

Wheatley Parish Council Minutes Monday 7th March 2022

Present: R Barrett, (RB), P Bignell (PB), A Cooper (AC), P Gregory (PG), R Harding (RH), D Lawrence (DL), T Newman (TN), P Ramsdale (PR), A Sercombe (AS), (Chair), A Shepherd (Ash), R Street (RS), L Tully (LT), P Willmott (PW) and SODC A Kantor (AK)

Officer: Michelle Legg, Clerk to the Parish Council (Clerk)

Members of Public: approx. 3

Meeting started at 19:30 and closed at 21:20

No	Item	Initial
174.	APOLOGIES FOR ABSENCE – Cllr Burnett apologies were approved by council	
175.	DECLARATIONS OF INTEREST – Cllr Willmott and Cllr Ramsdale- Wheatley Playing Field Trust and Wheatley Rugby Club.	
176.	TO RECEIVE MINUTES from Parish Council meeting on 7 th February 2022	
177.	TO REVIEW OUTSTANDING ACTIONS Item 161 - Clerk to check on the height and width of the planter	Clerk
178.	TO CO-OPT TO FILL ONE COUNCILLOR VACANCY – no volunteer came forward	
179.	TO RECEIVE A REPORT FROM COUNTY COUNCILLOR BEARDER – no report given as Cllr Bearder was not in attendance, nor a report available ahead of the meeting	
180.	TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR KANTOR – SUMARISED THE REPORT PREVIOUSLY CIRCULATED. Cllr Ramsdale asked for more information on the infrastructure grants – Cllr Kantor to provide this Cllr Newman was concerned about the change of use of Cullum house, from social to affordable housing, he asked Cllr Kantor to raise this with SOHA. Cllr Kantor to investigate this further Cllr Secombe asked for more details about SODC's plans to buy properties rather than using B&Bs. Cllr Kantor to investigate this further Cllr Newman also asked for more information on the climate action fund and car share clubs, as this was an initiative that the parish council had committed to support. Cllr Kantor to investigate.	AK AK AK AK
181.	TO RECEIVE AN UPDATE FROM THE CLERK i) New Grounds Maintenance Operative settling in well ii) Newsletter deadline for content is 17 th March 2022 and advertisers are returning their booking forms. iii) Councillor training day on 26 th March 2022, appointments in councillor diaries iv) Clerk attended SLCC networking event v) Changes to C-19 legislation – meeting locations and layouts, council were still aware of rising C-19 cases so will agreed for a review of the current protocols to be presented to the council at the next meeting. Clerk to action	Clerk
182.	TO RECEIVE AN UPDATE AND REPORT FROM NEIGHBOURHOOD PLAN COMMITTEE. An update was given by the vice-chairman of the committee. The Strategic Environmental Assessment and basic conditions survey will need to be updated and are waiting for confirmation of funding for this. Pre submission consultation and design code should align so that the formal review can be presented to SODC.	
183.	TO RECEIVE AN UPDATE FROM HIGH ST PARKING ENFORCEMENT GROUP The working group are due to meet again this week and will be reviewing questions	AS

that will form a village wide consultation exercise.

184. TO RECEIVE A FUNDING REPORT FROM PAVILION WORKING GROUP

The council considered a report that has been presented, highlighting potential funding opportunities.

Cllr Sercombe was happy to contact SODC representative to discuss funding potential for pavilion. AS

The meeting was opened to the public at 20:07pm.

Resident advised councillors to look back at the issues around Windows Court when reviewing Cullum House planning application

They also asked why High St residents were being consulted ahead of the community. Councillor Sercombe confirmed that the whole village were to be consulted on in the coming weeks.

Resident – High St is not the only area with parking issues. The Council are re-establishing its Traffic Working Group and meeting will be arranged soon.

The formal meeting resumed at 20:12pm.

