

Wheatley Parish Council Minutes

Monday 6th January 2020

Present: Cllrs A Cooper (AC), P Gregory (PG), R Harding (RH), P Harrison (PH), D Lamont (DL) (Chair), T Newman (TN), A Sercombe (AS), A Shepherd (ASh), R Street (RS), L Tully (LT), P Willmott (PW). OCC Cllr T Bearder (TB), SODC Cllr A Kantor (AK).

Officer: Michelle Legg, Clerk to the Parish Council (Clerk) **Members of Public:** 0

The meeting opened at 7.30pm

No	Item	Action
132.	APOLOGIES FOR ABSENCE – Cllrs Bignell, Booth, Forsyth, Hood,	
133.	DECLARATIONS OF INTEREST – Cllr Lamont, Wheatley Playing Field Trust, Cllr Willmott, Wheatley Playing Field Trust and Wheatley Rugby Club.	
134.	TO RECEIVE MINUTES from Parish Council meeting on Monday 2 nd December 2019 – previously circulated, were signed as a true record of the meeting. OUTSTANDING ACTIONS - none	
135.	TO RECEIVE AN UPDATE FROM OCC CLLR TIM BEARDER Informed meeting about planned consultation on zero emissions zone for central Oxford.	
136.	TO RECEIVE AN UPDATE FROM SODC CLLR ALEXANDRINE KANTOR Will be at surgery on Saturday. SODC have agreed to investigate joining forces with Vale of White Horse District Council in attempt to save money and resources.	
137.	TO RECEIVE AN UPDATE FROM THE CLERK <ul style="list-style-type: none">i) Meeting with Cloudy IT scheduled for Thu 9th Jan.ii) Repairs to Lock-up have been approved and quotes are being sought from contractors to undertake the work.iii) Church Rd Rec swing – progress on replacementiv) Fairtrade application signedv) Youth Club funding application decision date extendedvi) Co-op delivery lorries – a risk assessment is being undertaken regarding their increased use of High St eastboundvii) Contract with new energy supplier signed.	
138.	TO DISCUSS ISSUE OF DAMAGE TO GRASS VERGES AND KERBS FROM PARKED CARS Cllr Kantor was asked to provide an update on civil parking update. Clerk provided update on costs of bollards and previous discussion with officers from OCC. Chair to write to county council about this.	
139.	TO RECEIVE AN UPDATE FROM WNP COMMITTEE – nothing to report	
140.	TO RECEIVE AN UPDATE ON WHEATLEY/HOLTON PAVILION AND TO CONSIDER QUOTES FOR REMOVAL OF TWO BEECH TREES ON THE SITE Approved Company 2 to undertake the work.	
141.	TO APPROVE REVISION TO PRECEPT FOR 2020-21 Approved. Information to be shared with wider community through newsletter.	

- 142. TO ADOPT TREE POLICY**
Approved. The council was also keen to discuss tree planting schemes. This will be looked at in the future. **Clerk to contact with arborist re recent planting.** **Clerk**
- 143. TO ADOPT EQUALITY POLICY - Approved**
- 144. TO APPROVE RISK ASSESSMENT FOR 2019-20 - Approved**
- 145. TO CONSIDER DATES FOR ANNUAL PARISH MEETING 2020**
Provisional date of 11th May was agreed. **Clerk to contact local venues** **Clerk**
- 146. TO APPROVE GRASS CONTRACT TENDER DOCUMENTS**
Documents were approved. **Clerk to circulate to potential suppliers.** **Clerk**
- 147. TO RECEIVE UPDATES ON PARISH COUNCIL'S ACTION PLAN**
Update provided by the Clerk. Councillors agreed that chairs of committees should also closely review progress during their committees. **CIrs**
- 148. TO RECEIVE UPDATE/MINUTES AND ACTIONS FROM:**
- i) Finance Committee – next meeting 17 Feb
 - ii) Open Spaces Committee – minutes circulated from meeting 18 Nov. Approved action to replace bollard for village square.
 - iii) Planning Committee – minutes previously circulated, meeting next 8 Jan
 - iv) Staffing Committee – minutes and update from meeting 14 Nov. New contracts issued.
- 149. TO RECEIVE UPDATES/REPORTS FROM EXTERNAL PARTNERS**
- i) Community Transport Scheme. Meeting planned with local bus provider.
 - ii) Expressway Advisory Group – updates circulated along with email template for individual messages to G Shapps MP.
 - iii) Howe Trust – note of thanks for recent grant information.
 - iv) Littleworth Playing Fields Working Group – no update
 - v) Maple Tree Centre – Meeting scheduled for 9th January.
 - vi) Merry Bells - Merry Bells Car park clarified 'short term' parking as 2 hours
 - vii) Neighbourhood Action Group – minutes previously circulated
 - viii) OALC – updates circulated
 - ix) Oxford Brookes Residents Association – update sent
 - x) Village Square Improvement Group – meeting scheduled for 8 Jan
 - xi) Wheatley Charities – nothing to update
 - xii) Wheatley Playing Field Trust – Annual report have been submitted to charity commission and are available on the website.
 - xiii) Merry Bells 50th – Clerk provided an update on planned events.
- 150. URGENT ITEMS REQUIRING ATTENTION**
- i) Any urgent items to be considered since agenda was circulated
- 151. CORRESPONDENCE**
- i) SODC updates – various
 - ii) Issues raised regarding parking on verges
 - iii) OCVA training update
 - iv) Wheatley Park School Newsletter
- 152. ITEMS FOR INFORMATION**
- i) Newsletter content deadline is 16 Jan for delivery w/c 1st Feb **Clerk**

MEETING CLOSED AT 20:45

DATE OF NEXT MEETING 3RD FEBRUARY 2020

