

Wheatley Parish Council Minutes Monday 9th January 2023

Present: Cllrs R Barrett (RB), P Bignell (PB), P Gregory (PG), R Harding (RH), T Newman (TN), Ramsdale (PR), A Sercombe (AS) (Chair), R Street (RS), L Tully (LT), P Willmott (PW).

Officer: Michelle Legg, Clerk to the Parish Council (Clerk)

Members of Public: 3

Meeting started at 19:30 and closed at 20:54

No	Item	Action
166.	APOLOGIES FOR ABSENCE – Cllrs Cooper, Heath, Shepherd were accepted and approved.	
167.	DECLARATIONS OF INTEREST – Non-pecuniary interests: Cllr Willmott and Cllr Ramsdale- Wheatley Playing Field Trust and Wheatley Rugby Club.	
168.	TO FILL CASUAL VACANCY, BY CO-OPTION. As no volunteers come forward, and there are less than six-months until elections the council will no longer look to fill the vacancy, until after the elections.	

The meeting opened to the public at 7.31pm and closed at 7.32pm

169. **TO RECEIVE MINUTES** from Parish Council meeting on Monday 5th December 2022, were approved and signed as a true record of the meeting by the Chairman of the Council.
170. **TO RECEIVE AN UPDATE ON OUTSTANDING ACTIONS** from Parish Council Meeting on Monday 5th December 2022 – none.
171. **TO RECEIVE A REPORT FROM COUNTY COUNCILLOR TIM BEARDER** – not in attendance nor any report available.
172. **TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR ALEXANDRINE KANTOR** Cllrs Report circulated ahead of meeting and had nothing else to add.

Cllr Street asked a question regarding the grants for Ukrainian guests/their hosts.
Cllr Newman asked for clarification on CIL allocation for the Strategic planning site at Brookes, and whether CIL would be payable on the pavilion.
Cllr Gregory asked for further information about tree planting/grants.

173. **TO RECEIVE AN UPDATE FROM THE CLERK**
- i) Response to initial OBU Planning Application submitted.
 - ii) Feedback from Cuppa, Cake, and Chat – festive event 17th December 2022. Soft drinks to be left out, which can be considered.
 - iii) Fencing removal/installation at Wheatley Playing Fields.
 - iv) Grounds Maintenance Operative interviews.
 - v) Local Produce Market project will be progressed in the coming weeks. Save the date will be included in next Newsletter.
 - vi) Potholes and other issues reported to OCC via Fixmystreet. Residents and councillors urged to report issues. Super Users will do their best to escalate these. Area Steward has visited the village. Contractors have been undertaking some repairs.
174. **TO RECEIVE AN UPDATE FROM THE CHAIRMAN**
- i) Use of registry office: will not be proceedable as OCC have a responsibility towards pupils at Wheatley Nursery.
An alternative venue at the cadet hut has been explored and Chair and Vice Chair agreed to meet representatives from the landlord.
 - ii) Littleworth Playing Field: Chairman had been invited to a meeting with representatives from the Primary School.
The school need to provide information about the site boundaries before we jointly establish costs, health and safety, tree works.

A full proposal will be presented to council for consideration when the information is available.

