off. School is investigating a walking bus initiative, as well as other pick up and drop off at other locations. A date for the Littleworth Rd working group is to be arranged.

- xiv) Youth Council – no updates on this. Youth Club - whilst funding has not been successful, Wheatley Area Churches have been granted permission to hold youth engagement events in Church Rd Rec and are exploring other non-faith-based youth activities.

209. TO RECEIVE UPDATES/REPORTS FROM EXTERNAL PARTNERS

- i) Good Neighbour Scheme -
- ii) Howe Trust – Clerk asked for a site meeting regarding potential location for store area.
- iii) Maple Tree Centre – report circulated ahead of meeting
- iv) Merry Bells Management Committee. Clerk has received quarterly office rent and has raised issues over the state of the door, asking for a repair and a new front door.
- v) Oxford Brookes Residents Association - minutes circulated
- vi) St Mary's Church PCC – nothing to report.
- vii) Thames Valley Police – nothing to report
- viii) Wheatley Charities – nothing to report
- ix) Wheatley Playing Field Trust – nothing else to report
- x) Wheatley Windmill Preservation Society – have raised the full amount to ensure repairs can be undertaken. Contractors have been appointed, but

210. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

(previously circulated)

- i) SODC –support for Ukraine, energy rebate, changes to parking, Cornerstone events
- ii) OCC – Giga clear rollout,
- iii) OALC –March Update, Councillors reminded of training opportunities, updates on virtual meetings and NJC pay rise.
- iv) NALC – Request for feedback/support for councils.
- v) Police and Crime Commissioners Update

211. ITEMS FOR INFORMATION - none

DATE OF NEXT MEETING MONDAY 9TH MAY 2022