

Wheatley Parish Council

Parish Council Meeting Minutes

Monday 9th April 2018 in Merry Bells at 7.30pm

Present: Cllrs Bell (RB), P Bignell (PB), A Cooper (AC), P Gregory (PG), R Harding (RH), P Harrison (PH), P Hood (PHo), D Lamont (DL) (Chair), T Newman (TN), A Palmer (AP), R Street (RS), L Tully (LT), P Willmott (PW)

Officer: Michelle Legg, Clerk to the Parish Council (Clerk)

Members of Public: approx. 3

No	Item	Action
261.	APOLOGIES for Absence – Cllr Shields, OCC Cllr Johnson	
262.	DECLARATIONS of Interest – Cllr Willmott – Wheatley Rugby Club, Wheatley Playing Fields Trust Cllr Lamont – Wheatley Playing Fields Trust Cllr Newman – Holton Pavilion Project	
263.	MINUTES and ACTIONS from previous meetings held on Monday 5th March Item 259 - Clerk to meet with D Haverson to look at the existing hearing loop provision. Clerk chase DH.	Clerk
264.	TO CO-OPT ONE PARISH COUNCILLOR Alison Sercombe came forward and gave a brief introduction to herself before being co-opted onto the council and joining the table.	
265.	TO RECEIVE A REPORT FROM COUNTY COUNCILLOR KIRSTEN JOHNSON HAD PREVIOUSLY BEEN CIRCULATED IN CLLR JOHNSON'S ABSENCE Councillors were asked to put forward ideas to the Clerk for grant applications.	ALL
266.	TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR TOBY NEWMAN A detailed report had been circulated in advance of the meeting in addition the Local Plan in its current form was turned down. Cllr Cotton resigned as leader of council, he will be replaced at the next SODC full council meeting.	

19:57 Cllr Lamont proposed, seconded by Cllr Hood to take the meeting out of session and to open the floor to the public.

Roger Bettes (Item 11)

Monsons contract with OCC has ceased. SODC are now appointing engineers with a view to take drainage in-house, stalling the village flood alleviation project. R Bettes will contact the engineers once they are in post (end of April) to raise Wheatley higher up the agenda. The Chair thanked R Bettes for his commitment. Cllr Willmott had met with D Locke from ODST to discuss the suggestion of using the NW area of the school field. ODST were keen to investigate this further as a water/natural feature for the benefit of the whole community.

John Fox (Item 10)

A report has been circulated in advance of the meeting. SEA is 50% complete. A six-week consultation will be carried out once it is completed. WNP continue to meet with SODC every two-weeks. He asked whether a formal welcome would be made to the new residents of Mill Green.

20:20 The Chair declared the meeting back in session.

267. TO RECEIVE AN UPDATE FROM THE CLERK

i) Grass cutting contract – awarded to Berinsfield. Clerk has met with director and first cut will take place on 24 April, with cuts in time for upcoming events.

ii) End of Year/AGAR – work continues on the accounts, with a view to having a draft summary for the finance committee.

iii) GDPR implementation – copies of Data audit, privacy notices and training notes circulated to council. There is still work to do on this but working towards compliance in May. Councillors were invited to help with remaining procedures.

268. RESOLUTION TO REDUCE THE SPEED LIMIT THROUGHOUT WHEATLEY TO 20MPH

Proposal made by Cllr Harrison which would address safety, pollution, wear and tear of the roads in the village. Cllr Newman suggested that further research and information is sought before it is debated. It was noted that Holton PC have carried out some similar work.

269. TO CONSIDER CREATING A TRAFFIC/INFRASTRUCTURE WORKING GROUP

Cllr Newman commented that it is the county council who have the ownership and responsibility for highways. Any future infrastructure requirements resulting from WNP could be supported by a neighbourhood review/action group including members of both the WNP and WPC.

270. TO RECEIVE AN UPDATE FROM THE WHEATLEY NEIGHBOURHOOD PLAN

Previously covered in the open session.

271. TO RECEIVE AN UPDATE FROM THE FLOOD STORAGE GROUP

Previously covered in the open session.