- 175. TO RECEIVE AN UPDATE FROM WHEATLEY NEIGHBOURHOOD COMMITTEE FOLLOWING REVIEW SUBMISSION,** Final request from SODC for information has been responded to. The chair of the Committee wished thanked the Clerk, for her assistance in the preparations.
Literature for SODC's formal consultation will be circulated from shortly.
- 176. TO CONSIDER AND APPROVE A RESPONSE TO OUTLINE PLANNING APPLICATION (AMENDMENT) [P22/S3975/O](#) AT OXFORD BROOKES UNIVERSITY, WATERPERRY ROAD, HOLTON, OX33 1HX.**
Cllr Newman had prepared and circulated a response to the amendment (environmental study), using the council's initial objections plus additions addressing the reports including in the amendment. This was supported by the council and will be submitted to SODC.
- 177. TO APPROVE MEETING DATES FOR:**
- i) Annual Meeting of Parish Council – (must be held within 14 days of councillors taking office-9th May) proposed May 15th, (moving Open Spaces to 22nd May).
Approved.
 - ii) Annual Parish Meeting (must be held between 1st March and 1st June). Following a poll of councillors the most popular date was Monday 24th April 2023, which council agreed.
- 178. TO CONSIDER SUPPORTING [EARLY DAY MOTION ON STANDARDS IN PUBLIC LIFE](#) – Approved. Clerk/Chairman to write a letter to MP.** Clerk/AS
- 179. TO APPROVE CORE DOCUMENTS** Clerk
- i) Community Emergency Plan – request to call for volunteers and the change in format was approved. Clerk to continue collecting information and preparing the final document
- 180. TO RECEIVE UPDATES FROM COMMITTEES/WORKING GROUPS (exceptions only)**
- i) Finance Committee – minutes circulated
 - ii) Planning Committee – minutes circulated Next meeting 11th January 2023.
 - iii) Open Spaces Committee – minutes circulated. Next meeting Monday 16th January 2023.
 - iv) Staffing Committee – Members of the committee members have carried out the recruitment of a new Grounds Maintenance Operative. Appraisals to be carried out in January. Meeting to be arranged.
 - v) Wellbeing Committee – meeting scheduled for 11th January. URC have closed their Warm Spaces due to lack of attendance. URC have opened their doors to Wheatley Park Students on Friday afternoon
 - vi) Brookes Development Working Group – nothing to report
 - vii) Holton Pavilion Project - two philanthropic companies have been approached to help with funding.
 - viii) Communications Working Group – meeting arranged for 26th January.
 - ix) Littleworth Playing Fields Working Group – updated in Chairs update.
 - x) Traffic Working Group – next meeting will take place on 1st February 2022.
Cllr Ramsdale has written to OCC Cllr Bearder regarding High St scheme, with a response that officers have been busy working on other projects and will work on Wheatley next.
Councillors were frustrated with Cllr Bearder's response regarding the lack of action and enforcement.
 - xi) Youth Council/Club – nothing to update from the school. Clerk will inform OPA and invite them to a meeting, to progress the Youth Club provision from 1st April 2023.

181. TO RECEIVE UPDATES/REPORTS FROM EXTERNAL PARTNERS (exceptions only)

- i) Community Larder – Excess food is now available due to Christmas supplies. URC have agreed to accommodate the larder when St Mary’s close.
- ii) Good neighbour Scheme – meeting 10th January.
- iii) Howe Trust – Delivered over 220 Christmas meals delivered in 2022.
- iv) Maple Tree Centre – nothing to report. Chairman has stepped down and been replaced.
- v) Merry Bells Management Committee – car park boundary issue has been resolved.
- vi) Oxford Brookes Residents Association – nothing to report
- vii) Thames Valley Police – minor criminal damage has been dealt with.
- viii) Wheatley Charities – nothing to report
- ix) Wheatley Playing Field Trust – reinstatement works will be carried out. Trust will submit their response to the OBU application.
Thanks were given to OCC Bearder for his grant towards artificial cricket wicket.
- x) Wheatley Ukraine Refugee Group – updates circulated, meeting on 16th Dec. Many Ukrainians are coming towards the end of their 6 months, and many are seeking private rentals.
- xi) Wheatley Windmill Preservation Society – meeting 10th Jan
- xii) Harringtons meeting update – nothing to report.

182. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

(previously circulated)

- i) SODC – various updates; joint local plan update, private hire driver conviction, funding improvements, affordable housing, developer CIL payments, car parking fee increases.
- ii) OCC – unauthorised encampments, updates on pothole repairs
- iii) OALC – Monthly updates,
- iv) SLCC/NALC – events circulated,
- v) TVP/PCC – monthly bulletin Dec 2022, budget consultation.
- vi) Various - village newsletters – available from parish office
- vii) Healthwatch - update
- viii) John Howell Dec update
- ix) Myvision – festive wishes
- x) South and Vale Citizens Advice Bureau – letter of thanks

183. ITEMS FOR INFORMATION

Cllr Gregory raised the issue of temporary food vans using the highway outside the Sun Inn. This was to be raised with the new owners.

Date of next meeting Monday 6th February 2023