

# Wheatley Parish Council Virtual Meeting Minutes

## Monday 5<sup>th</sup> October 2020 at 7.30pm

**Present:** Cllrs M Booth (MB), C Coxon, (CC), P Gregory (PG), R Harding (RH), D Lamont (DL) (Chair), D Lawrence,(DLA), T Newman (TN), A Sercombe (AS), A Shepherd (Ash), R Street (RS), L Tully (LT), P Willmott (PW) and OCC Cllr T Bearder, SODC Cllr A Kantor

**Officer:** Michelle Legg, Clerk to the Parish Council (Clerk.

**Members of Public:** 1

The meeting started at 7.30pm

- 63. APOLOGIES FOR ABSENCE** – Cllrs Bignell, Cooper
- 64. DECLARATIONS OF INTEREST** – Cllr Lamont Wheatley Playing Field Trust, Willmott Wheatley Playing Field Trust, Wheatley Rugby Club.
- 65. TO RECEIVE MINUTES** from Parish Council meeting on Monday 7<sup>th</sup> September 2020, were signed by the chair as a true record of the meeting.
- 66. TO RECEIVE A REPORT FROM COUNTY COUNCILLOR TIM BEARDER**  
Has been working on infrastructure and major modifications on SODC Local Plan. Cllr Harding shared his views on the Government white paper on planning. Cllr Bearder acknowledged the opposition that is gathering in Oxfordshire on the matter. Some parish councillors felt that the paper took away opportunities for local councils to input into future planning applications. Other parish councillors felt that the paper gave local council's more input into planning decisions in in their areas.
- 67. TO RECEIVE A REPORT FROM SODC DISTRICT COUNCILLOR CLLR ALEXANDRINE KANTOR**  
Report had been circulated ahead of the meeting and shared her sadness at the lack of younger people getting involved in the Local Plan consultation . Cllr Street shared her frustration and asked if this was an issue she was taking on. Wheatley Parish Council's Youth Council has been put on hold given the recent issues.  
Cllr Kantor asked for an acknowledgement on how the £600 C-19 support money was spent. **Clerk to action**
- 68. TO RECEIVE AN UPDATE FROM THE CLERK**
- i) Cllr Harrison has resigned; Clerk is awaiting response from SODC on whether we can co-opt at the next available meeting.  
Petition instigated by Mr Harrison has been circulated to council.
  - ii) Grounds Maintenance Operative has started work and has been taken through an induction. Training is being arranged as and when availability arises, given C-19 restrictions
  - iii) Further delays to start date of improvements at Farm Close Road Rec latest date given is 12<sup>th</sup> October with a completion date of 23<sup>rd</sup> October but work will include an independent inspection.
  - iv) Thanks to Wheatley Wanderers, the extended team and donor in their efforts to improve access to the Old Road-Littleworth Footpath.
  - v) Bus Shelters – roof repairs carried out to Church Road, awaiting quote for replacement poly sheets. Repainting to be carried out in house.
  - vi) Letter written and sent to SODC's Thames Champion
  - vii) Latest newsletter produced and circulated
  - viii) Website accessibility statement displayed on website and liaising with website provider to improve contact us form.

**Clerk**

- ix) Parish Surgeries remain on hold due to further C-19 restrictions. Office has track and trace QR code and register for all visitors.

**69. TO RECEIVE AN UPDATE ON TRAFFIC PROPOSALS FOR THE VILLAGE**

More volunteers have come forward to help with data collection and other suggestions were proposed but few were viable options. Data collection should be taken at different times and different days to get a wider view of the traffic situation.

A petition highlighting the parking issues around the school and access road to Littleworth Park had been circulated and would be raised with the schools.

**70 TO DISCUSS REMEMBRANCE DAY EVENT**

Recent emails from the Wheatley Royal British legion had been circulated and a member of the local committee joined the meeting to update on their views. The Council agreed that it would not be organising any Remembrance Day event and messages will be communicated to the community. Clerk and Chair to liaise on this and to circulate. Chair would still lay wreath. **Clerk to arrange donation to Royal British Legion.**

Clerk

**71. TO DISCUSS BIG CLEAN WHEATLEY 2020**

Councillors and members of Wheatley Wanderers have come forward to help on the day.

Cllr Gregory asked for a letter of thanks to Wheatley Farm Shop for donating the plants for village square **Clerk to action.**

Two other residents have either already been involved or are planning to be involved. Clerk will continue to promote the event.

Clerk

**72. TO DISCUSS A RESPONSE TO SODC LOCAL PLAN MODIFICATIONS**

The modifications that affected Wheatley were in relation to the already approved, Brookes development, so any further comments would have no bearing and a formal response was not required. Councillors are welcome to respond to as individuals in relation to the modifications that have a wider impact.

**73. TO REVIEW AND APPROVE POLICIES AND PROCEDURES**

- i) Publication Scheme – reviewed and approved

**74. TO APPROVE RISK ASSESSMENTS 2020-21- Approved**

**75. TO APPROVE STANDING ORDERS 2020-21 - Approved**

**76 TO RECEIVE UPDATES ON STRATEGIC PLAN & ACTION PLAN - Noted**

**77. TO APPROVE WRITE-OFFS CARRIED FORWARD FROM 2019-20**

Approved to write off £139.99.

**78. TO RECEIVE UPDATES FROM COMMITTEES**

- i) Finance Committee – next meeting 19<sup>th</sup> October 2020. Committee will be considering at least six small grant applications and budget considerations for the following financial year.
- ii) Planning Committee – next meeting 14<sup>th</sup> October 2020. No update on Park Hill planning application
- iii) Open Spaces Committee – next meeting 16<sup>th</sup> November 2020. Additional quotes sought for planters and layout.
- iv) Staffing Committee – minutes circulated, new employee has started. New member sought to join committee.

**79. TO RECEIVE UPDATES/REPORTS FROM EXTERNAL PARTNERS**

- i) Brookes Development Working Group – no update to report
- ii) Expressway Action Group - no update to report
- iii) Howe Trust - no update to report
- iv) Littleworth Playing Fields Working Group- meet on 12<sup>th</sup> October
- v) Maple Tree Centre – report circulated and invite to AGM shared with councillors. Re-opening has gone well. New centre co-ordinator has been appointed
- vi) Merry Bells – new representative to be found.
- vii) Neighbourhood Action Group - no update to report
- viii) Oxford Brookes Residents Association – next meeting 8<sup>th</sup> October.
- ix) Wheatley Charities – minutes circulated
- x) Wheatley Playing Field Trust – Wheatley Oaks are training regularly on a Monday evening and Wheatley FC continue to grow.  
The pavilion project has stalled due to C-19 and more work is required to securing grants and contractor signed up. General maintenance on existing facilities continues.

**80. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION**

(previously circulated)

- i) SODC – various correspondence regarding COVID-19 and supporting community and businesses, Virtual meetings, planning, SODC Local Plan
- ii) Updates from OCC Officers on travellers
- iii) Updates from TVP Police and Crime Commissioner
- iv) OALC update
- v) Invite to Oxford Town Hall/Student virtual meeting

**81. ITEMS FOR INFORMATION – none**

**Meeting closed at 21:05**

**DATE OF NEXT MEETING 2<sup>ND</sup> NOVEMBER 2020**