272. TO RECEIVE AN UPDATE FROM WHEATLEY PLAYING FIELDS TRUST

Cllr Willmott gave a brief update. School are changing from winter to summer sports. Tennis nets are now up.

Down Syndrome event in May for 21 hour walk. Summer ball is taking place 23rd June.

Meetings continue with GVA/Sport England and sporting governing bodies.

Pitch improvements have started.

Pavilion planning application is now live on SODC planning portal.

273. TO RECEIVE AN UPDATE FROM LITTLEWORTH PLAYING FIELDS

PW has provided advice on reinstatement and rotation of goalposts.

Issue of parking raised with the school but school reluctant to investigate until new heads are in post, starting September 2018.

274. TO RECEIVE AN UPDATE ON THE 2018 ANNUAL PARISH MEETING

Taking place on Thu 3rd May in Merry Bells. Four organisations have already requested tables for the community fair. Reminders sent to remaining groups.

Articles to be submitted the week before. The format will follow the previous year with a community fair followed by introduction by Chair of Parish Council and discussions with SODC and OCC Councillors.

275. TO DISCUSS WHEATLEY DAY OF ACTION Sat 12th May 2018

All councillors reminded of the event. Cllr Hood asked the council whether they would like to have a feature area, as well as working on own roads.

Agreed for Cllr Hood to pick one site for a major deep clean.

PHo

- 276. TO RECEIVE UPDATE/MINUTES AND ACTIONS FROM**
- i) Open Spaces Committee –from 19th March, previously circulated.
PG asked whether disabled parking can be progressed further/quicker as the community continue to ask about this. The HSIG were not keen to split the project. Cllr Lamont proposed, seconded by Cllr Wilmott that the disabled parking bay work be carried out by the parish council. 13 votes received in favour, with one abstention.
 - ii) Finance Committee – previously circulated, next meeting 16th April.
 - iii) Planning Committee – from 14th March previously circulated next meeting on 11th April. The Chair thanked RB for his commitment in challenging the district council.
- 277. TO CONSIDER REPRESENTATIONS FOR AND RECEIVE UPDATES FROM EXTERNAL BODIES**
- i) Merry Bells Committee – no representative
 - ii) The Howe Trust. PG reported that all is well, Chairman’s report will be produced for annual meeting
 - iii) Wheatley Windmill Preservation Society – no representative.
 - iv) Maple Tree Centre – LT reported that the centre were offering a free taster session, sampling potential holiday activities.
- 278. RESOLUTION TO EXCLUDE THE PUBLIC**
- To propose that under Section 100A (4) of the Local Government Act 1972, the public be excluded on the grounds that it involves the likely disclosure of exempt information as defined in paragraph X of Part 1 of Schedule 12A to the Act, namely private contractual and employment matters.
Proposed by Cllr Hood, seconded by Cllr Sercombe.
- 279. TO RECEIVE AN UPDATE/MINUTES AND ACTIONS** from the Staffing Committee on 3rd April 2018. Appraisals were complete which led to salary reviews proposal of 1.5% for the Outside Workers and Assistant Clerk.
A recommendation was also made to increase pension contribution for Ast Clerk to 6%, in line with Clerks. Cllr Lamont made the proposal, seconded by Cllr Bignell.
All voted in favour.
The Clerk left the room whilst the council discussed the staffing committee’s proposal for a 2.5% salary increase. This was agreed.
Clerk to notify staff and to arrange payments **Clerk**
- 280. TO DISCUSS POTENTIAL RELOCATION OF PARISH OFFICE** **RB, DL,**
Cllrs RB, DL, PW, TN will meet to progress this. **PW, TN**
- 281. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION** **Clerk**
- i) Letter of Thanks from Age UK received
 - ii) Moore Stephens (external auditor) -
 - iii) Restoring Rights of Way Training – previously circulated
 - iv) OxCam Expressway - Meeting with John Howell and Ian Stewart takes place at Beckley. RH and AC offered to attend. **AC/RH**
 - v) London Rd Road Closure previously circulated
 - vi) OALC update - previously circulated
 - vii) NALC standing orders – suggested **reconvening Standing Orders Committee** **RH**
- 282. ITEMS FOR INFORMATION - none** **ALL**

DATE OF NEXT MEETING 14TH MAY