

Wheatley Parish Council Minutes Monday 4th October 2021

Present: F Burnett (FB), P Bignell (PB), A Cooper (AC), C Coxon (CC), P Gregory (PG), R Harding (RH), T Newman (TN), P Ramsdale (PR), A Sercombe (AS), (Chair), A Shepherd (Ash), R Street, (RS), L Tully (LT), P Willmott (PW) and SODC A Kantor (AK).

Officer: Michelle Legg, Clerk to the Parish Council (Clerk)

Members of Public: approx. 8

The meeting started at 7.30pm and closed at 9.45pm

No Item

77. APOLOGIES FOR ABSENCE – Cllrs Barrett, Bignell and Lawrence.

78. DECLARATIONS OF INTEREST – Cllr Willmott and Cllr Ramsdale - Wheatley Playing Field Trust and Wheatley Rugby Club.

79. TO RECEIVE MINUTES from Parish Council meeting on Monday 6th September 2021, were signed by the Chairman, after one spelling correction was made, as a true record of the meeting,

80. TO RECEIVE A REPORT FROM COUNTY COUNCILLOR TIM BEARDER
Was welcomed to the meeting and gave an update on the Civil Parking Enforcement Scheme, being introduced by OCC in November. Information was shared on the funding of any new schemes that the community or council may wish to introduce in the future. Cllr Bearder confirmed that OCC would be asking District and local councils to fund new schemes.
OCC are also seeking information on hot spot areas of towns and villages, where enforcement can be focussed
Other questions were asked around parking schemes outside the school. Any such schemes would need to be researched and funded.

Contractors may be able to share their support to enforcing other areas/private landowners but would not be enforcing the SODC car park.

Resident from High St spoke on concerns over the new traffic enforcement scheme and asked what action the parish council were taking.
Chair responded with a need to see how the changes will be implemented and further information on the need and cost of any future schemes. Further consultation would be required.

Resident asked whether there would be provision for pedestrians and cyclists under the Horspath Bridge, whilst the repairs are being undertaken. Cllr Bearder would speak to contractors.

Cllr Newman asked whether costs at the waste and recycling centres would be reviewed. Cllr Bearder confirmed that they were not going to change.
Cllr Newman also asked for an update on the rental costs for the Maple Tree. Cllr Bearder confirmed that this is still being looked at.

Cllr Coxon raised the issue of school car parking as an ongoing issue, but it was confirmed that using part of the school field would not be a viable solution.

81. TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR ALEXANDRINE KANTOR

Brown bin collection has resumed, with some changes to the service in the short term.

SODC Cllr Grant scheme to resume. More schemes are in the pipeline. Current leader of SODC is stepping down, so the Council will have a new leader by the end

of the week.

Cllr Kantor will be resuming her surgeries on 13th November 2021

Cllr Willmott mentioned that some roads did not have their brown bins collected. Cllr Kantor advised Cllr to report this to SODC.

Cllr Newman questioned the terms of the current brown bin collection – 20 collections a year would not be met under the current scheme.

Cllr Newman was concerned over a second challenge on the five-year land supply. SODC were challenging the decision and await a decision.

The meeting was taken out of session at 20:02 to allow the public to raise issues with the parish councils.

Resident – Volunteer was seeking support to take over the Poppy Appeal collection. Cllr Newman urged his fellow councillors to help.

Residents x 3 – Was concerned regarding new parking enforcement and the issues faces by residents living on surrounding roads.

Cllr Newman gave a precis of the current duties of the parish council, given that Highways remain the responsibility of OCC and SODC, although they seem keen to dissolve these down to local councils.

Parking has been an issue for many years

Asked whether the build outs could be removed to create more parking bays– this was an issue for OCC.

Cllr Coxon promoted volunteer opportunities for residents to sit on the Traffic Working Group.

The meeting was taken back into session at 20:20

82. TO RECEIVE AN UPDATE FROM THE CLERK

- i) Parish Surgeries have restarted. Anyone who wishes to shadow the Clerk or a Cllr, should let the Clerk know.
- ii) Properties causing obstructions with overgrowing hedges have been written to
- iii) Road works begin on High St and bridge closure in Horspath likely to cause disruption in the coming months.
- iv) Wheatley Christmas Fair planned for 26th November 2021.
- v) Work to reinstate section of Memorial Garden is complete
- vi) Clerk has chased the installation of replacement bike rack at corner of Station Rd and High St – OCC have had issues with cars parking on the site.

83. TO DISCUSS FEEDBACK FROM PARISH COUNCIL TRAINING SESSION

Cllrs welcomed the session, especially the planning session. Chair thanked Cllrs for the support on the day. Next session booked for March 2022.

