

Wheatley Parish Council Minutes

Monday 2nd September 2019

Present: Cllrs P Bignell (PB), M Booth (MB), A Cooper (AC), R Forsyth (RF), P Gregory (PG), R Harding (RH), P Harrison (PH), P Hood (PHo), D Lamont (DL) (Chair), T Newman (TN) (left meeting at approx. 8.30pm) A Sercombe (AS), A Shepherd (ASh), R Street (RS), L Tully (LT). OCC Cllr T Bearder (TB), SODC Cllr A Kantor (AK).

Officer: Michelle Legg, Clerk to the Parish Council (Clerk) **Members of Public:** Approx 7

The meeting opened at 7.30pm

No		Action
55.	APOLOGIES FOR ABSENCE – Cllr Willmott	
56.	DECLARATIONS OF INTEREST – Cllr Lamont, Wheatley Playing Field Trust	
57.	TO RECEIVE MINUTES and ACTIONS from Parish Council meeting on Monday 1 st July 2019 – previously circulated, were signed by the Chair as a true record of the meeting.	
58.	TO RECEIVE A REPORT FROM COUNTY COUNCILLOR TIM BEARDER Community Bus Survey initial results are available. Further analysis needs to be undertaken before the results are submitted to OCC officers. Clerk to action Buildout in Horspath likely to be removed. Horspath PC are working with officers to look at alternatives PH asked for more clarification of the potential bus route which would be similar to the 103/104 but may also include Holton.	Clerk
59.	TO RECEIVE A REPORT FROM SODC DISTRICT COUNCILLOR CLLR ALEXANDRINE KANTOR Councillor grants are now open. No SODC surgery on 14 th October. Local Plan to be discussed at the next SODC meeting and AK has put forward a motion for the meeting. Further information to follow. Signed letter to John Howell MP regarding no deal Brexit. TN asked again regarding The Plough. Planning enforcement are investigating.	AK
60.	TO RECEIVE AN UPDATE FROM THE CLERK i) Disabled Parking Bays – complete and now in use. Additional markings have been requested but OCC cannot commit resources until next financial year. ii) Tree Work – SSE undertaking work to Hornbeam and second tree on High St. Work undertaken on Cliff face in Church Rd to reduce impact properties. iii) Confidential waste - Mass shredding has been carried in line with Retention & Disposal Policy. iv) Pension Regulator - Re-declaration completed v) VAS – was installed on 29/08/19 vi) Littleworth Railway Bridge - Shrubs and greenery removed from by OCC. Biffa has been contacted to remove remaining soil with road sweeper to reinstate full width of highway. vii) OCC highways – Clerk met with Area Steward to discuss issues. Reports made to Fixmystreet and council officers. Area Steward has made a request for works to London Rd, Church Rd, Roman Rd, Leyshon Rd (inc kerbstones), Miller Rd and Beech Rd as category 3 items. These will be prioritised and carried out when funds are allocated. viii) Breame Oak coping stones - Taylor Wimpey have been chased regarding. Relevant person is currently on leave and will respond on their return.	
61.	TO ADOPT WHEATLEY NEIGHBOURHOOD PLAN Cllr Lamont proposed that the parish council adopt the plan, seconded by Cllr	

Newman. This was unanimously agreed and adopted.
Cllr Lamont thanked John Fox, Roy Gordon and the committee for their dedication and hard work. **Clerk to communicate this to SODC**

Clerk

The chair took the meeting out of session and opened up the floor to the public at 7:55

Roger Bettes – Thames Water (TW) pressure fluctuations 4th & 5th July.

TW are denying that the pressures were of a magnitude that would cause damage as reported by residents. If anyone had any problems please let Roger or the Clerk know.

Sylwia & Leszek - Conifer Trees Farm Close Road (Item 58)

Attended to discuss the request to share costs to remove trees along the eastern side of Farm Close Road footpath. Residents would like to replant if the work is undertaken. Cllr Lamont proposed, seconded by Cllr Hood that the costs would be shared. This was approved.

Meeting taken back into session at 20:02

62. TO ADOPT PARISH COUNCIL'S STRATEGIC PLAN 2019-2023

Thanks to Cllr Street, Sercombe and the Clerk for compiling this document. Cllr Newman proposed that this is adopted, seconded by Cllr Lamont and unanimous approval was given by councillors.