185. TO DISCUSS PLANS FOR ANNUAL PARISH MEETING MONDAY 11 APRIL 2022

Clerk sought clarification that councillors were happy with the planned displays and plans for the event. **Clerk to arrange advertising material.**

Clerk

186. TO DISCUSS CONSULTATION

i) [OCC Local Transport Connectivity Plan](#) (5th Jan-16th Mar).

One response has been sent to the Chairman.

ii) SODC Draft Community Infrastructure Levy (CIL) Charging Schedule (15th Feb- 22nd Mar 2022) – **Planning Committee to consider a response.**

iii) SODC Draft Developer Contributions Supplementary Planning Document (SPD) (15th Feb- 22nd Mar 2022) Planning Committee to consider a response.

187. TO APPROVE POLICIES AND CORE DOCUMENTS

i) Retention and disposal policy - approved

ii) Tree Policy - approved

188. TO NOTE LAND DEPOSIT FROM SHOTOVER ESTATE - noted

189. TO RECEIVE UPDATES FROM COMMITTEES AND WORKING GROUPS

i) Finance Committee – minutes circulated, in line to manage budget. Grant awarded to Windmill Preservation Society.

ii) Planning Committee – meet again 9th March

iii) Open Spaces Committee –minutes circulated, meet again 21st March
Tree planting complete.

The council has been approached by a local group to hold youth engagement activities. The Council agreed for the Open Spaces Committee to have delegated powers to decide on this application.

iv) Staffing Committee – nothing to report

v) Wellbeing Committee – Meeting took place on 7th March. Minutes will be circulated in coming days. Agreed to hold two more cuppa, cake and chat events. (April and 2nd June). The topic of supporting Ukranian refugees was also raised. Councillor Street was keen to support Ukranian refugees. Council supported Cllr Street and Cllr Willmott to liaise together with local refugee organisation to provide accommodation to refugees.

Council was also keen to approach Oxford Brookes about commissioning their unused accommodation for this purpose

- vi) Brookes Development Working Group – no update or meeting arranged
- vii) Community Emergency Plan – meeting to be arranged
- viii) Community Fridge/Larder –Hope to launch in April, once meeting has taken place with SOFEA.
- ix) High St Parking Working Group – discussed in Item 183
 - x) Holton Pavilion Project – discussed Item 184)
- xi) Littleworth Playing Fields Working Group – nothing to report
- xii) Platinum Jubilee & 90th Birthday Working Group – approved contents of latest proposals. Information to be included in Wheatley News.
- xiii) Traffic Working Group – Cllr Ramsdale has arranged to meet the Head teacher at the primary school to discuss ongoing parking issues.
- xiv) Youth Council & Youth Club – meeting arranged on Thursday.
Funding for Youth Club was unsuccessful so OPA will not be able to provide this opportunity in Wheatley.

190. TO RECEIVE UPDATES/REPORTS FROM EXTERNAL PARTNERS

- i) Good Neighbour Scheme -
- ii) Howe Trust – website being created.
- iii) Maple Tree Centre – reports circulated ahead of meeting
- iv) Merry Bells Management Committee – parking issues have been raised. Clerk has requested a new front door.
- v) Oxford Brookes Residents Association- nothing that affected the Wheatley site
- vi) St Mary’s Church PCC- nothing to report in response to
- vii) Thames Valley Police – TVP have met/passed recent inspection
- viii) Wheatley Charities – nothing to report.
- ix) Wheatley Playing Field Trust – email received from resident with concerns over fencing. WPFT to investigate insurance liabilities before considering replacement.
- x) Wheatley Windmill Preservation Society. Have received donations or pledges of £15,000 to help fund the repairs.

191. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

(previously circulated)

- i) SODC –further C-19 grants, news updates, car park changes, consultation
- ii) OCC – Local Transport Consultation
- iii) OALC – February Update, Councillors reminded of training opportunities, updates on virtual meetings and NJC pay rise.
- iv) NALC – various updates
- v) OxLEP – SME/C-19 impact study
- vi) Police & Crime Commissioner – update circulated

192. ITEMS FOR INFORMATION- none

DATE OF NEXT MEETING MONDAY 4TH APRIL 2022