84. TO CONSIDER SUPPORTING EVENTS IN THE COMMUNITY

- i) Councillors to consider an activity for the Christmas Fair. Suggestions to be forwarded to the Clerk

85. TO DISCUSS TRAFFIC & PARKING ISSUES IN THE VILLAGE

- i) Progress on Traffic Working Group. Cllr Carmen has created a reporting matrix, but more volunteers required. **Opportunities to be promoted in the next newsletter.**
- ii) OCC's decision to remove disabled parking bays 103 High St, and council's views were sought. Approved

CC

86. **TO APPROVE S106 CONNECTION APPLICATION TO THAMES WATER FOR HOLTON PAVILION (£110 TO BE ADDED AS DISPENSATION EXPENSE FROM APPROVED CONTRACTOR) – Approved**
87. **TO CONSIDER RESPONSES TO CONSULTATION**
- i) Oxfordshire Plan 2050 -
 - ii) Oxford to Cambridge Arc

Both items were discussed together, following discussions at recent training events. Cllr Harding made a proposed response which was approved by the council. **Clerk to action.**

Cllrs reminded that they could submit their own responses to the consultation

88. **TO APPROVE POLICIES AND CORE DOCUMENTS**
- i) Communications Policy – approved. New Facebook page to be created **Clerk to action.** **Clerk**
 - ii) Employee Handbook – presented by Staffing Committee (20.09.2021) - approved
 - iii) Publication Scheme - approved
 - iv) Social Media Policy - approved
 - v) Website Accessibility - approved
89. **UPDATE ON STRATEGIC PLAN- ACTION PLAN – noted.**
Discussed reviewing document in 2022 and could be an item for the Cllr training day. Loneliness remains a concern for the community.
90. **TO APPROVE CLLR BURNETT’S APPOINTMENT TO COMMITTEES AND WORKING GROUPS.** Approved membership of Finance committee.
91. **TO RECEIVE UPDATES FROM COMMITTEES AND WORKING GROUPS**
- i) Finance Committee –meeting scheduled for 18th October
 - ii) Planning Committee – minutes circulated, next meeting 13th October
 - iii) Open Spaces Committee – Meeting took place 20th September.
 - iv) Staffing Committee – Meeting took place 20th September.
 - v) Wellbeing Committee – Meeting took place 14th September
 - vi) Brookes Development Working Group – An update from Brookes
 - vii) Community Emergency Plan – volunteers sought through Wheatley News, will arrange a working group meeting soon.
 - viii) Holton Pavilion Project – Update on project was give and representatives are expecting to have final plans and a presentation by contractors at the next meeting
 - ix) Littleworth Playing Fields Working Group – Representatives has written to school regarding frustration with no progress made and no response from the school.
 - x) Littleworth Traffic Working Group – updated earlier in the meeting.
 - xi) Youth Council & Youth Club – productive meeting took place at WPS. Clerk and Cllr Newman to carry out further research before putting full proposal and timeline together. Clerk working on a draft Safeguarding policy.
92. **TO RECEIVE UPDATES/REPORTS FROM EXTERNAL PARTNERS**
- i) Howe Trust – trust was happy to facilitate a beacon on trust land, but the trust would require the parish council to organise the event. The council agreed to a Jubilee working group, details to be discussed at a future meeting
 - ii) Good Neighbour Scheme – an update was given by Cllr Tully
 - iii) Maple Tree Centre – report circulated ahead of meeting
 - iv) Merry Bells Management Committee – next meeting to be hold on 7th Oct. Volunteers sought for committee roles of Secretary and Treasurer.
 - v) Oxford Brookes Residents Association – nothing to update
 - vi) St Mary’s Church PCC – no response received.

- vii) Thames Valley Police – no news on new PCSO. TVP have been adversely affected by outcomes of recent criminal cases involving Met Police
- viii) Wheatley Charities – nothing to update.
- ix) Wheatley Playing Field Trust – Dog walkers continue to be an issue on the site. Clerk (M Legg) was reappointed as council representative for another term.
- x) Wheatley Windmill Preservation Society – new Chaiman has been appointed. New measures to be implemented to maintain safety inside the mill and action will be taken to limit the number of cars on Windmill Lane.

93. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

(previously circulated)

- i) SODC – various updates; brown bin collection updates, Cllr training
- ii) OCC – update from Cllr Tim Bearder, highway repairs,
- iii) OALC – Oxfordshire plan 2050 consultation, updates, September updates, Councillors reminded of training opportunities
- iv) NALC – Training opportunities shared.
- v) OCVA – Councillors reminded of training opportunities
- vi) P&CC – bulletin shared
- vii) Get together event – residents have responded to the consultation

94. ITEMS FOR INFORMATION

MEETING CLOSED AT 21:15

DATE OF NEXT MEETING MONDAY 1ST NOVEMBER 2021