

Wheatley Parish Council Open Spaces Committee Minutes Monday 20th September 2021

Present: P Bignell (PB), A Cooper (AC) (Chairman), D Lawrence (DL), T Newman (TN), A Sercombe (AS), A Shepherd (ASh),

Officer: M Legg (Clerk)

Members of Public: approx. 5

The meeting started at 19:30 and ended at 21:15

No	Item	Initial
37.	APOLOGIES FOR ABSENCE – Cllrs Tully, Willmott	
38.	DECLARATIONS OF INTEREST – none	
39.	MINUTES from meeting held on Monday 19 th July 2021, were signed, by the Chairman as a true record of the meeting.	
40.	OUTSTANDING ACTIONS – Footpaths work to continue on this matter	
41.	UPDATE FROM THE CLERK	
	<ul style="list-style-type: none"> i) Tree Surveys to be carried out in Allotments, Church Road Rec (cliff face) and St Mary’s Churchyard. ii) Maintenance tasks recently carried out include clearance of Memorial Gardens, Repainting of Bus Stops, maintenance of play equipment. Upcoming work will complete levelling in Memorial Gardens, Wildflower area, repainting gates and railings in Memorial Gardens and installation of interpretation board. iii) Play Area inspection training undertaken iv) Shared information on upcoming roadworks, with the community v) Signage for play areas purchased vi) Interpretation board for Memorial Garden awaiting installation vii) No updates from OCC/David Wilson homes on Coopers Close Footpath viii) Reports continue to be made to Fixmystreet (FMS) and OCC contractors ix) Awaiting meeting with Vicar and PCC to discuss an SLA for St Mary’s Churchyard x) Work on Village square should begin on 4th October 2021 xi) Big Green Week 18-26th September xii) Grass cutting contract in place until 2022 	
	<p>Question was asked around the Tommy figures and when they were being installed – this was most likely to be at the end of October or beginning of November. Clerk to arrange</p>	Clerk
42.	REPRESENTATIVE FROM COMMUNITY TO DISCUSS CLIMATE CHANGE The Chairman welcomed the resident to the meeting, who gave a presentation on trees within the village. A discussion took place around the points raised	
43.	TO DISCUSS ALLOTMENTS	
	<ul style="list-style-type: none"> i) Review of Allotment Fees for 2021-22 – it was agreed to £5 increase, with pro rata increases for larger plots. Details to be added to new tenancy agreements and posted to allotment holders. ii) Recent Allotment Inspections – items noted. Quotes to be sought for fencing at far end of site. Areas of improvements to be included in letters to holders. 	Clerk Clerk

44. TO DISCUSS PLAY AREAS

Clerk

- i) To receive annual inspection reports and quotes for work. Reports noted. Committee agreed ODS to carry out repairs to surfacing under spinner, replacement of wobble log and swinging steps. Clerk to confirm with ODS. Grounds team to organise other repairs and spares.
- ii) To discuss other issues – ongoing repairs and improvements.

45. TO DISCUSS TREES IN THE VILLAGE

- i) Ambrose Rise overhanging branches – awaiting quote from arborist
- ii) Update on replanting of trees along Farm Close Footpath.- Planting likely to be carried out in November. Community will be invited to join in the hedge planting.

46. TO DISCUSS ANY FOOTPATHS IN THE VILLAGE

- i) Thanks to all who have helped keep footpaths clear. Volunteers and staff have helped to maintain parish and OCC footpaths.
- ii) Any other footpaths in the village. No news on registration of footpath in Littleworth.

47. TO DISCUSS RESULTS FROM VILLAGE INSPECTION

From inspections that have been undertaken, the committee approved for the Clerk to seek quotes/repairs to bus shelter roofs.

Walls and seating in three of the shelters has already been carried out.

Clerk working to identify which bins are SODCs and to amend asset register accordingly.

Clerk

48. TO DISCUSS ANY OTHER OPEN SPACES

49. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DUE TO THE COMMERICALLY SENSITIVE NATURE OF BUSINESS TO BE TRANSACTED –
Approved and public asked to leave the meeting

50. TO APPROVE NEW DOG BIN WASTE COLLECTOR – New contractor appointed

51. QUOTES FOR CLEARANCE OF FARM CLOSE FOOTPATH – ODS appointed to undertake the clearance of the site.

52. TO DISCUSS LARGER STORAGE AREA FOR COUNCIL EQUIPMENT – Clerk has sought a quote from local business park. Other suggestions were again discussed and awaiting further responses from landowners before a decision is made.

53. CORRESPONDENCE RECEIVED AND ITEMS NEEDING URGENT ATTENTION

- i) OPFA – AGM date and information circulated
- ii) Winter preparedness. WPC still has supplies of salt. OCC maintain and refill their salt bins.
- iii) Vacant properties – SOHA contacted regarding state of hedges of vacant properties
- iv) Fly tipping –one resident had been reported to SODC, as they were seen tipping garden waste.

54. ITEMS FOR INFORMATION

DATE OF NEXT MEETING – 15th November 2021