63. TO DISCUSS PARKING ISSUES IN VILLAGE

Four main issues; outside Co-op, grass verge parking, daytime parking at Bell Lane and opposite disabled parking bays. Further options were discussed but without enforcement there are few options available. Issues all been raised with area Sergeant who has been invited to attend future meetings.

64. TO CONSIDER SUPPORT FOR WHEATLEY CHRISTMAS FAIR 2019

A request was made to support the Christmas Fair by a contribution for the outdoor and indoor lighting (£493). This was approved.

65. TO RECEIVE AN UPDATE FROM COMMUNITY TRANSPORT SURVEY

Initial results were circulated but further work is required before they are submitted to OCC. **Clerk to complete analysis and report**

Clerk

66. TO RECEIVE AN UPDATE ON WHEATLEY & HOLTON PLAY & ACTIVITY DAY

The event was well attended and well supported with lots of positive feedback with requests to make it an annual event, however the parish council may wish to look at other community events.

A potential to link with Merry Bells 50th may be useful – 1-2 Aug 2020.

67. TO RECEIVE AN UPDATE ON PROPOSALS FOR NEW BENCH IN MEMORIAL GARDEN

Previous application had been turned down so alternatives have been offered (wood effect recycled plastic or black metal). Clerk awaiting a response from Diocese.

68. TO CONSIDER REQUEST TO SHARE COSTS OF REMOVING CONIFERS IN FARM CLOSE ROAD (EASTERN FOOTPATH) – approved in open session

69. TO CONSIDER REQUEST FROM WHEATLEY PARK SCHOOL TO SUPPORT THEIR PRIZE GIVING EVENT

Approval for £250 was Proposed by Cllr Gregory, seconded by Cllr Lamont. This was

Clerk

agreed. Cllr Hood offered to represent the parish council. **Clerk to respond**

70. TO RECEIVE AN UPDATE REGARDING PLANNING APPLICATION P18/S3665/FUL (WHEATLEY/HOLTON PAVILION)

Planning permission has finally been approved as of 2nd September 2019. Work now begins on clarifying potential costs and raising the funds.

71. TO APPOINT INTERNAL AUDITOR FOR 2019-20 AND APPROVE LETTER OF ENGAGEMENT

This was approved and Philip Hood appointed Internal Auditor for 2019-20.

Clerk to action

Clerk

72. TO RECEIVE UPDATE/MINUTES AND ACTIONS FROM:

- i) Finance Committee – minutes previously circulated meeting next 21 Oct to begin budget setting. Internal check carried out and will be reported to next meeting.
- ii) Open Spaces Committee – minutes previously circulated, Walkabout took place 5 Aug. Meeting next 16 Oct.
- iii) Planning Committee – minutes previously circulated, meeting next 11 Sep.
- iv) Staffing Committee – minutes previously circulated – nothing to update

73. TO RECEIVE UPDATES/REPORTS FROM EXTERNAL PARTNERS

- i) Expressway Advisory Group – updates circulated and delay in preferred route announcement may be delayed. Meeting of the advisory group to be convened. The parish council have been registered as a stakeholder with Highways England
- ii) Howe Trust – nothing to report
- iii) Littleworth Playing Fields Working Group – nothing to report
- iv) Maple Tree Centre – Clerk attended the most recent meeting and has asked for consideration of an additional Trustee post (Parish Council representative)
- v) Merry Bells – next meeting
- vi) Neighbourhood Action Group – minutes previously circulated
- vii) OALC – recent updates circulated.
- viii) Oxford Brookes Residents Association – minutes previously circulated
- ix) Wheatley Charities – grant deadline has now passed.
- X) Wheatley Playing Field Trust – Planning permission granted. Trust would like to get involved in play day events earlier on. Football, Netball and Tennis continued. Flood lights replaced.

74. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

- i) Expressway reports and information circulated
- ii) SODC Charity events circulated
- iii) Burial ground was raised again by a resident. Clarification on access point. Cllr Cooper also confirmed that the depth of the field at the windmill was undulating and most likely bedrock underneath.
- iv) SODC Election review

75. ITEMS FOR INFORMATION

- i) Parish surgery dates circulated
- ii) Letter received re access to Westfield from Park Hill has been restricted. Cllr Forsyth confirmed that access at that point of the field was never meant to be made public and was only available due to a broken gate. There is no public right of way at this point.

DATE OF NEXT MEETING 7TH OCTOBER 2019