

Wheatley Parish Council Open Spaces Committee Minutes Monday 15th November 2021

Present: P Bignell (PB), A Cooper (AC) (Chairman), T Newman (TN), A Sercombe (AS), A Shepherd (ASh), L Tully (LT), P Willmott.

Officer: M Legg (Clerk)

Members of Public: 2

The meeting started at 19:30 and ended at 21:14

55. APOLOGIES FOR ABSENCE – Cllr Lawrence

56. DECLARATIONS OF INTEREST – NONE

57. MINUTES from meeting held on Monday 20th September 2021 were signed as a true record of the meeting

58. OUTSTANDING ACTIONS

Item 43ii – Fencing quotes to be sought

Item 47 – Still waiting quote for bus shelter roof repairs

59. UPDATE FROM THE CLERK

i) Autumn maintenance.

ii) Update on recruitment of Grounds Maintenance Operative and temporary cover

iii) Request to be made to Full council to support Play & Activity Day 2022.
Permission from WPFT

iv) One Tommy figure missing

v) Allotment leases and fees

vi) SODC response regarding enhancements of Village Square

vii) ODS have undertaken clearance of Farm Close Road Footpath

viii) Residents have raised issues regarding overgrown hedges on OCC/private land.
These have been reported to Fix My Street.

ix) No update on footpath between Coopers Close and Littleworth Park.

x) Still awaiting meeting with PCC.

xi) New dog bin contractor in place

xii) Christmas tree being delivered 16 Nov, contractors to install.

60. REQUEST TO HOLD OUTDOOR CAROL SERVICE IN CHURCH ROAD REC

Approved. Clerk to contact organisers

61. TO DISCUSS VOLUNTEER OPPORTUNITIES WITH SUSTAINABLE WHEATLEY

The Chairman welcomed the chairman from Sustainable Wheatley to discuss collaboration opportunities to support the community and village. This included litter picking, tree planting.

A member of the public also raised issues around Holton turn and beyond the bridge, Cuddesdon turn. These are outside of the parish boundary so Cllr Newman to speak to neighbouring parish councils to address this.

The council is happy to work with residents and volunteers who wish to be involved, and are advised to approach the clerk for more information

62. TO DISCUSS TREES IN THE VILLAGE

i) Tree surveys received and subsequent tree work – noted.

ii) Replanting of Farm Close/Station Rd footpath – quote to be reviewed (Item 71).

iii) Replanting elsewhere in the village – discussed the requirements of replanting in Church Rd Rec. **Clerk to research options and locations.**

Clerk

63. TO RECEIVE AN UPDATE ON VILLAGE SQUARE ENHANCEMENTS
SODC support the enhancements. contractors hope to have the panels installed on the seats and raised beds before the Christmas fair. The planter will be installed in the new year.

64. TO DISCUSS PLAY AREAS
Replacement items being delivered to contractors around 6 December and anticipate repairs being undertaken in the following weeks.

65. TO RECEIVE AN UPDATE ON LARGER STORAGE AREA FOR COUNCIL EQUIPMENT
No further updates from Howe Trust. Other options continue to be explored and could be in collaboration with other businesses Chairman offered some temporary storage within his garden, but security measures need to be explored, alongside insurance requirements.

66. TO DISCUSS FOOTPATHS IN THE VILLAGE
Cllr Newman raised issues with OCC signage on restricted byway, near Shotover. This is to be reported to OCC.
Member of the public asked for information of the Footpath warden, clerk to facilitate where possible within GDPR legislation.
Member of the public gave an update on progress on getting muddy lane registered as a footpath, which has been proving difficult.

67. TO APPROVE REPLACEMENT BENCHES FOR LITTLEWORTH GREEN AND LONDON RD NORTH (WITH MEMORIAL PLAQUE.)
Approved the purchase of two Glasdon benches (£1,040 exc VAT) with one at each location. A plaque will be added to the bench on London Rd, to commemorate J Funge.

68. TO DISCUSS ANY OTHER OPEN SPACES
Look at culvert/ditch and Ambrose Rise. The ditch has been cleared during the year, but further work may be required to clear the area behind the grate. **Clerk and Cllr Shepherd to investigate.**

Clerk/ASh

69. TO DISCUSS BUDGETARY REQUIREMENTS FOR 2022-23
No changes to current draft budget.

70. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DUE TO THE COMMERCIAL SENSITIVE NATURE OF BUSINESS TO BE TRANSACTED
- Approved by the committee

71. TO REVIEW QUOTES AND APPOINT CONTRACTORS TO UNDERTAKE TREE WORK IN VILLAGE.
The committee reviewed quotes for the tree work identified in recent tree surveys at Church Rd Rec, Memorial gardens, Kelly's Rd and St Mary's Churchyard. The committee awarded the work to Arbor Tree Specialists (£4632 inc VAT) as work could begin earlier, pending approval from SODC.

The committee also reviewed a quote for the replanting of the footpath at Farm Close Rd but given the value of the quote it would need to be considered by full council, in line with financial regulations. This will now be reviewed by the council on 6th December.

72. CORRESPONDENCE RECEIVED AND ITEMS NEEDING URGENT ATTENTION
i) Email from resident 09.11.2021 – Cllr Willmott has already provided resident with some information. **Cllr Willmott would respond again with updates.**

PW

- ii) Communication from Horspath PC regarding criminal damage to Littleworth Tunnel entrance - noted
- iii) Rose tree to be planted in the memorial garden in commemorate J Funge.

Clerk

73. ITEMS FOR INFORMATION - None

DATE OF NEXT MEETING – 17th January 2022