

Wheatley Parish Council Minutes Monday 6th September 2021

Present: R Barrett (RB), F Burnett (FB), P Bignell (PB), A Cooper (AC), C Coxon (CC), P Gregory (PG), R Harding (RH), T Newman (TN), P Ramsdale (PR), A Sercombe (AS), (Chair), L Tully (LT), P Willmott (PW) and SODC A Kantor (AK).

Officer: Michelle Legg, Clerk to the Parish Council (Clerk)

Members of Public: 5

The meeting started at 7.30pm and closed at 9.45pm

No Item

57. APOLOGIES FOR ABSENCE – Cllr Street. Cllr Lawrence would be arriving late.

58. DECLARATIONS OF INTEREST – Cllr Willmott and Cllr Ramsdale- Wheatley Playing Field Trust and Wheatley Rugby Club.

59. TO RECEIVE MINUTES Council meeting on Monday 5th July 2021, were signed, by the chair, as a true record of the meeting.

60. TO RECEIVE A REPORT FROM COUNTY COUNCILLOR TIM BEARDER – Cllr Bearder was not in attendance and no report was available.

61. TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR ALEXANDRINE KANTOR

Cllr Kantor shared more details on the suspension of the garden waste collections. Cllr Newman questioned the lack of communication to subscribers, especially those not on social media, which Biffa and SODC are addressing. OCC had shared details on the project of Civil Parking Enforcement in the district, which will come into effect in November 2021.

Cllr Gregory asked for details of the 'Get Together' event in Horspath, which will impact on residents in parts of Wheatley. Cllr Harding confirmed that he had been in contact with SODC Officers who will monitor the noise levels. Any residents with concerns should report these to SODC officers.

62. TO RECEIVE AN UPDATE FROM THE CLERK

i) Farm Close Road Rec improvements complete final grant payment expected from SODC

ii) Aug/Sep edition of newsletter printed and distributed

iii) Feedback from Summer Xplorer event at Holton Playing Fields.

iv) Play Area inspection training undertaken.

v) Initial results from Communication Consultation. **It was agreed that Cllrs Newman, Sercombe, Coxon and Burnett, along with the Clerk would form a small working group to draft a Communication Policy that would be presented to the Council.**

**TN/AS/CC
/FB/
Clerk**

vi) New Unity Trust Bank Account in operation. Thanks to Cllrs who have been authorising payments.

63. TO CONSIDER SUPPORTING EVENTS IN THE COMMUNITY

i) Christmas fair 2021 and request for financial support for lighting. Fair Organiser gave an update on proposals for the 2021 event and sought financial support of £500 towards the lighting of the event. If the event is cancelled the council agreed to cover the cost of the insurance in the region of £215.

ii) Platinum jubilee 2-5th June 2022. Cllr Newman suggested that a beacon be lit on the Howe. **Cllr Gregory agreed to present this idea to the Howe Trust.** A big lunch event was discussed **It was agreed to write a piece for the newsletter asking for suggestions or information on other plans.**

PG

- 64. TO RECEIVE AN UPDATE ON WHEATLEY NEIGHBOURHOOD PLAN REVIEW**
 John Fox gave an update.
 Cllr Burnett asked whether clearer information on the neighbourhood plan would be available for the next referendum.

The meeting was opened up to the public at 20:18

Resident raised several issues:

1. corrected council on classification of Sandy Lane in Horspath which is a private road with a bridleway.
2. Village Square – question over appointment of contractor.
 The Chair gave a precis of the decision-making process of the Open Spaces Committee.
3. Traffic Calming and gave an example of measures implemented in Croydon, which has already been discussed with OCC Cllrs and was deemed to be unmanageable. The resident was asked to take their suggestions up with their County Councillor.

Meeting was closed to the public at 20:27

- 65. TO DISCUSS CAR SHARING INITIATIVE**
 Cllr Newman presented his proposal for a car sharing suggestion.
 The Clerk added that they had chased SODC for details of their EV charging in the village. The council supported the initiative and were happy for Cllr Newman to gather information on potential users and research options, for further consideration. **TN**
- 66. TO DISCUSS TRAFFIC ISSUES IN THE VILLAGE**
- i) Recent traffic issues. Damage to infrastructure and properties. Planning Committee to review planning conditions for the Co-op and their delivery lorries. Other issues have been reported to Trading Standards.
 Chair to collate issues and write to County Councillor.
 - ii) Update on monitoring devices outside Wheatley Primary School/Littleworth Rd TVP initiative has been postponed. **Analysis of the data from traffic surveys to be finalised.** **CC**
 There may be some improvements once Civil parking enforcement comes in later in the year.
- 67. TO DISCUSS ANTISOCIAL BEHAVIOUR IN THE VILLAGE**
 Some incidents have occurred, but these have been reported to TVP, who have increased patrols in the village. It is hoped that incidents would reduce now that the school holidays were ending.
- 68. TO CONSIDER RESPONSES TO CONSULTATION**
- i) OCC Bus improvement plan – Chair and Clerk granted delegated powers to respond to this consultation. **Chair and Clerk to respond.** **AS/Clerk**
 - ii) Oxfordshire Plan 2050 – transcripts had been shared and Cllrs reminded of upcoming online events. It was agreed that a dedicated closed meeting would be arranged so that a cohesive response could be made. **Chair and Clerk to arrange and Cllrs to attend.** **ALL**
 - iii) Oxford to Cambridge Arc
- 69. TO RECEIVE EXTERNAL AUDITORS REPORT FOR 2020-21**
 Received and noted.

