

Wheatley Parish Council Minutes Monday 10th January 2022

Present: R Barrett, (RB), F Burnett (FB), P Bignell (PB), A Cooper (AC), P Gregory (PG), R Harding (RH), D Lawrence (DL), T Newman (TN), P Ramsdale (PR), A Sercombe (AS), (Chair), A Shepherd (Ash), R Street (RS), P Willmott (PW) and SODC A Kantor (AK) and OCC Cllr T Bearder

Officer: Michelle Legg, Clerk to the Parish Council (Clerk)

Members of Public: approx. 7

The meeting started at 7.30pm and closed at 9:00pm

No	Item	Action
138.	APOLOGIES FOR ABSENCE – Cllr Tully, apologies approved	
139.	DECLARATIONS OF INTEREST – Cllr Willmott - Wheatley Playing Field Trust and Wheatley Rugby Club, Cllr Ramsdale	
140.	TO RECEIVE MINUTES from Parish Council meeting on 6 th December 2021, were signed, by the Chairman, as a true record of the meeting.	
141.	TO REVIEW OUSTANDING ACTIONS - none	
142.	TO CO-OPT TO FILL ONE COUNCILLOR VACANCY – no nominations	
143.	TO RECEIVE A REPORT FROM COUNTY COUNCILLOR BEARDER Gave a summary of OCC budget process Confirmed OCC are considering a rent holiday for Maple Tree ahead of a further inspection of council finances. 20 is plenty scheme is progressing. OCC are funding free schemes. Expressions of interests for the three-year project are being accepted. Cllr Bignell questioned how the enforcement of this scheme would be carried out. This would be enforced by TVP only. OCC working in collaboration with Oxford United on new stadium location. The Chairman questioned whether the councillor priority fund would still be available. £7,500 should still be available for the next financial year, to support projects in the village. Cllr Cooper raised a question over recurring concerns of culvert and drainage along London Rd, which OCC are likely to reallocated funding Cllr Newman asked for the signage at Sandy Lane to be placed in a more logical place.	
144.	TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR KANTOR Cllr Kantor had previously shared a report with councillors. She apologised for missing her surgery at the weekend, but will Cllr grant remains available (£4,000) for four more weeks. No homeless persons in the South and Vale. Vouchers to support the cost of living are available. Cllr Gregory asked whether Cllr Kantor knew how many refugees were housed in Wheatley, but she was unable to confirm this. The district has three families. Cllr Barrett asked Cllr Kantor to update her mailing list, as some councillors are being missed off.	
145.	TO RECEIVE AN UPDATE FROM THE CLERK i) High St enhancements continue w/c 10 th January 2022. ii) Trees and hedging planted along footpath between Farm Close and Station Rd. Positive comments have been received. iii) Recruitment for Grounds Maintenance vacancy. Interviews to take place 13 th January iv) Precept request submitted to SODC v) Public meeting to be arranged with presentation from Sports Clubhouses vi) Council response to OCC Budget Consultation submitted vii) Face to face meetings to continue (no change in legislation)	

- viii) Newsletter content deadline Thu 13th January
- ix) Internal Audit for 2021/22 will be carried out remotely. Clerk to submit information and documents.
- x) Newsletter advertising agreements to be distributed in the next few weeks. Suggest that contents and charges to remain the same (inc 10% discount for annual agreement) and new bank details will be used.
- xi) Second-hand vehicle trailer purchased to support Grounds Maintenance tasks
- xii) Insurance – Clerk to add new purchases to insurance policy.

146. TO RECEIVE AN UPDATE AND REPORT FROM NEIGHBOURHOOD PLAN COMMITTEE.

The Committee Chairman gave an update on the plan review, design code and the conversations they have had with Historic England. Progress is being made on all fronts.

Cllr Bearder was unable to clarify whether Wheatley and Holton should be anticipating an application for a section of the Brookes site.

Public session started at 20:04

Resident – raised question on design code for the village. The proposed code would be scrutinised and approved by parish and district council. Changes to the NPPF should facilitate this.

Public session finished at 20:07

147. TO APPROVE EXPENDITURE FOR PARISH COUNCIL BIRTHDAY CAKE (£55) FOR 90TH BIRTHDAY CELEBRATION – Councillors decided to financially support the purchase of a cake themselves.

148. TO CONSIDER PLANS FOR ANNUAL PARISH MEETING 2022 (TO BE HELD BETWEEN 1ST MARCH AND 1ST JUNE 2022).

More thought needed clerk and chairman to consult and make a further proposal regarding dates and topics.

149. TO APPROVE POLICIES AND CORE DOCUMENTS

- i) Scheme of Delegation – approved
- ii) Death of Significant Figure – approved. **Approved for the Clerk to purchase arm bands/ribbons** Clerk
- iii) Statement of Internal Controls 2021-22 – approved

150. TO RECEIVE UPDATES FROM COMMITTEES AND WORKING GROUPS

- i) Finance Committee –minutes from meeting 20th December circulated
- ii) Planning Committee – minutes circulated. Meet again on 12th January. Approach made from SODC regarding 14 Elm Close. Representatives will also be attending to discuss Cullum House.
- iii) Open Spaces Committee –minutes circulated and meet again on 17th January
- iv) Staffing Committee – meeting arranged for 25th January.
- v) Wellbeing Committee – December event cancelled following c-19 and meeting to be arranged. Community Fridge/Larder and Emergency Plan
- vi) Brookes Development Working Group
- vii) Community Emergency Plan – meeting took place on 1st December
- viii) Community Fridge/Larder – meeting to take place on 8th December and progress is being made. Visits to Thame. Botley and Kennington are scheduled. St Mary's Church seems a potential location.
- ix) High St Parking Working Group – met on 6th Jan. Survey for High St residents has been created and will be circulated, before reviewing and consulting with wider community
- x) Holton Pavilion Project – Delay in contractors receiving report
- xi) Littleworth Playing Fields Working Group – nothing to report
- xii) Platinum Jubilee & 90th Birthday Working Group – meeting to be arranged

- xiii) Traffic Working Group – meeting to be arranged with PW and Clerk before setting a public meeting date
- xiv) Youth Council & Youth Club – to be progressed

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| 151. TO RECEIVE UPDATES/REPORTS FROM EXTERNAL PARTNERS | LT
PG/AS
DL
LT
PB
Clerk
AS
Clerk
PW
TN |
| <ul style="list-style-type: none"> i) Good Neighbour Scheme ii) Howe Trust – 95 Christmas meal box were shared with families. Created from public donations, although not all were from Wheatley. iii) Maple Tree Centre – report circulated ahead of meeting iv) Merry Bells Management Committee. v) Oxford Brookes Residents Association vi) St Mary’s Church PCC – tree work to be carried out in the coming weeks vii) Thames Valley Police – nothing to report. Speeding seems to be an issue. viii) Wheatley Charities – nothing to report ix) Wheatley Playing Field Trust - x) Wheatley Windmill Preservation Society | |
| 152. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION
(previously circulated) | Clerk |
| <ul style="list-style-type: none"> i) SODC – adoption of Code of Conduct and various updates and news stories. Festive waste collections shared on social media ii) OCC – Local Transport Consultation (advanced notice) various updates and news stories iii) OALC – December update, Councillors reminded of training opportunities | |
| 153. ITEMS FOR INFORMATION | All |

DATE OF NEXT MEETING MONDAY 7TH FEBRUARY 2022