

# Wheatley Parish Council Minutes

## Monday 21st October 2019

**Present:** M Booth (MB), R Forsyth (RF), P Gregory (PG), R Harding (RH), D Lamont (DL) (Chair), A Sercombe (AS), R Street (RS), P Willmott (PW).

**Officer:** Michelle Legg, Clerk to the Parish Council (Clerk)      **Members of Public:** 2

**The meeting opened at 7.30pm**

**Action**

**13. APOLOGIES FOR ABSENCE** – Cllr Newman

**14. DECLARATIONS OF INTEREST** - none

**15. MINUTES** were signed by the chair as a true record of the meeting.

**ACTIONS FROM FINANCE COMMITTEE** on 17<sup>th</sup> June 2019  
Election of Vice Chair – Cllr R Street, this was agreed.  
No progress on broadband and phone

**16. TO RECEIVE AN UPDATE from the Clerk**

- i) CCJ payment received
- ii) External Audit certificate received and displayed
- iii) External grant applications. S106 for Farm Close Road Rec

**17. TO RECEIVE A BUDGET UPDATE FROM MAPLE TREE CENTRE**

Chair welcomed two representatives from the organisation. Charity continues to deliver early years services and facility hire for the community. Quarter 2 budget figures were discussed.

**18. TO CONSIDER LARGE GRANT APPLICATIONS FOR 2020-2021 FROM:**

- i) Maple Tree Centre (£10,000) was discussed in depth and in relation to the Strategic Plan.  
Cllr Willmott proposed awarding £10,000, seconded by Cllr Forsyth. A vote was taken and 3 votes were received in favour.  
Cllr Gregory proposed £5,000, seconded by Cllr Lamont. A vote was taken with four votes in favour and one abstention. This was approved by council.

**19. TO CONSIDER SMALL GRANT APPLICATIONS FOR 2019-2020 FROM:**

- i) Wheatley Parochial Church (£500). Cllr Willmott proposed, that the full amount be awarded. This was seconded by Cllr Gregory and was approved unanimously by all those present.
- ii) Wheatley Girl Guides (£1,000). Cllr Gregory proposed that the full amount be awarded. Cllr Street seconded this but asked for them to consider sharing these facilities with the wider community. A vote was taken and was approved unanimously.
- iii) ARCH (£675) Cllr Street proposed £500 seconded by Cllr Gregory and agreed unanimously.

**Clerk**

**20. TO RECEIVE A REPORT FROM INTERNAL CHECKER**

Checks had been undertaken and comments discussed. Cllr Street proposed that councillors share this role. Cllr Booth offered to take this on for the coming year.

**21. FINANCIAL MANAGEMENT AS OF 30.09.19**

- i) Bank Reconciliation & bank statement was signed
- ii) Income & Expenditure - reviewed
- iii) Balances:

Current Account	£ 18,158.53
Premium Account	£157,040.11
Treasury Account	£ 61,619.89
<b>TOTAL</b>	<b>£236,818.53</b>

iii) Budget sheet - reviewed

- 22. SCHEDULE OF PAYMENTS** was authorised by those present
- 23. TO CONSIDER BUDGET FOR 2020-2021-** the draft budget was discussed and councillors were asked to respond with any other comments.
- 24. TO REVIEW AND UPDATE EARMARKED RESERVES** – The proposals made by the Clerk were agreed.
- 25. TO APPROVE A REVIEW OF ELECTRICITY SUPPLIER** – It was agreed that the clerk approach a broker to review costs of electricity supply. **Clerk to action** **Clerk**
- 26. TO RECEIVE FEEDBACK FROM FINANCE AND BUDGET TRAINING-** Cllrs felt that the training was worth attending.
- 27. CORRESPONDENCE RECEIVED AND ANY URGENT ISSUES REQUIRING ATTENTION**
- i) SODC- of increase to dog waste disposal and administration costs (£135.48)
  - ii) Wheatley Neighbourhood Plan legal advice had been sought at a cost of £480
  - iii) ROSPA play inspections were no longer being undertaken by the previous supplier. New quotes were approx. £1,100 and were approved by the committee. **Clerk to action** **Clerk**

**Meeting closed at 21:08**  
**Date of next meeting 16th December 2019**