- 70. TO APPROVE POLICIES AND CORE DOCUMENTS**
- i) Standing Orders - approved
 - ii) Financial regulations – approved
 - iii) Grant Policy – reviewed by Finance Committee Feb 2021 - approved
 - iv) Equalities Policy – reviewed by Staffing Committee Feb 2021 - approved
- 71. TO APPROVE RESTARTING PARISH SURGERIES**
Approved and to restart from 18th September. New councillors reminded that training is available and can be arranged.
- 72. TO DISCUSS INTERNAL TRAINING AND GET-TOGETHER**
Chair and Clerk to organise training session. **Chair and Clerk to arrange** **AS/Clerk**
- 73. TO RECEIVE UPDATES FROM COMMITTEES AND WORKING GROUPS**
- i) Finance Committee –meeting took place on 21st June. Councillors asked to consider financial commitments or suggestions for the next financial year. **ALL**
 - ii) Planning Committee – minutes circulated, next meeting 8th September. Planning appeal decision upheld parish councils’ objections to land on Ladder Hill.
 - iii) Open Spaces Committee – Meeting to take place 20th September. Work on Village Square planned from 4th October but will be complete by the end of November.
 - iv) Staffing Committee – Meeting scheduled for 11th September.
 - v) Wellbeing Committee – Meeting 14th September. Cuppa and cake event was well supported. The societies and group event was well attended and sparked lots of discussions.
 - vi) Brookes Development Working Group – met in July with reps from Holton.
 - vii) Community Emergency Plan – suggestion that this is taken over by Wellbeing Committee. It was agreed for this to be discussed by the Wellbeing Committee **PW/Clerk**
 - viii) Holton Pavilion Project. Contractors have presented numerous, detailed reports for the project. Awaiting final reports and invoices. Cllr Gregory asked whether contractors could present the report back to the council. **TN to confirm** **TN**
 - ix) Littleworth Playing Fields Working Group – no progress to report. Cllrs shared frustration of the lack of progress. Representatives to draft a response to the school and diocese.
 - x) Littleworth Traffic Working Group – as discussed earlier in the meeting
 - xi) Youth Council & Youth Club – Meeting arranged with Wheatley Park School to discuss Youth Council. **Cllr Newman and Clerk to attend.** **TN/Clerk**
- 74. TO RECEIVE UPDATES/REPORTS FROM EXTERNAL PARTNERS**
- i) Howe Trust – bench donated to the trust; additional raised beds acknowledge with plaque from National Garden Scheme. Financial support requested for Christmas Fair and additional trees to be planted.
 - ii) Good Neighbour Scheme – volunteers were recruited during recent event.
 - iii) Maple Tree Centre – report circulated ahead of meeting.
 - iv) Merry Bells Management Committee – AGM was well attended. Clerks’ comments were addressed.
 - v) Oxford Brookes Residents Association – meeting on 21st September
 - vi) St Mary’s Church PCC – nothing to report. **Chair and Clerk to chase.** **Chair/
Clerk**
 - vii) Thames Valley Police – New neighbourhood PCSO due in post following promotion of incumbent. Clerk asked for thanks to be shared.
 - viii) Wheatley Charities – Educational Grant deadline passed.
 - ix) Wheatley Playing Field Trust – Wheatley Rugby Club have anniversary event on 18th Sept. Some interest in restarting a tennis club.
 - x) Wheatley Windmill Preservation Society – nothing to report.

75. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

(previously circulated)

- i) SODC – various updates; new protected areas, C-19 support, suspension of garden waste service, park and charge roadshow, Active Communities newsletter, new Monitoring Officer Appointed
- ii) OCC – highway out of hours contacts, bus consultation
- iii) OALC – Oxfordshire plan 2050 consultation, updates, August updates, Councillors reminded of training opportunities
- iv) NALC – updates circulated. Training opportunities shared.
- v) OCVA – update circulated. Councillors reminded of training opportunities
- vi) P&CC – bulletin shared
- vii) MoP – various tree issues, FMS reports, overgrown OCC footpaths
- viii) TVP – further counter closures in region

76. ITEMS FOR INFORMATION - none

DATE OF NEXT MEETING MONDAY 4TH OCTOBER 2021